

MINUTES OF THE REGULAR MEETING OF THE
ST. BERNARD-ELMWOOD PLACE BOARD OF EDUCATION ON AUGUST 29, 2016

The St. Bernard-Elmwood Place Board of Education met in regular session on August 29 2016, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, Tinette Underwood, and Joe Wheeler

Also present: Dr. Mimi Webb, Superintendent, Emily Hauser, Treasurer,
Bruce Helwagen, Director of Technology/Business Affairs

Visitors (who signed in): None

Public Participation

None

16-110 Executive Session

Dr. McMullan made a motion, seconded by Mrs. Underwood, to enter into Executive Session at 5:46 p.m. to discuss legal matters.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Regular session reconvened at 6:01 p.m.

16-111 Approve Minutes of Regular Meeting on July 25, 2016

Mrs. Spears made a motion, seconded by Mr. Wheeler, to approve minutes of the Regular Meeting on July 25, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Abstain – Dr. McMullan

16-112 Financial Report and Report of Treasurer

Mr. Wheeler made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for July 2016

Investments for July 2016

Investments

Star Plus \$5,341,358.49

Investment Interest

Star Plus 1,752.66

Fifth Third Securities 498.64

Bank Interest

US Bank 163.09

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order

Bethesda Healthcare \$ 160.00

Burkhardt Pro Hardware 224.81

Center for Collaborative Solutions 120.80

Compass Energy 2,174.98

Edmentum 7,500.00

Fifth Third Bank 4,461.01

Village of St. Bernard 1,147.50

New Account Number

200-9248 Class of 2020

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-113 Resolution Authorizing the School District Board to Enter into a Resolution of Acceptance in the Ohio School Facilities Commission Classroom Facilities Assistance

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

WHEREAS, the Ohio School Facilities Commission (“Commission”) made a determination in favor of proceeding with a Master Facilities Plan for Classroom Facilities under ORC Section 3318.03 and conditionally approved a Scope of Project for the School District; and

WHEREAS, the Ohio Controlling Board approved the determination and conditional approval of the Commission and approved the amount of the State’s portion of the project cost; and

WHEREAS, the Commission has certified the State’s conditional approval and reservation of funds for the project to this School District’s Board of Education pursuant to ORC Section 3318.04 based on the following funds:

STATE SHARE:	\$27,062,550
LOCAL SHARE:	5,940,560
PROJECT BUDGET:	\$33,003,110

WHEREAS, the 120 day time limitation pursuant to ORC Section 3318.05 has not lapsed since the State's certification of conditional approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District, Hamilton County, Ohio that the conditional approval as granted by the Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-114 Employment of Certified Teachers

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve employment of the following as full-time certified teachers for the 2016-2017 school year:

Christina Fisk, Secondary Teacher, Bachelors+30, Step 4

Stephanie Wuest, Secondary Teacher, Masters, Step 3

Paul Stratman, Elementary Teacher, Masters+15, Step 4

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-115 Employment of Paraprofessionals

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve employment of the following as full-time paraprofessionals for the 2016-2017 school year:

Ricky Bush, Step 2

Deanna McCreanor, Step 4

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-116 Employment of Supplemental Contracts – 2016-2017

Mr. Wheeler made a motion, seconded by Mrs. Spears, to approve the following supplemental contracts:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2016-2017 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Gayle Pope	Sophomore Class Advisor	5
Brenda Schildmeyer	Resident Educator Specialist	5
Brenda Schildmeyer	Resident Educator Mentor (3)	5
Teri Goettelman	Resident Educator Mentor	3
Michael Osborne	Resident Educator Mentor	4
Leslie Koehl	Resident Educator Mentor	5
Kenneth Minor	Varsity Football Assistant	5
Michael Corson	Varsity Football Assistant	5
Nicolas Thompson	Varsity Football Assistant	3

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-117 Resolution and Supplemental Athletic Contracts – 2016-2017

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following resolution and supplemental athletic contracts for 2016-2017:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kelvin Ward	Junior High Football Coach	1
Silva Richardson	Junior High Football Asst. Coach	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-118 Amendment to Supplemental Contract

Dr. McMullan made a motion, seconded by Mrs. Spears, to amend Jennifer Johnson’s Varsity Girls Soccer supplemental contract for the 2016-2017 school year as Varsity Boys Soccer due to numbers not warranting a Varsity Girls Soccer Team.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-119 Amendment to Paraprofessional Contract

Mrs. Underwood made a motion, seconded by Mrs. Spears, to amend Andrea Draeger's Paraprofessional contract for the 2016-2017 school year from 4 days per week to up to 28 hours per week.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-120 Employment of Auxiliary Personnel for St. Clement School

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve employment of the following for the 2016-2017 school year to service St. Clement School and be paid with Title I and Auxiliary Funds:

Sandy Harris, Auxiliary Clerk, Step 23 of the Secretary Salary Schedule, 3 hours per day, 183 days

Jennifer Dutschke, Title I Teacher, Bachelors Degree, Step 20, 3.5 hours per day, 178 days

Carrie Riley, Remedial Math Teacher, Masters Degree, Step 12, 4 hours per day, 178 days

Lauren Miliano, Reading Teacher, Bachelors +15, Step 6, 2.5 hours per day, 178 days

Katy Wood, Psychologist, Master's Degree, Step 6, 111 days

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-121 Consultants

Mrs. Spears made a motion, seconded by Mrs. Underwood, to employ the consultants listed below on an as-needed basis for the 2016-2017 school year as listed. All consultants will be paid with grant funds and federal dollars which were carried over from fiscal year 2016 until such funds are expended or expired.

