

MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON JULY 24, 2017

The St. Bernard-Elmwood Place Board of Education met in regular session on July 24, 2017, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, Tinette Underwood,  
and

Absent: Joe Wheeler

Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): Marc Fleak

Public Participation

None

17-102 Executive Session to Review Negotiations or Bargaining Sessions with Public Employees Concerning Their Compensation or Other Terms and Conditions of Their Employment and Discuss Complaints Lodged Against Employees

Mrs. Underwood made a motion, seconded by Mrs. Spears, to enter Executive Session at 5:47 p.m. to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and discuss complaints lodged against employees.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Regular session reconvened at 6:29 p.m.

17-103 Approval of Minutes of Regular Meeting on June 26, 2017

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the minutes of the Regular Meeting on June 26, 2017 as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Mrs. Spears, and Mrs. Underwood

Abstain - Dr. McMullan

Absent – Mr. Wheeler

17-104 Financial Report and Report from the Treasurer

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

Financial Report for June 2017

Investments for June 2017

Investments - General

Star Ohio	\$	7,393,205.36
Fifth Third C.D.		250,000.00
Fifth Third C.D.		250,000.00

Investment Interest - General

Star Ohio General	6,442.01
Fifth Third Securities	191.10

Bank Interest - General

US Bank	161.04
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Investments – Building Project

Star Ohio Bond Retirement	219,118.99
Star Ohio LFI	451,346.30
Star Ohio Local Share	929,106.48
Star Ohio State Share	652,013.79
Fifth Third Securities LFI	2,488,256.95
Fifth Third Securities Local Share	4,975,000.00

Investment Interest – Building Project

Star Ohio Bond Retirement	190.93
Star Ohio LFI	397.70
Star Ohio Local Share	831.86
Star Ohio State Share	669.66

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Vivian Wright	\$ 25.00	018 9031	EPE Principal's Fund

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

Clearsage Consulting, LLC	\$ 4,500.00
SFA Architects Inc.	196,905.15
Steed Hammond Paul Architects Inc.	10,200.00
ACT WorkKeys	808.00
Fifth Third Bank	4,027.72

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

### 17-105 Old Business – Dress Code

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following modifications to the Student Dress Code and Uniforms procedures for Grades 7-12 only:

#### STUDENT DRESS CODE AND UNIFORMS - Grades 7 - 12

All students must dress in compliance with the student uniform policy.

Students shall dress in such a manner that clothing or appearance is not a source of distraction and does not endanger their safety, health, or physical well being, or that of others. Students should be well groomed, clean, and neat, and dressed in a manner conducive to learning. Final interpretations of appropriate dress and grooming will reside with the building principal.

Shorts are permitted FOR ELEMENTARY STUDENTS ONLY from the first day of school through September 30th, and again, from May 1st through the last day of school. **SHORTS ARE NOT PERMITTED AT ANY TIME FOR STUDENTS IN GRADES 7-12.**

The school uniform policy prescribes the following:

1. Slacks and Skirts
  - A. Must be solid colors.
  - B. Skirts must be of reasonable length so as not to be considered a distraction.
  - C. Jeans are not permitted, except on out-of-uniform days
  - D. Sweat pants and other athletic wear are not permitted unless they are Titan spirit wear.
  - E. Yoga pants are not permitted
2. Shirts, Sweatshirts, Sweater Vests, and Sweaters
  - A. Shirts must have a collar.
  - B. Sweatshirts/hoodies are acceptable with collared shirt underneath; hoods must remain down.
  - C. Any artwork (logo, insignia, emblem, etc.) must not include inappropriate content as described below.
3. No clothing or tattoos may bear insignia that are:
  - A. Indecent or obscene
  - B. Suggestive of violence, including gang identification
  - C. Threatening or demeaning
  - D. Promote alcohol, tobacco or drugs
  - E. Likely to interfere with the educational process
4. Any jewelry that poses a risk to the student or others is not permitted.
5. Articles of clothing meant to be worn outdoors rather than indoors, with the exception of sweatshirts/hoodies, may not be worn during the school day and should be kept in the students' lockers or assigned areas.

