

MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD PLACE
BOARD OF EDUCATION ON SEPTEMBER 27, 2016

The St. Bernard-Elmwood Place Board of Education met in regular session on September 27, 2016, at 5:05 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, and Tinette Underwood

Absent: Micki Spears and Joe Wheeler

Also present: Dr. Mimi Webb, Superintendent, Emily Hauser, Treasurer,
Bruce Helwagen, Director of Technology/Business Affairs

Visitors (who signed in): None

Public Participation

None

16-134 Approve Minutes of Regular Meeting on August 29, 2016

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve minutes of the Regular Meeting on August 29, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-135 Approval of Extended Trip to Costa Rica for Junior/Senior High School Students

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve an extended trip to Costa Rica for Junior/Senior High School Students. Participation is on a voluntary basis and the board does not assume legal or financial responsibility.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-136 Financial Report and Report of Treasurer

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for August 2016

Investments for August 2016

Investments

Star Plus	\$2,342,384.11
Star Ohio	5,001,847.98
Fifth Third Securities	500,000.00

Investment Interest

Star Plus	1,025.62
Star Ohio	1,847.98

Bank Interest

US Bank	141.45
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Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Neediest Kids of All	\$500.00	019 9831	EPE NKOA
Veterans of Foreign Wars	500.00	018 9031	EPE Principal's Fund

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order

Apple Inc.	\$11,187.00
Cincinnati Floor Company	3,000.00
Duke Energy	49.68
Ruth Mitchell	5,400.00
N. Carol Insurance	5,102.00
Scarlet & Gray	6,259.00
Smyth Automotive	109.06
Staples	1,014.20
Tremco Roofing	7,725.00
Mimi Webb	44.50

Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>
\$150,000	001 General Fund	003 Permanent Improvement Fund
\$103,000	001 General Fund	002 Bond Retirement Fund

Permanent Appropriations and Amended Certificate

Participation in Treasurer Mandel's Ohio Checkbook Transparency Program

Contract Approval

Kaizen Enterprises LLC (storm water damage repair)

Dan Cummins Chevrolet Buick, Inc. (vehicle replacement due to storm water damage)

Rates and Payment for Athletic Workers

Authorization of the following rates for payment for game workers for junior high and high school athletic events on an "as needed" basis. Payment will be made from the athletic fund.

Junior High Scoreboard/Clock Worker	\$10 per game
High School Scoreboard/Clock Worker	\$25 per game
High School Announcer	\$20 per game

Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

Authorization for the Superintendent and/or designee to purchase food for needy children. It is established that this amount be set at a maximum of \$1,000 per school year.

Resolution to Approve Use of Student Activities Fund for Fundraising Activity

WHEREAS, the Board of Education has approved an extended field trip for students who will travel to Costa Rica in the summer; and

WHEREAS, parents of students who will attend the trip are responsible for all financial costs of the trip and wish to engage in a fundraising activity to raise funds to offset travel expenses; and

WHEREAS, the Board of Education wishes to permit students to engage in the activity and use the Student Activities Fund 200 in accordance with the law.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

SECTION I

The Board of Education hereby approves use of Fund 200 for the following fundraising activities to help students offset travel expenses for the trip:

- Out of Uniform
- Discount Cards
- Snack Sale
- Additional fundraising activities (if needed)

Students must comply with all Board policies and procedures for use of the student activities Fund 200 and shall remain under the direction of school staff at all times.

SECTION II

The Board of Education directs the Treasurer to engage in any activities necessary to support the above activities in accordance with board policy and the law.

SECTION III

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

New Account Number
200-9002 Education Trips

Resolution to Approve Urgent Necessity - Servpro

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education has been advised that immediate repairs must be made to facilities at St. Bernard-Elmwood Place High School due to storm water damage that recently occurred ("Project") as a result of an unanticipated natural disaster; and

WHEREAS, compliance with the bidding requirements of Ohio Revised Code section 3313.46 to bid the Project would unduly delay the completion of the Project and interfere with the efficient and safe operation of the school buildings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, two-thirds of the members thereof concurring, that:

SECTION I

Pursuant to Ohio Revised Code section 3313.46, it is found and determined that there is an urgent necessity and need to immediately secure a contract for completion of the Project outside of the time constrictions of the bidding process.

SECTION II

It is further found and determined that compliance with the bidding procedure contained in Ohio Revised Code section 3313.46 would result in a significant delay of the Project.

