

MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON OCTOBER 23, 2017

The St. Bernard-Elmwood Place Board of Education met in regular session on October 23, 2017, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Tinette Underwood  
Absent: Joe Wheeler  
Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): Nicole R. Klungle

Public Participation

None

Presentation

Mr. Robert Reynolds, St. Bernard-Elmwood Place High School Principal, discussed the report card, how he is working to improve it, and shared results of a staff survey on ways to improve culture and climate at the high school.

17-179 Approval of Minutes of Regular Meeting on September 27, 2017

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the minutes of the Regular Meeting on September 27, 2017, as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent –Mr. Wheeler

17-180 Financial Report and Report from the Treasurer

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for September 2017

Investments for September 2017

Investments - General

Star Ohio	\$ 7,568,738.51
Fifth Third C.D.	250,000.00
Fifth Third C.D.	250,000.00
Fifth Third C.D.	250,000.00

Investment Interest - General

Star Ohio General	7,448.32
Fifth Third C.D. Interest	191.10

Bank Interest - General

US Bank 147.61

Investments – Building Project

Star Ohio Bond Retirement	225,762.17
Star Ohio LFI	785,297.74
Star Ohio Local Share	1,379,034.44
Star Ohio State Share	1,082,175.83
Fifth Third Securities LFI	2,483,494.17
Fifth Third Securities Local Share	4,505,432.68

Investment Interest – Building Project

Star Ohio Bond Retirement	222.85
Star Ohio LFI	775.18
Star Ohio Local Share	1,361.26
Star Ohio State Share	1,091.22

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Elmwood VFW #1042	\$ 300.00	018 9031	EPE Principal’s Fund
Leslie Koehl	100.00	300 9302	Music Department
James Cain	1,500.00	007 9091	James Cain Scholarship

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

Geauga County ESC	\$ 5,130.00
Miami Valley Conference	3,050.00
Ruth Mitchell	4,650.00
Ride Right LLC	4,560.00
School Employees Retirement	22,564.19

Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>
\$104,000.00	001 General Fund	002 000 Bond Retirement
632.81	200 9204 Black History Com.	200 9202 Titan Players
500.00	200 9246 Class of 2018	200 9247 Class of 2019

Approval of New Account and Participation in Respected Grants

Class of 2021	200-9249
FY18 Career Exposure	461-9118
FY18 Title IV	599-9018
FY18 ELL	551-9018

Presentation and Approval of Five Year Forecast and Granting Treasurer Permission to Amend Prior to Submission if New Information is Obtained

Approval of Amended Certificate and Appropriations

Revision to Resolution Approving the Schematic Design Documents and Authorizing the Completion of Design Development Documents Related to the Board's Ohio Facilities Construction Commission Classroom Facilities Assistance Program Project

It is recommended that the Building Project Resolution approved at the September 27, 2017 Board meeting be revised as follows:

WHEREAS, the Board of Education of the St. Bernard-Elmwood Place School District (hereinafter called the "School District"), County of Hamilton, Ohio, approved the undertaking of a construction project with the Ohio Facilities Construction Commission through its Classroom Facilities Assistance Program and, if any, locally funded initiatives, inclusive of significant school building new construction, renovations and additions (hereinafter called the "Project");

WHEREAS, the School District's Board of Education (hereinafter called the "Board of Education") has entered into a Project Agreement with the Ohio Facilities Construction Commission, State of Ohio (hereinafter called the "Commission"), as authorized under Section 3318.08, ORC, pursuant to the receipt of State of Ohio's monies for basic Project costs set aside and approved by the Ohio Controlling Board under Ohio Revised Code section 3318.04;

WHEREAS, the Board of Education, with the approval of the Commission, has contracted with a qualified professional design firm, SFA Architects (hereinafter called the "Architect"), under Ohio Revised Code sections 153.65 to 153.71, to prepare plans, specifications and estimates of cost, and such data as the Board of Education and Commission deem necessary for the Project in compliance with the Project Agreement, and Ohio Revised Code section 3318.091;

WHEREAS, the Commission has retained a qualified construction management firm, Elford Construction Company (hereinafter called the "Construction Manager at Risk"), under Ohio Revised Code sections 9.33, 9.331 and 9.332, related to the Project planning documents estimates of cost, bid packaging, bidding, contract award, administration and closeout, including but not limited to, the scheduling and coordination of multiple prime contractors;

WHEREAS, the Construction Manager at Risk has prepared a Schedule for the Project, inclusive of a Design Schedule as provided by the Architect, with the input of the Commission and Board of Education;

WHEREAS, the Architect, with the input of the Board of Education and Construction Manager at Risk as to constructability, logistics, availability of materials and labor, and time requirements for construction and factors related to the Commissioner, preliminary budgets and possible economies, has prepared Schematic Design Documents for the Portion of the Project based on the Program of Requirements and schedule and budget requirements, which consist of architectural drawings and other documents illustrating the scale of the Project and of the relationship of components of the Project to one another and the Project to surrounding properties; and

WHEREAS, the Board of Education, Construction Manager at Risk and Commission have reviewed the Schematic Design Documents for the Project, and met to make, or otherwise communicated, comments or suggestions concerning the Schematic Design Documents to the Architect and the Architect has, as necessary, submitted an amended set of Schematic Documents for the Project to the Board of Education for its approval; and

