

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
August 28, 2017
AGENDA
5:45 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Presentation: Ms. Karen Clemons, St. Bernard Elementary Principal
- V. Executive Session to Discuss Employment and Compensation of Public Employees and Officials
- VI. Approve Minutes of Regular Meeting on July 24, 2017 and Special Board Meetings on July 31, 2017 and August 3, 2017
- VII. Financial Report and Report of the Treasurer
 - A. Approve Financial Report for July 2017

B. Approve Investments for July 2017

Investments - General

Star Ohio	\$ 7,400,272.32
Fifth Third C.D.	250,000.00
Fifth Third C.D.	250,000.00

Investment Interest - General

Star Ohio General	7,066.96
Fifth Third Securities	184.93

Bank Interest - General

US Bank	177.20
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Investments – Building Project

Star Ohio Bond Retirement	219,328.44
Star Ohio LFI	451,777.73
Star Ohio Local Share	929,994.59
Star Ohio State Share	652,637.03
Fifth Third Securities LFI	2,488,256.95
Fifth Third Securities Local Share	4,975,000.00

Investment Interest – Building Project

Star Ohio Bond Retirement	209.45
Star Ohio LFI	431.43

Star Ohio Local Share	888.11
Star Ohio State Share	623.24

C. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

Burkhardt Pro Hardware	225.13
Copy Express	518.31
Duke Energy	14,692.68
Duke Energy	3,122.98
Paul Finkes	220.96
Geauga County ESC	2,565.00
Healthcare Billing Services	1,168.65
Rush Truck Centers	668.62
Scarlet & Gray	5,057.20
Scholastic Inc.	188.00
Siefert Sports Center	250.93
Smyth Automotive Inc.	24.09
Team Fitz Graphics	20.00
Warren County ESC	370.00

D. Approval of Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>
\$36,000	001 General Fund	300 9301 Athletic Fund
\$ 2,500	001 General Fund	300 9302 Music Fund

E. Approval of Permanent Appropriations and Amended Certificate (attachment #1)

F. Approval of Ohio School Boards Association/Public Finance Resources Services Agreement (attachment #2)

VIII. Old Business

IX. New Business

A. Personnel

1. Action on Employment and Compensation of Public Employees and Officials

2. Resignation

It is recommended that Janet Jones' resignation as Food Service employee be approved as presented in attachment #3.

3. Approval of Crossing Guard Job Description
It is recommended that the Crossing Guard Job Description be approved as presented in attachment #4.
4. Approval of Crossing Guard Rate of Pay
It is recommended that the Crossing Guard rate of pay be \$11.00 per hour.
5. Approval of Revision to Athletic Director Job Description
It is recommended that the revised Athletic Director job description be approved as presented in attachment #5.
6. Approval of Athletic Director Salary Schedule
It is recommended that the Athletic Director salary schedule be approved as presented in attachment #6.
7. Employment
 - a. Certified Teachers
It is recommended that the following certified teachers be approved for the 2017-2018 school year:
 1. Krista Dehner, Elementary Physical Education, B+30, Step 4, effective September 5, 2017 (Tuesday through Friday)
 2. Patricia Ellsworth, Secondary Intervention Specialist, Masters Degree, Step 6, effective August 14, 2017
 3. Marcus Hanrahan, Secondary English, Bachelors Degree, Step 3, effective August 14, 2017
 - b. Athletic Director
It is recommended that Matthew Koenig be employed as Athletic Director, Step 5, effective August 14, 2017 and ending on July 31, 2018.
 - c. Employment of Athletic Supplemental Contracts – 2017-2018
Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2017-2018 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to

Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Christina Fisk	Varsity Swimming	2
Charles Hester	7 th Grade Boys Basketball	2

d. Resolution and Supplemental Athletic Contracts for 2017-2018

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individual with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Jennifer Johnson	Varsity Boys/Girls Soccer	4
Joseph Godbey	Junior High Football	1
Jennifer Spears	Junior High Athletic Coordinator	4

e. Employment of Non-Athletic Supplemental Contracts – 2017-2018

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2017-2018 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Erin Cupito	Student Council – SBE	1
Michael Osborne	National Honor Society – HS	3
Kristin Woosley	Student Council – HS	1
Marcus Hanrahan	Yearbook	1
Laura Herkins	10 th Grade Class Advisor*	1
Susanne Mayer	10 th Grade Class Advisor*	1

*One-half stipend

f. Employment of Paraprofessionals

It is recommended that the following be employed as Paraprofessionals for the 2017-2018 school year as listed:

1. Theresa Meister, High School, Step 1, 7 hours per day, effective August 14, 2017
2. Doris Hill, St Bernard Elementary, Step 7, 7 hours per day, effective August 23, 2017.

g. Employment of Crossing Guard

It is recommended that Patricia McLeod be employed as a St. Bernard Crossing Guard, effective August 22, 2017.

h. Approval of Change in Hours and Assignment for Paraprofessional

It is recommended that Jennifer Johnson be re-assigned from Paraprofessional to Paraprofessional/Attendance Coordinator, 8 hours per day, with \$1.25 per hour differential for Attendance Coordinator, effective for the 2017-2018 school year.