Donna Brigger, 7-9 Literacy, \$75 per hour

Priscilla Copas, K-3 Literacy, \$75 per hour

Ruth Mitchell, Curriculum/CCIP \$75 per hour

Leah Pham, Gifted, \$75 per hour

Kathy Raftery, Elementary Science, \$75 per hour

Meri Johnson, Curriculum Engineers Inc., \$600 per day

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-122 Tutors

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve employment of the following tutors for the 2016-2017 school year as listed:

- Gregory Oxley, HS, up to 21 hours per week, Title I Funds
- Jeanne LeBlond, SBE, up to 26 hours per week, Title I Funds
- Terry Brinkman, SBE, up to 26 hours per week, Title I Funds
- Cheryl Martin, SBE, up to 26 hours per week
- Tracy Wheeler, SBE, up to 26 hours per week
- Bonnie Payne, EPE, up to 29 hours per week, Title I Funds
- Andrea Warren, EPE, up to 29 hours per week, Title I Funds
- Kelly Hester, EPE*
- Jennifer McCoy, EPE*

*Tutors will job share. Combined total will not exceed 29 hours per week.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-123 Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

Mr. Wheeler made a motion, seconded by Mrs. Spears, to approve the following:

The administrative staff shall be authorized to employ students who are enrolled in the school district’s Developmentally Handicapped classes. They are to be employed on an “if and when needed” basis for the 2016-2017 school year. Rate of pay will be \$2.50 per hour.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-124 District Student Learning Objectives (SLO) Committee

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following District Student Learning Objectives (SLO) Committee as presented:

- | | |
|-----------------|----------------|
| Clare Frentsos | Karen Clemons |
| Sarah Girard | Alison Gates |
| Sarah Kroeger | Sherry Peters |
| Michael Osborne | Scott Reisbord |
| Vivian Wright | Dr. Mimi Webb |

Representatives for the St. Bernard-Elmwood Place City School District are responsible for making recommendations for the Evaluation of Certified Staff to the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place Board of Education. Teachers will be compensated for the time spent before and after the school day at the adopted rate of \$27.04 per hour.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-125 Approval of Memorandum of Understanding between St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education Regarding Student Growth for Teachers and Principals

Mrs. Underwood made a motion, seconded by Mr. Wheeler, to approve the Memorandum of Understanding between St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education regarding usage of the value-added data from state assessments, as well as vendor assessments, for calculating student growth for teachers and principals using the 2015-2016 test data as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-126 Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8);

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a “Certification of Transportation;” and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2016-2017 school year only.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

No – Mr. Wheeler

16-127 Resolution for St. Bernard-Elmwood Place City Schools Contingency Plan – Calamity Days

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resolution for the St. Bernard-Elmwood Place City School District’s Contingency Plan for Calamity Days:

WHEREAS the 2016-2017 regular district school calendar fulfills the minimum 182-day requirement for total days of instruction; and

WHEREAS in addition to the regular school calendar, a district must designate at least five contingency days to be utilized in the case where the number of calamity days exceeds the allowed amount of five days; and

WHEREAS this resolution provides a plan for making up at least five school days (RC Section 3313.482); and

WHEREAS this resolution shall not conflict with any collective bargaining agreements that are in effect in the district (RC Section 3313.482 (A));

THEREFORE BE IT RESOLVED that the designated five contingency days to be utilized, should the number of calamity days for the 2016-2017 school year exceed five days shall be May 30, 2017, May 31, 2017, June 1, 2017, June 2, 2017, and June 5, 2017.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-128 Approval of Evaluation of School Counselors Policy AFCA (Also GCNA)

Mr. Wheeler made a motion, seconded by Mrs. Spears, to approve the Evaluation of School Counselors Policy AFCA (Also GCNA) as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-129 Approval of Bus Schedules

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the bus schedules for the 2016-2017 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-130 Bus Lease Agreement

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools for the 2016-2017 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler (no report)
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears (no report)
3. Business Liaison – Tinette Underwood (no activity)
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
5. Legislative Liaison – Dr. Jason McMullan
6. President’s Report – Linda Radtke
7. Superintendent’s Report - Dr. Mimi Webb

16-131 Motion to Provide Free Lunch to All Students

Mrs. Radtke made a motion, seconded by Mrs. Spears, to use general fund monies to provide a free breakfast and lunch for all students for the next three days due to community flooding issues, provided the cafeteria can comply.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-132 Motion to Change Start Time of September 27, 2016 Board of Education Meeting

Mrs. Spears made a motion, seconded by Mrs. Underwood, to change the start time of the September 27, 2016 Board of Education Meeting from 5:45 p.m. to 5:00 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-133 Adjournment

Mr. Wheeler made a motion, seconded by Mrs. Spears, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Meeting adjourned at 7:14 p.m.

Minutes approved by the Board of Education: _____

Treasurer Date

Board President Date