WHEREAS, the Construction Manager at Risk, with the assistance of the Architect and Board of Education, has prepared a Statement of Probable Construction Cost based on current area volume and other unit costs and an updated Project Schedule, and with the Architect, has reviewed any differences between the Construction Budget and the Statement of Probable Construction Cost, identified reasons for any difference, recommended means to eliminate the difference and prepared a report describing the agreed upon means and submitted said report to the Authorized Representatives and Commission; and

WHEREAS, the Board of Education now desires to approve the Schematic Design Documents pertaining to the Project.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it that:

Section 1. Subject to the approval of the Commission, the Board of Education hereby approves the Statement of Probable Construction Cost and the updated Project Schedule. The hard costs, including any costs for Locally Funded Initiatives are \$32,388,392, the soft costs, including Locally Funded Initiatives, are \$4,314,718.00, for a total of \$36,703,110.00.

Section 2. In conjunction with approval of the Project Schedule and Statement of Probable Construction Cost, and subject to the final review and approval of the Schematic Design Documents by the Commission, the Board of Education, as authorized under Ohio Revised Code Section 3318.091, and the Project Agreement, approves the Schematic Design Documents for the Project presently on file with the Board of Education, which includes the program of requirements prepared by the Architect and other required documents (including the information and documentation required for the locally funded initiative items proposed to be included in the Project). Failure of the Commission to grant its final approval to the Schematic Design Documents shall cause the Board of Education's approval of the Schematic Design Documents to become null and void.

Section 3. The Board of Education authorizes the Architect, with the assistance of the Construction Manager at Risk, to complete Design Development Documents for the Project based on the approved Program of Requirements, Project Schedule, Statement of Probable Construction Cost and Schematic Design Documents, which shall consist of drawings, outline specifications and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, materials, and such other essential elements as may be appropriate.

Section 4. The Board of Education directs the Construction Manager at Risk, with the assistance of the Architect, to submit Detailed Estimates of Construction Cost and Project Schedules indicating milestone completion dates for the Project to the Board of Education for its approval. In establishing the Detailed Estimate of Construction Cost, the Construction Manager at Risk shall include reasonable contingencies for design, bidding and price escalation and determine in conjunction with the Board of Education and Architect the materials, equipment, component systems and types of construction to be included in the Contract Documents.

Section 5. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Ohio Revised Code section 121.22.

Section 6. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-181 Resignation

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve Charles Hester's resignation as 7<sup>th</sup> Grade Boys Basketball Coach, effective for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-182 Employment of Paraprofessional

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ Renee Veselka as a Paraprofessional for the 2017-2018 school year, Step 1, 7 hours per day, effective October 9, 2017.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-183 Employment of Supplemental Contracts – 2017-2018

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2017-2018 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Christina Barnes	Resident Educator Mentor	1
Teri Goettelman	Resident Educator Mentor	4
Tricia Hoog	Titans Plus (1/2 stipend)	5
Leslie Koehl	Resident Educator Mentor	5
Michael Osborne	Resident Educator Mentor	5
Brenda Schildmeyer	Resident Educator Mentor (5)	5
Danielle Volk	Resident Educator Mentor	4
Danielle Volk	Titans Plus (1/2 stipend)	5

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

17-184 Resolution and Supplemental Athletic Contracts for 2017-2018

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individual with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Rob Meirose	Junior High Football Assistant	2

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-185 Revision of Supplemental Contract

Mrs. Underwood made a motion, seconded by Mrs. Spears, to revise Brett Kies supplemental contract as Reserve Boys Basketball coach, approved on September 27, 2017, from Step 1 to Step 3.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-186 After-School Tutor

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ Harry Steinkamp as an After-School Tutor on an as needed basis for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-187 After-School Tutor

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ Christopher Keach as an After-School Tutor on an as needed basis for the 2017-2018 school year.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

17-188 Approval of Memorandum of Understanding between St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education Regarding Student Growth for Teachers and Principals

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the Memorandum of Understanding between St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education regarding the use of evaluations systems during the 2017-2019 school years as presented.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Discussion

Discussion was held for potential use of funds of the Edna Kelley Knabe Endowment.

17-189 Motion to Approve Date and Time For Groundbreaking Ceremony

Mrs. Underwood made a motion, seconded by Dr. McMullan, to set the date of November 21, 2017, as the groundbreaking ceremony for the new PreK-12 building, at 1:30 p.m.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Tinette Underwood (no report)
3. Education Hall of Fame Committee Liaisons – Dr. Jason McMullan and Micki Spears (no report)
4. Alumni Association – Micki Spears (no report)
5. Great Oaks Institute of Technology & Career Liaison – Joe Wheeler (absent)
6. Legislative Liaison – Dr. Jason McMullan
7. Finance Advisors – Dr. Jason McMullan and Linda Radtke (no report)
8. Audit Representative – Micki Spears and Joe Wheeler (no report)
9. Business Liaison – Tinette Underwood
10. President’s Report – Linda Radtke
11. Superintendent’s Report - Dr. Mimi Webb
12. Building Project Update – Bruce Helwagen

17-190 Adjournment

Mrs. Spears made a motion, seconded by Dr. McMullan, to adjourn the meeting.

Meeting adjourned at 8:04 p.m.

The motion passed by the following roll call vote:

Yes - Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood  
Absent – Mr. Wheeler

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer Date

\_\_\_\_\_  
Board President Date