

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON DECEMBER 11, 2017**

The St. Bernard-Elmwood Place Board of Education met in regular session on December 11, 2017, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

**Roll Call**

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, Tinette Underwood,  
and Joe Wheeler

Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): Becky Balzer, Carrie Emhoolah, Marc Fleak, Cydney Howell,  
Nicole Klungle, Sherry Peters, and Joyce Wheeler

**Public Participation**

None

**Presentation**

Mr. Ron Diver, Ohio School Boards Association, and Board President Radtke recognized Mr. Joe Wheeler for 20 years of service as a Board of Education member and Dr. Jason McMullan for 5 years of service. In addition, Mr. Diver also recognized Elmwood Place Elementary School as a High Progress School of Honor. Elmwood Place is one of nine schools in the State of Ohio to be recognized as a High Progress School of Honor and the only school to have received this honor twice.

**Public Participation**

Ms. Carrie Emhoolah, discussed an after-school program grant that was received by the St. Bernard Village Community After-School Program (CAP). An informational meeting will be held at JuJu Beans on December 17<sup>th</sup>. Students who attend school in St. Bernard or who live in St. Bernard may attend the after-school program. Volunteer mentors are needed.

**17-199 Approval of Minutes of Regular Meeting on November 20, 2017**

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the minutes of the Regular Meeting on November 20, 2017, as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

17-200 Financial Report and Report from the Treasurer

Mrs. Spears made a motion, seconded by Mr. Wheeler, to approve the following:

Financial Report for November 2017

Investments for November 2017

Investments - General

Star Ohio	\$ 7,669,490.93
5/3 C.D.	250,000.00
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Investment Interest - General

Star Ohio General	7,840.24
5/3 C.D. Interest	191.10

Bank Interest - General

US Bank	160.17
5/3 Bank	714.79

Investments – Building Project

Star Ohio Bond Retirement	438,122.54
Star Ohio LFI	773,949.77
Star Ohio Local Share	1,361,650.88
Star Ohio State Share	1,243,490.42
5/3 Securities LFI	2,483,494.17
5/3 Securities Local Share	4,505,432.68
5/3 Securities Local Share Money Market	4,577.41
5/3 Securities LFI Money Market	1,763.19

Investment Interest – Building Project

Star Ohio Bond Retirement	447.88
Star Ohio LFI	791.18
Star Ohio Local Share	1,391.97
Star Ohio State Share	1,271.18
5/3 Securities Local Share Money Market	1.71
5/3 Securities Local Share C.D.'s	1,202.06
5/3 Securities LFI Money Market	.80
5/3 Securities LFI C.D.	328.77

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Scott & Mary Galster	\$ 100.00	018 9031	EPE Principal's Fund
Debbie Steidel	100.00	018 9031	EPE Principal's Fund
Jason & Kate McMullan	600.00	200 9202	Drama
Titan Fan Club	200.00	200 9208	SBE Student Council
Duke Energy Foundation	680.00	300 9301	Athletics
Jason & Kate McMullan	600.00	300 9301	Athletics
The Village PAC	50.00	300 9302	Music
Titan Fan Club	1,000.00	300 9302	Music

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

Hansens Fund Raising Service	\$4,824.70
Healthcare Billing Services	236.41
The Children's Home	9,570.00

Approval of Transfer

<u>Amount</u>	<u>From</u>	<u>To</u>
\$150,000.00	001 General Fund	003 Permanent Improvement

Public Records Training

Emily Hauser to attend the public records training as Treasurer and as designee for all Board members as required by law

Ohio School Boards Association Membership

Continuation of Board membership in the Ohio School Boards Association, the Briefcase subscription, the School Management News subscription, the Legal Assistance Fund, and the Policy Service Update

Amended Certificate and Appropriations

Rates and Payment for Athletic Workers

Authorize payment of Gate Workers/Ticket Takers at a rate of \$15 per game on an as-needed basis

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

Resolution Requesting Authority from the Hamilton County Budget Commission to File a Modified Tax Budget for the 2018-2019 Fiscal Year

**WHEREAS**, Section 5705.28 of the Ohio Revised Code requires a board of education to adopt an annual tax budget on or before January 15<sup>th</sup> for the next succeeding fiscal year; and

