

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION**

September 27, 2016

AGENDA

5:00 p.m.

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Executive Session
- V. Motion to Approve Minutes of Regular Meeting on August 29, 2016
- VI. Request for Approval of Extended Trip to Costa Rica for High School Students
Participation is on a voluntary basis and the board does not assume legal or financial responsibility.
- VII. Financial Report and Report of Treasurer
 - A. Approve Financial Report for August 2016
 - B. Approve Investments for August 2016

<u>Investments</u>	
Star Plus	\$2,342,384.11
Star Ohio	5,001,847.98
Fifth Third Securities	500,000.00
<u>Investment Interest</u>	
Star Plus	1,025.62
Star Ohio	1,847.98
<u>Bank Interest</u>	
US Bank	141.45
 - C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Neidiest Kids of All	\$500.00	019 9831	EPE NKOA
Veterans of Foreign Wars	500.00	018 9031	EPE Principal's Fund

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days Older than the Purchase Order as Presented

Apple Inc.	\$11,187.00
Cincinnati Floor Company	3,000.00
Duke Energy	49.68
Ruth Mitchell	5,400.00
N. Carol Insurance	5,102.00
Scarlet & Gray	6,259.00
Smyth Automotive	109.06
Staples	1,014.20
Tremco Roofing	7,725.00
Mimi Webb	44.50

E. Approval of Transfers

<u>Amount</u>	<u>From</u>	<u>To</u>
\$150,000	001 General Fund	003 Permanent Improvement Fund
\$103,000	001 General Fund	002 Bond Retirement Fund

F. Approval of Permanent Appropriations and Amended Certificate (Attachment #1)

G. Approval of Participation in Treasurer Mandel's Ohio Checkbook Transparency Program

H. Approval of Contracts

Kaizen Enterprises LLC (storm water damage repair)
 Dan Cummins Chevrolet Buick, Inc. (vehicle replacement due to storm water damage)

I. Approval of Rates and Payment for Athletic Workers

It is recommended that the Board of Education authorize the following rates for payment for game workers for junior high and high school athletic events on an "as needed" basis. Payment will be made from the athletic fund.

Junior High Scoreboard/Clock Worker	\$10 per game
High School Scoreboard/Clock Worker	\$25 per game
High School Announcer	\$20 per game

J. Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

It is recommended that the Board of Education authorize the Superintendent and/or designee to purchase food for needy children. It is established that this amount be set at a maximum of \$1,000 per school year.

K. Resolution to Approve Use of Student Activities Fund for Fundraising Activity

WHEREAS, the Board of Education has approved an extended field trip for students who will travel to Costa Rica in the summer; and

WHEREAS, parents of students who will attend the trip are responsible for all financial costs of the trip and wish to engage in a fundraising activity to raise funds to offset travel expenses; and

WHEREAS, the Board of Education wishes to permit students to engage in the activity and use the Student Activities Fund 200 in accordance with the law.

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard-Elmwood Place City School District Board of Education as follows:

SECTION I

The Board of Education hereby approves use of Fund 200 for the following fundraising activities to help students offset travel expenses for the trip:

- Out of Uniform
- Discount Cards
- Snack Sale
- Additional fundraising activities (if needed)

Students must comply with all Board policies and procedures for use of the student activities Fund 200 and shall remain under the direction of school staff at all times.

SECTION II

The Board of Education directs the Treasurer to engage in any activities necessary to support the above activities in accordance with board policy and the law.

SECTION III

IT IS FOUND AND DETERMINED that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

L. Approval to Establish New Account Number

200-9002 Education Trips

M. Resolution to Approve Urgent Necessity - Servpro

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education has been advised that immediate repairs must be made to facilities at St. Bernard-Elmwood Place High School due to storm water damage that recently occurred ("Project") as a result of an unanticipated natural disaster; and

WHEREAS, compliance with the bidding requirements of Ohio Revised Code section 3313.46 to bid the Project would unduly delay the completion of the Project and interfere with the efficient and safe operation of the school buildings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, two-thirds of the members thereof concurring, that:

SECTION I

Pursuant to Ohio Revised Code section 3313.46, it is found and determined that there is an urgent necessity and need to immediately secure a contract for completion of the Project outside of the time constrictions of the bidding process.

SECTION II

It is further found and determined that compliance with the bidding procedure contained in Ohio Revised Code section 3313.46 would result in a significant delay of the Project.

SECTION III

The Treasurer and Superintendent are hereby authorized to solicit proposals for the Project and are further authorized to execute any contracts necessary to complete the Project with the contractors deemed most suitable for the work by the Superintendent and Treasurer, suitability being based, in part, on price and prior experience performing the same work.

SECTION IV

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

N. Resolution to Approve Urgent Necessity – Myron Inc. dba John Brown Carpet

WHEREAS, the St. Bernard-Elmwood Place City School District Board of Education has been advised that immediate repairs must be made to facilities at St. Bernard-Elmwood Place High School due to storm water damage that recently occurred ("Project") as a result of an unanticipated natural disaster; and

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VIII. Old Business

None

IX. New Business

A. Personnel

1. Resignation

It is recommended that Christina Kowalski's resignation for elementary choral music supplemental be approved as of September 23, 2016 (Attachment #2).

2. Employment

a. Tutors

Catherine Crowley, EPE, up to 29 hours per week*
Patricia Held, EPE, up to 29 hours per week

*Tutor will job share. Combined total will not exceed 29 hours per week.

b. Home Instruction Tutor

It is recommended that Brandi Miller be employed as a home instruction tutor on an as-needed basis for the 2016-2017 school year as assigned.

c. Resolution and Supplemental Athletic Contract for 2016-2017

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position has accepted the position; and

WHEREAS, individuals with a teaching license who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brandon Jake Johnson	Res. & Varsity Soccer Asst.	2

3. Approval of Family Medical Leave Act Requests
It is recommended that the Board of Education grant authority to the Superintendent and/or Treasurer to approve Family Medical Leave Act requests according to federal guidelines.
4. Change in Salary Status
It is recommended that the following teachers' salaries be revised to reflect additional credit hours and/or an upgraded degree:

<u>Name</u>	<u>From</u>	<u>To</u>
Miranda Johnson	B+30	M
Michael Radtke	M+15	M+30
Keri Russell	M	M+30
Jessika Schuler	M	M+15
Brian Wellbrock	B	B+15
Nicholas Wilson	B+30	M

- C. Miscellaneous - Liaison Reports
 - a. Curriculum Council Liaison – Joe Wheeler
 - b. Student Achievement & Student Affairs Liaisons – Dr. Jason McMullan and Micki Spears
 - c. Business Liaison – Tinette Underwood
 - d. Great Oaks Institute of Technology & Career Liaison – Joe Wheeler
 - e. Legislative Liaison – Dr. Jason McMullan
 - f. President's Report – Linda Radtke
 - g. Superintendent's Report - Dr. Mimi Webb

D. Adjournment

Board Meeting Dates – all meetings begin at 5:45 p.m.

October 24
November 28
December 12