SECTION III

The Treasurer and Superintendent are hereby authorized to solicit proposals for the Project and are further authorized to execute any contracts necessary to complete the Project with the contractors deemed most suitable for the work by the Superintendent and Treasurer, suitability being based, in part, on price and prior experience performing the same work.

SECTION IV

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Resolution to Approve Urgent Necessity – Myron Inc. dba John Brown Carpet

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education has been advised that immediate repairs must be made to facilities at St. Bernard-Elmwood Place High School due to storm water damage that recently occurred ("Project") as a result of an unanticipated natural disaster; and

WHEREAS, compliance with the bidding requirements of Ohio Revised Code section 3313.46 to bid the Project would unduly delay the completion of the Project and interfere with the efficient and safe operation of the school buildings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, two-thirds of the members thereof concurring, that:

SECTION I

Pursuant to Ohio Revised Code section 3313.46, it is found and determined that there is an urgent necessity and need to immediately secure a contract for completion of the Project outside of the time constrictions of the bidding process.

SECTION II

It is further found and determined that compliance with the bidding procedure contained in Ohio Revised Code section 3313.46 would result in a significant delay of the Project.

SECTION III

The Treasurer and Superintendent are hereby authorized to solicit proposals for the Project and are further authorized to execute any contracts necessary to complete the Project with the contractors deemed most suitable for the work by the Superintendent and Treasurer, suitability being based, in part, on price and prior experience performing the same work.

SECTION IV

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Resolution to Approve Urgent Necessity – ThyssenKrupp Elevator

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education has been advised that immediate repairs must be made to facilities at St. Bernard-Elmwood Place High School due to storm water damage that recently occurred ("Project") as a result of an unanticipated natural disaster; and

WHEREAS, compliance with the bidding requirements of Ohio Revised Code section 3313.46 to bid the Project would unduly delay the completion of the Project and interfere with the efficient and safe operation of the school buildings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, two-thirds of the members thereof concurring, that:

SECTION I

Pursuant to Ohio Revised Code section 3313.46, it is found and determined that there is an urgent necessity and need to immediately secure a contract for completion of the Project outside of the time constrictions of the bidding process.

SECTION II

It is further found and determined that compliance with the bidding procedure contained in Ohio Revised Code section 3313.46 would result in a significant delay of the Project.

SECTION III

The Treasurer and Superintendent are hereby authorized to solicit proposals for the Project and are further authorized to execute any contracts necessary to complete the Project with the contractors deemed most suitable for the work by the Superintendent and Treasurer, suitability being based, in part, on price and prior experience performing the same work.

SECTION IV

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-137 Resignation

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve Christina Kowalski's resignation for elementary choral music supplemental, effective September 23, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-138 Employment of Tutors

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve employment of the following tutors:

Catherine Crowley, EPE, up to 29 hours per week*

Patricia Held, EPE, up to 29 hours per week

*Tutor will job share. Combined total will not exceed 29 hours per week.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-139 Employment of Home Instruction Tutor

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve employment of Brandi Miller as a home instruction tutor on an as-needed basis for the 2016-2017 school year as assigned.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-140 Resolution and Supplemental Athletic Contract – 2016-2017

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve the following resolution and supplemental athletic contract for 2016-2017:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brandon Johnson	Reserve & Varsity Soccer Assistant	2

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-141 Family and Medical Leave Act Requests

Mrs. Underwood made a motion, seconded by Dr. McMullan, to grant authority to the Superintendent and/or Treasurer to approve Family Medical Leave Act requests according to federal guidelines.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Absent – Mrs. Spears and Mr. Wheeler

16-142 Change in Salary Status

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve revision of the following teachers’ salaries to reflect additional credit hours and/or an upgraded degree as listed:

<u>Name</u>	<u>From</u>	<u>To</u>
Miranda Johnson	B+30	M
Michael Radtke	M+15	M+30
Keri Russell	M	M+30
Jessika Schuler	M	M+15
Brian Wellbrock	B	B+15
Nicholas Wilson	B+30	M

The motion passed by the following roll call vote:

Yes – Dr. McMullan, and Mrs. Underwood

Abstain – Mrs. Radtke

Absent – Mrs. Spears and Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler (no report)
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears (no report)
3. Business Liaison – Tinette Underwood (no activity)
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
5. Legislative Liaison – Dr. Jason McMullan
6. President’s Report – Linda Radtke
7. Superintendent’s Report - Dr. Mimi Webb

