

The College Application Process

Finding the Application to Apply:

- On the university or college's website, normally under Future Student, Admissions, or Apply Now
- Common Application: <https://commonapp.org/Login>

Local Universities that use the COMMON APP

Miami University – Oxford	Ohio State University
University of Cincinnati	University of Kentucky
Xavier University	University of Dayton
Otterbein University	Wittenberg University

Information you may need for your application:

- Graduation Date: May 28, 2015
- Your social security number – ask your parent or guardian
- Counselor Information:
Mrs. Kelly Wiedmeyer, School Counselor
Kwiedmeyer@sbepschools.org
(513) 482-7017
- GPA and rank: you will need to see Mrs. Wiedmeyer for this
- Testing Info: login into your ACT or SAT account to acquire this information

Requesting a Transcript:

- Fill out the Transcript Request form found in the Guidance lobby near the main door.
 - Fill out 1 per school
 - Make sure to check the boxes on the back that apply
 - Return to Mrs. Wiedmeyer

Sending ACT/SAT scores:

*It is your responsibility to make sure you request your ACT and/or SAT scores to be sent directly to the colleges or universities to which you are applying.

ACT

Online Request – Login to your ACT Web Account.

Information website: <http://actstudent.org/scores/send/index.html>

Regular Report: A complete report that is processed and sent within 1 week after your request is received.

Fee: \$12 per test date per report

*You must indicate the test date for the scores you would like sent

Priority Report: A complete report will be sent within 1 working day after ACT receives your request.

Fee: \$16 per test date per report

Note: You have four (4) days after your Saturday test date to add or change your college selections.

**LAST DAY TO REGISTER FOR THE DEC. 13TH TEST IS NOV. 7TH, LATE REGISTRATION IS NOV. 8-21ST*

SAT

Information Website: <http://collegeboard.com/student/testing/sat/scores/send.html>

Regular Report: Fee: \$11.25 per test date per report.

Scores will be mailed 3 weeks after you submit your request.

Rush Reporting – Fee: \$31

Sends your score reports by first-class mail or electronically, depending on how the institution receives scores, normally within two business days after your order has been completed

Note: you can make changes to the four (4) free reports you signed up for when you registered to take the SAT by visiting “My SAT”. You can change these score recipients up to nine days after your test date.

**LAST DAY TO REGISTER LATE FOR THE NOV 8TH TEST IS OCT 28TH*

**LAST DATE TO REGISTER FOR THE DEC 6TH TEST IS NOV. 6TH; LATE REGISTRATION IS NOV 7-24TH.*

Tips:

- Keep track of all your account logins (use your phone to keep track of these).
 - Suggestion: use the same username and password for each college
- If you need a letter of recommendation, make sure to ask a teacher with whom you have a good working relationship. Make sure to give the teacher a brief resume or list of activities, clubs, volunteer work, job(s), and/or any awards you have received.
 - You should always allow a minimum of Two Weeks for a teacher to complete your letter.
- If you are asked to write an essay, you can ask one of your English teachers or Mrs. Wiedmeyer to read it. But make sure you have first made any grammatical corrections you can.
- Be aware of deadlines looming
- The College Board website can help you learn more about different colleges and deadlines
 - Link to compare colleges: <https://bigfuture.collegeboard.org/compare-colleges>

*There will be a FASFA parent/student meeting Dec. 10th! More information to come

**If you are on free or reduced lunch, or in Educational Talent Search, you may qualify for a college application fee waiver. Please ask Mrs. Wiedmeyer for this fee waiver to be sent to schools that allow fee waivers. *Same goes for the ACT/SAT.*

Your goal should be to have applications COMPLETED by Thanksgiving!