6. Hats, head coverings, headgear, scarves, headbands, bandanas, pins, gloves, mittens, and/or sunglasses are not to be worn; medical and religious exceptions will be made. Heavy chains, studded bracelets, dog collars, and other articles that may be judged to be potentially dangerous to the students and/or could be used as weapons, will not be permitted.
7. Book bags, backpacks, and large utility bags will not be allowed in classrooms and must be kept in school-provided lockers or in areas designated by the principal or other staff members.
8. The final interpretation of appropriate dress, grooming, and uniform standards rests with the building administrator.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

#### 17-106 Resignations

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve the following resignations:

- a. Kelsey Barnett, Junior High Basketball Cheerleading Advisor, effective for the 2017-2018 school year
- b. Catherine Lawhorn, Paraprofessional, effective for the 2017-2018 school year, pending employment as Executive Secretary
- c. Danielle Moore, Secondary Writing Teacher, effective at the end of the 2016-2017 school year
- d. Regina Spitzmiller, Secondary Intervention Specialist, effective at the end of the 2016-2017 school year
- e. Todd Kalsey, Secondary English Teacher, effective at the end of the 2016-2017 school year
- f. Laura Russell, Elementary Physical Education Teacher, effective at the end of the 2016-2017 school year

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

#### 17-107 Employment of Certified Teachers

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve employment of the following teachers for the 2017-2018 school year:

- a. Christopher M. Keach, Secondary Social Studies, Bachelors, Step 3
- b. Brett M. Kies, Secondary Physical Education, Bachelors +15, Step 1
- c. Christopher J. Perry, Secondary Work Keys, Masters, Step 2
- d. Kristin L. Woosley, Secondary Writing Teacher, Masters +30, Step 3

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-108 Employment of Executive Secretary

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve employment of Catherine Lawhorn as an Executive Secretary, Step 1, effective July 31, 2017.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-109 Resolution and Supplemental Athletic Contracts for 2017-2018

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individual with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Fred Guth	Varsity Girls Volleyball	5
Karen Guth	Reserve Girls Volleyball	5

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-110 Employment of Non-Athletic Supplemental Contracts – 2017-2018

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2017-2018 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brenda Schildmeyer	Mentor/ Resident Educator Specialist	5

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

#### 17-111 Employment of Paraprofessionals

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve employment of the following paraprofessionals for the 2017-2018 school year:

- a. Andrea Draeger, Step 2, 28 hours per week
- b. Jennifer Johnson, Step 3, 7 hours per day, 194 days
- c. Brian Magnarini, Step 8, 7 hours per day, 194 days
- d. Deanna McCreanor, Step 5, 7 hours per days, 194 days

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

#### 17-112 Employment of Classified Substitutes

Mrs. Underwood made a motion, seconded by Mrs. Spears, to employ the following as classified substitutes for the 2017-2018 school year:

Shirley Haller  
Debbie Montgomery

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

#### 17-113 Approval of Job Description

Mrs. Underwood made a motion, seconded by Mrs. Spears, made a motion to approve the Dean of Students/Supervisor of Athletics job description as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-114 Approval of the Contract Between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place Board of Education

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the contract between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place Board of Education, as presented, pending approval of the St. Bernard-Elmwood Place Education Association.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-115 Approval of Bus Schedules

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the bus schedules for the 2017-2018 school year as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-116 Approval of Revisions to Policy IGBB – Programs for Students Who are Gifted

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve revisions to Policy IGBB – Programs for Students Who are Gifted as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-117 Approval of Revisions to Bidding Requirements Policy

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve revisions to Policy DJC – Bidding Requirements as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears (no report)
2. Student Achievement & Student Affairs Liaisons – Tinette Underwood (no report)
3. Education Hall of Fame Committee Liaisons – Dr. Jason McMullan and Micki Spears (no report)
4. Alumni Association – Micki Spears (no report)
5. Great Oaks Institute of Technology & Career Liaison – Joe Wheeler (no report)
6. Legislative Liaison – Dr. Jason McMullan
7. Finance Advisors – Dr. Jason McMullan and Linda Radtke (no report)

8. Audit Representative – Micki Spears and Joe Wheeler (no report)
9. Business Liaison – Tinette Underwood
10. President’s Report – Linda Radtke
11. Superintendent’s Report - Dr. Mimi Webb

Mr. Wheeler arrived at 7:43 p.m.

17-118 Executive Session to Consider the Evaluation and Compensation of Public Employees or Officials

Mrs. Underwood made a motion, seconded by Mrs. Spears, to enter into Executive Session at 8:02 p.m. to consider the evaluation and compensation of public employees or officials.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Regular session reconvened at 8:38 p.m.

17-119 Motion to Schedule a Special Board Meeting

Mrs. Spears made a motion, seconded by Dr. McMullan, to schedule a Special Board Meeting on July 31, 2017, at 3:00 p.m. to do the evaluations of the Superintendent and Treasurer.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

17-120 Adjournment

Mrs. Spears made a motion, seconded by Mr. Wheeler, to adjourn the meeting. Meeting adjourned at 8:40 p.m.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer Date

\_\_\_\_\_  
Board President Date