

MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON SEPTEMBER 27, 2017

The St. Bernard-Elmwood Place Board of Education met in regular session on September 27, 2017, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Tinette Underwood
Absent: Joe Wheeler
Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): Leslie Koehl, Terry Mays, and Grace Rambo

Public Participation

None

Presentation

SFA Architects gave a presentation on the proposed new PreK-12 building and schematic design.

17-161 Approval of Minutes of Regular Meeting on August 28, 2017

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the minutes of the Regular Meeting on August 28, 2017 as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, and Mrs. Spears
Abstain - Mrs. Underwood
Absent - Mr. Wheeler

17-162 Financial Report and Report from the Treasurer

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for August 2017

Investments for August 2017

Investments - General

Star Ohio	\$	7,407,679.83
Fifth Third C.D.		250,000.00
Fifth Third C.D.		250,000.00
Fifth Third C.D.		250,000.00

Investment Interest - General

Star Ohio General	7,407.51
Fifth Third C.D. Interest	191.10
Fifth Third C.D. Interest	2,000.00

Bank Interest - General

US Bank 136.15

Investments – Building Project

Star Ohio Bond Retirement	225,539.32
Star Ohio LFI	795,852.06
Star Ohio Local Share	1,403,283.73
Star Ohio State Share	1,197,755.02
Fifth Third Securities LFI	2,483,494.17
Fifth Third Securities Local Share	4,505,432.68

Investment Interest – Building Project

Star Ohio Bond Retirement	225.16
Star Ohio LFI	760.79
Star Ohio Local Share	925.45
Star Ohio State Share	1,163.55
Fifth Third Securities – Local Share	127.91
Fifth Third Securities – LFI	187.70
Commercial Paper – Local Share	25,000.00
Commercial Paper – LFI	11,743.06

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Neediest Kids of All	\$600.00	019 9811	HS NKOA
Neediest Kids of All	700.00	019 9831	EPE NKOA

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

ACT Aspire, LLC	\$ 8,287.50
Emily Bruns	1,830.61
Easypermit Postage	886.93
Fifth Third Bank	1,967.84
Forward Edge, LLC	86,925.00
Fuel Education	1,400.00
Herff Jones Company	90.27
Ruth Mitchell	1,350.00
Christine Ochs-Naderer	704.01
Scholastic Inc.	318.00
Sinclair Community College	73.90
University of Notre Dame	5,500.00

Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

Authorize the Superintendent and/or designee to purchase food for needy children. It is established that this amount be set at a maximum of \$1,500 per school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-163 Resignation

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve Tyler Foley’s resignation as Boys Freshman Basketball Coach, one-half stipend, effective for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-164 Employment of Athletic Supplemental Contracts – 2017-2018

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2017-2018 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Daniel Starkey	Varsity Asst. Football	5
Brett Kies	Reserve Boys Basketball	1

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-165 Resolution and Supplemental Athletic Contracts for 2017-2018

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individual with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Jennifer Spears	Junior High Athletic Coordinator	4
Alexis Newbolt	Reserve Girls Basketball	2

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Abstain – Mrs. Spears

Absent – Mr. Wheeler

17-166 Revision of Supplemental Contracts

Mrs. Spears made a motion, seconded by Dr. McMullan, to revise the following supplemental contracts approved on August 28, 2017 as listed:

Erin Cupito St. Bernard Elementary Student Council Advisor, from Step 1 to Step 3

Joseph Godbey, Junior High Football Coach, from Step 1 to Step 5

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-167 After-School Tutor

Mrs. Spears made a motion, seconded by Mrs. Underwood, to employ Michael Radtke as an After-School Tutor on an as needed basis for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Abstain – Mrs. Radtke

Absent – Mr. Wheeler

17-168 Tutor

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ Jenny Manion as a Tutor at Elmwood Place Elementary for the 2017-2018 school year, up to 29 hours per week, effective September 26, 2017.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-169 Employment of Food Service Employees

Mrs. Spears made a motion, seconded by Mrs. Underwood, to employ the following as Food Service employees for the 2017-2018 school year, effective September 11, 2017:

1. Amber Frasure, Step 1, 4.5 hours per day
2. Deborah Montgomery, Step 1, 4 hours per day
3. Shirley Haller, Step 1, 3 hours per day

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-170 Employment of Crossing Guard

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ Alicia Graves as an Elmwood Place Crossing Guard, effective September 1, 2017, \$11.00 per hour, 2 hours per day on student days.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-171 Approval of Extended Service Days for Dean of Students/Supervisor of Athletics

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve up to 30 extended service days for Adam Raby as Dean of Students/Supervisor of Athletics for the 2017-2018 school year at his per diem rate.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-172 Unpaid Medical Leave of Absence

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve Sarah Herbe's request for an unpaid medical leave of absence, beginning January 1, 2018, according to the St. Bernard-Elmwood Place Education Association Master Contract.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-173 Approval of Resolution and Agreement Related to a Pending Litigation Matter

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the resolution and agreement to resolve a pending litigation matter with a former employee as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-174 Approval of Resolution Approving the Schematic Design Documents and Authorizing the Completion of Design Development Documents Related to the Board's Ohio Facilities Construction Commission Classroom Facilities Assistance Program Project

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the Resolution Approving the Schematic Design Documents and Authorizing the Completion of Design Development Documents Related to the Board's Ohio Facilities Construction Commission Classroom Facilities Assistance Program Project as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-175 Approval of Career Advising Policy (IJA)

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the Career Advising Policy (IJA) as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

17-176 Approval of Memorandum of Understanding between St. Bernard-Elmwood Place City Schools and OneSight Regarding the Provision of Vision Services

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the Memorandum of Understanding between St. Bernard-Elmwood Place City Schools and OneSight Regarding the Provision of Vision Services as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Tinette Underwood (no report)
3. Education Hall of Fame Committee Liaisons – Dr. Jason McMullan and Micki Spears
4. Alumni Association – Micki Spears (no report)
5. Great Oaks Institute of Technology & Career Liaison – Joe Wheeler (absent)
6. Legislative Liaison – Dr. Jason McMullan (no report)
7. Finance Advisors – Dr. Jason McMullan and Linda Radtke (no report)
8. Audit Representative – Micki Spears and Joe Wheeler (no report)
9. Business Liaison – Tinette Underwood
10. President's Report – Linda Radtke
11. Superintendent's Report - Dr. Mimi Webb
12. Building Project Update – Bruce Helwagen

17-177 Approval of Pilot for Second Grade Progress Report Card

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve piloting a Second Grade Progress Report Card at Elmwood Place Elementary for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-178 Adjournment

Mrs. Underwood made a motion, seconded by Mrs. Spears, to adjourn the meeting.

Meeting adjourned at 8:11 p.m.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Minutes approved by the Board of Education: _____

Treasurer

Date

Board President

Date