**WHEREAS**, Section 5705.281 of the Ohio Revised Code authorizes the county budget commission to waive the requirement that a school district adopt a tax budget as provided under Section 5705.28 of the Ohio Revised Code, and instead authorize the board of education to provide such information to the county budget commission as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

**WHEREAS**, the Hamilton County Auditor has informed the Board of Education of the St. Bernard-Elmwood Place City School District (the "Board of Education") that it is required to pass a Resolution authorizing the Treasurer of the Board of Education to make a request to waive the requirement of the adoption of a tax budget, and instead request to file a modified tax budget in accordance with Section 5705.281 of the Ohio Revised Code; and

**WHEREAS**, the Board of Education has utilized a modified tax budget in prior years and believes that its continued use is advantageous since it provides additional information on the long-term financial plan of the District and utilizes a format that has become familiar to the Board of Education and its community.

**NOW, THEREFORE, BE IT RESOLVED** by the St. Bernard-Elmwood Place City School District Board of Education as follows:

**SECTION I**

The Treasurer of the Board of Education is hereby authorized and directed to request the ability to file a modified tax budget for the 2018/2019 fiscal year. The Treasurer shall make said request by sending a letter addressed to the Hamilton County Budget Commission and including a copy of this Resolution with his letter.

**SECTION II**

The Treasurer of the Board of Education is hereby authorized and directed to do all things necessary to ensure the Board of Education may utilize the modified tax budget for the 2018/2019 fiscal year.

**SECTION III**

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

**Attendance and Compensation for Training for Newly Elected Board Members**

Approval of attendance at Ohio School Boards Association Southwest Board Member 101 training on January 20 & 21, 2018, for newly elected Board of Education members and compensation for said training once requested.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

**17-201 Set Time and Date for Budget Hearing and Organization Meeting**

Mrs. Underwood made a motion, seconded by Mrs. Spears, to set January 8, 2018 as the date for the Budget Hearing, 5:30 p.m., and Organizational Meeting, 5:45 p.m.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler



17-205 Paraprofessional

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the employment of Angelina M. Kelly as a Paraprofessional, Step 1, 7 hours per day, effective December 4, 2017, for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

17-206 Resolution to Provide Written Consent to the Village of St. Bernard to the Vacation of a Portion of Jackson Avenue

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resolution:

**WHEREAS**, the Board of Education is undertaking a construction project; and

**WHEREAS**, in order to complete the project, the Board of Education needs a portion of Jackson Avenue vacated by the Village of St. Bernard; and

**WHEREAS**, the Village is authorized by law to cause such vacation by Ordinance and may do so immediately with written consent of all property owners abutting the portion of Jackson Avenue to be vacated; and

**WHEREAS**, the Board of Education is the only property owner abutting the concerned portion of Jackson Avenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education, as follows:

**SECTION I**

The Board of Education hereby consents to the vacation of a portion of Jackson Avenue which is more fully described and shown on the legal description and plat attached hereto as Exhibits A and B.

The Treasurer is hereby authorized to provide a certified copy of this Resolution to the Village of St. Bernard.

**SECTION II**

It is found and determined that all formal actions of this Board of Education concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board of Education, and all deliberations of this Board of Education and any of its committees, if any, that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable legal requirements of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears (no report)
2. Student Achievement & Student Affairs Liaisons – Tinette Underwood
3. Education Hall of Fame Committee Liaisons – Dr. Jason McMullan and Micki Spears (no report)
4. Alumni Association – Micki Spears
5. Great Oaks Institute of Technology & Career Liaison – Joe Wheeler
6. Legislative Liaison – Dr. Jason McMullan
7. Finance Advisors – Dr. Jason McMullan and Linda Radtke (no report)
8. Audit Representative – Micki Spears and Joe Wheeler (no report)
9. Business Liaison – Tinette Underwood
10. President’s Report – Linda Radtke
11. Superintendent’s Report - Dr. Mimi Webb
12. Building Project Update – Bruce Helwagen

Adjournment

Meeting adjourned sine die at 6:56 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

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Treasurer Date

\_\_\_\_\_  
Board President Date