i. Employment of Classified Substitutes

It is recommended that the following be employed as classified substitutes for the 2017-2018 school year:

Brittany Erskine

Amber Frasure

j. Tutors

It is recommended that the following be employed as Tutors for the 2017-2018 school year:

Terry Brinkman, SBE, up to 25 hours per week, Title I Funds
Melynda Fisher, SBE, up to 25 hours per week
Cheryl Martin, SBE, up to 25 hours per week
Tracy Wheeler, SBE, up to 25 hours per week
Bonnie Payne, EPE, up to 29 hours per week
Andrea Warren, EPE, up to 29 hours per week, Title I Funds
Catherine Crowley, EPE*
Jennifer McCoy, EPE*

*Tutors will job share. Combined total not to exceed 29 hours per week.

k. After-School Tutors

It is recommended that the following be employed as After-School Tutors on an as needed basis for the 2017-2018 school year:

Christina Fisk
Michael Radtke

l. Homework Assistance

It is recommended that the following be employed to provide Homework Assistance on an as needed basis for the 2017-2018 school year:

Rachel Briedis, HS
Kristine Dierkers, HS
Christina Fisk, HS
Susanne Mayer, HS
Michael Meyer, SBE

m. Home Instruction Tutors

It is recommended that the following be employed as Home Instruction Tutors on an as needed basis for the 2017-2018 school year:

Patricia Ellsworth
John Wilson

n. Consultants

It is recommended that the following consultants be employed on an as-needed basis for the 2017-2018 school year as listed. All consultants will be paid with grant funds and federal dollars which were carried over from fiscal year 2017.

Donna Brigger, 7-9 Literacy, \$75 per hour
Priscilla Copas, K-3 Literacy, \$75 per hour
Ruth Mitchell, Curriculum/CCIP \$75 per hour
Leah Pham, Gifted, \$75 per hour
Kathy Raftery, Elementary Science, \$75 per hour
Meri Johnson, Curriculum Engineers Inc., \$600 per day

o. District Student Learning Objectives (SLO) Committee

It is recommended that the following District Student Learning Objectives (SLO) Committee be approved as presented:

Clare Frentzos	Karen Clemons
Sarah Girard	Sherry Peters
Sarah Kroeger	Robert Reynolds
Michael Osborne	Dr. Mimi Webb
Brenda Schildmeyer	

Representatives for the St. Bernard-Elmwood Place City School District are responsible for making recommendations for the Evaluation of Certified Staff to the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place Board of Education.

Teachers will be compensated for the time spent before and after the school day at the adopted rate of \$27.04 per hour.

p. Auxiliary Personnel for St. Clement School

It is recommended that the following be employed for the 2017-2018 school year to service St. Clement School and be paid with Title I and Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 24 of the Secretary Salary Schedule, 3 hours per day, 184 days
2. Jennifer Dutschke, Title I Teacher, Bachelors Degree, Step 21, 6 hours per day, 103 days
3. Carrie Riley, Remedial Math Teacher, Masters Degree, Step 13, 4 hours per day, 177 days
4. Lauren Miliano, Reading Teacher, Masters Degree, Step 7, 6 hours per day, 105 days
5. Katy Wood, Psychologist, Masters Degree, Step 7, 111 days

- q. Approval of Amended Contract for Bruce Helwagen, Director of Business Affairs/Technology
It is recommended that the contract for Bruce Helwagen be amended as presented.

B. Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

It is recommended that the administrative staff be authorized to employ students who are enrolled in the school district's Developmentally Handicapped classes. They are to be employed on an "if and when needed" basis for the 2017-2018 school year. Rate of pay will be \$2.50 per hour.

C. Approve Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8);

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a "Certification of Transportation;" and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2017-2018 school year only.

D. Bus Lease Agreement

It is recommended that the bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools be approved for the 2017-2018 school year as presented in attachment #7.

E. Approval of Revisions to St. Bernard-Elmwood Place Board of Education Policies

It is recommended that the following St. Bernard-Elmwood Place Board of Education Policies relating to House Bill 410 be revised as presented in attachment #8:

Truancy, JEDA
Student Rights and Responsibilities, JF
Student Conduct (Zero Tolerance), JFC
Student Discipline, JG
Student Suspension, JGD

F. Ohio School Boards Association Capital Conference Alternate

Appoint an alternate to the Ohio School Boards Association annual meeting.

G. Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Tinette Underwood
3. Education Hall of Fame Committee Liaisons – Dr. Jason McMullan and Micki Spears
4. Alumni Association – Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Joe Wheeler
6. Legislative Liaison – Dr. Jason McMullan
7. Finance Advisors – Dr. Jason McMullan and Linda Radtke
8. Audit Representative – Micki Spears and Joe Wheeler
9. Business Liaison – Tinette Underwood
10. President’s Report – Linda Radtke
11. Superintendent’s Report - Dr. Mimi Webb
12. Building Project Update – Bruce Helwagen

H. Adjournment

Board Meeting Dates – all meetings begin at 5:45 p.m.

September 25	November 20
October 23	December 11