

MINUTES OF THE REGULAR MEETING OF THE  
ST. BERNARD-ELMWOOD PLACE BOARD OF EDUCATION ON JUNE 27, 2016

The St. Bernard-Elmwood Place Board of Education met in regular session on June 27, 2016, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Tinette Underwood

Absent: Joe Wheeler

Also present: Dr. Mimi Webb, Superintendent, Emily Hauser, Treasurer,  
Bruce Helwage, Director of Technology/Business Affairs

Visitors (who signed in): None

Public Participation

None

Presentation

The Education Hall of Fame Inductees were recognized and presented plaques for their distinct service. The 2016 inductees are Mrs. Sarah Girard and Mr. Michael Radtke.

Mr. Wheeler arrived.

16-89 Approve Minutes of Regular Meeting on May 23, 2016

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve minutes of the Regular Meeting on May 23, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Abstain– Mr. Wheeler

16-90 Financial Report and Report of Treasurer

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for May 2016

Investments for May 2016

|                                  |                |
|----------------------------------|----------------|
| <u>Investments as of 5/31/16</u> | \$5,837,982.51 |
| <u>Investment Interest</u>       | 1,676.78       |
| <u>Bank Interest</u>             | 142.56         |

Donations

| <u>Source</u>    | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u>         |
|------------------|---------------|-------------|----------------------------|
| Fleming Road UCC | \$ 300.00     | 007 9074    | Emil C. Werner Scholarship |
| Fleming Road UCC | 1,000.00      | 018 9031    | EPE Principal's Fund       |
| Christine Barlow | 160.00        | 200 9244    | Class of 2016              |
| Titan Fan Club   | 500.00        | 300 9301    | Athletics                  |
| Titan Fan Club   | 225.00        | 300 9302    | Music                      |

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order

|                             |            |
|-----------------------------|------------|
| Applied Behavioral Services | \$8,480.50 |
| Big Teams LLC               | 375.00     |
| BSN Sports, LLC             | 1,193.99   |
| Design Original             | 139.81     |
| Jennifer Jones              | 85.00      |
| Universal Transportation    | 5,336.00   |
| Nicholas Wilson             | 229.16     |

Purchasing Agent Appointment and Authority Policy (File: DJA)

The Treasurer is appointed as the purchasing agent for the Board of Education. Treasurer is authorized and empowered to execute contracts which do not exceed the amount of Fifteen Thousand Dollars (\$15,000.00) and any contract wherein the Board of Education is contracting with another public agency for the provision of services to one of the Board of Education's students which is not in excess of Seventy Five Thousand Dollars (\$75,000.00). Any change order in excess of \$15,000.00 or outside the bounds as previously described must be brought to the Board for its specific approval.

Approval of the following Contracts as Presented:

HCC Information Technology Center  
Roger Bacon High School/HCESC  
St. Clement School/HCESC  
Constellation Energy Services, Inc.  
Battelle for Kids Data Services Agreement  
Trane Building Services  
Head Start/HCESC

Transfer of Funds

| <u>Amount</u> | <u>From</u>            | <u>To</u>                  |
|---------------|------------------------|----------------------------|
| \$500.00      | 200 9245 Class of 2017 | 200 9246 Class of 2018     |
| 89.73         | 200 9244 Class of 2016 | 007 9073 Student Aid       |
| 760.06        | 001 General Fund       | 019 9111 Loving Landscapes |
| 8,517.38      | 001 General Fund       | 200 9212 HS Yearbook       |
| 11,989.45     | 001 General Fund       | 300 9301 Athletics         |
| 15,485.01     | 001 General Fund       | 300 9304 Football          |

Adopt Final Appropriations and Amended Certificate as Presented  
 Fiscal Year 2016 Appropriation Measure as presented granting Treasurer authorization to amend if necessary and report the results to the Board of Education

Adopt Temporary Appropriations for the 2016-2017 School Year  
 WHEREAS, it is desired to postpone the passage of the Annual Appropriations Resolution until an Amended Official Certificate of Estimated Resources for the year beginning July 1, 2016 is received from the County Budget Commission, and to pass a temporary resolution for meeting the ordinary expenses of this school district until the effective date of the Annual Appropriations Resolution, and

WHEREAS, Section 58.705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be passed to meet ordinary expenses until not later than October 1 of the current fiscal year;

THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District of Hamilton County that to provide for the current expenses and other expenditures of said Board for the period July 1, 2016 until the effective date of the Annual Appropriations Resolution for the fiscal year ending June 30, 2016 the following sums be, and the same are, hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said periods as follows, vis

|     |                           | Temporary Appropriations |
|-----|---------------------------|--------------------------|
| 001 | General Fund              | \$13,090,000             |
| 002 | Bond Retirement Fund      | 1,495,000                |
| 003 | Permanent Improvement     | 750,000                  |
| 006 | Food Service              | 500,000                  |
| 007 | Special Trust Fund        | 27,000                   |
| 008 | Endowment Fund            | 3,000                    |
| 018 | Public School Support     | 56,000                   |
| 019 | Other Grants              | 180,000                  |
| 200 | Student Activity          | 43,000                   |
| 300 | Athletics                 | 90,000                   |
| 400 | State-supported Funds     | 1,300,000                |
| 500 | Federally-supported Funds | 1,500,000                |

BE IT RESOLVED, that this Board of Education, as authorized by Section 3313.18 and 3313.20 of the Ohio Revised Code, hereby dispenses with the adoption during the 2016-2017 fiscal year of resolutions:

- a. Authorizing the purchase of property, exempt real estate;
- b. Authorizing payment of debts or claims, the salaries of superintendent, teachers, and other employees;
- c. Approving warrants for the payment of any claim for school funds;
- d. Approving attendance of the treasurer, superintendent, or designees at professional meetings.

Adopt Resolution Requesting the County Auditor to Make Advance Payments of Taxes

Whereas, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a location subdivision;

Therefore, be it resolved by the St. Bernard-Elmwood Place Board of Education, Ohio;

Section 1: That the Auditor and Treasurer of Hamilton County in accordance with Ohio Revised Code 321.34, be requested to draw and pay to the St. Bernard-Elmwood Place City School District upon the written request of Emily Hauser, Treasurer, to the County Auditor, funds due derived from taxes or other sources, payable to the County Treasurer to the account of the St. Bernard-Elmwood Place Schools, and lawfully applicable for purposes of the 2017 fiscal year.

Section 2: That the Treasurer of the St. Bernard-Elmwood Place City Schools shall forward to the County Auditor a certified copy of this resolution.

Authorize Treasurer to Make Advances from General Fund to Other Funds as Needed to Clear Deficit Balances

The motion passed by the following roll call vote:  
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-91 Resolution Determining to Proceed with Bond Issue and Tax Levies

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

**WHEREAS**, this Board of Education by resolution duly adopted determined the necessity of (a) issuing school improvement bonds in the principal amount of \$8,880,000 (the “Bonds”) to pay the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and the cost of other improvements to school facilities (known as locally funded initiatives), which shall appear on the ballot as a question asking whether the electors of the St. Bernard-Elmwood Place City School District (the “School District”) will vote to support the aforesaid purposes, together with, as applicable, new construction, improvements, renovations, and other additions to school facilities, as well as equipment, furnishings, site improvements, and all necessary appurtenances therefor, including, without limitation, technology, safety and security improvements, capitalized interest, and a portion of the costs of a natatorium, and the necessity of levying an annual direct tax on all the taxable property in this School District, outside of the ten-mill limitation to pay the interest on and to retire the Bonds when due and payable, and (b) levying an additional one-half mill maintenance tax outside of the ten-mill limitation in order to pay for the maintenance of classroom facilities financed with the proceeds of the Bonds (the “Maintenance Tax”);

**WHEREAS**, this Board of Education previously determined that the question of issuing the Bonds and of levying a direct tax to pay the interest on and to retire the Bonds when due and payable, and to levy the Maintenance Tax shall be submitted to the electors of the School District at the election to be held on the 8<sup>th</sup> day of November, 2016, as a single ballot proposition all in compliance with the State of Ohio Classroom Facilities Assistance Program;

**WHEREAS**, the treasurer of the School District has determined that the maximum maturity of the Bonds is thirty-seven (37) years;

**WHEREAS**, the county auditor has certified the total tax valuation of the School District as \$99,268,230;

**WHEREAS**, the county auditor has certified that the estimated average annual levy throughout the life of the Bonds to be issued in a principal amount of \$8,880,000, which will be required to pay the interest on and retire the Bonds, is four and forty nine hundredths (4.49) mills, for each one dollar (\$1.00) of valuation which amounts to forty-four and nine tenths cents (\$0.449) for each one hundred dollars (\$100.00) of valuation;

**WHEREAS**, in addition to the levy to pay debt service on the aforementioned Bonds, an additional tax (the Maintenance Tax) in the amount of one-half (0.50) mill for each one dollar of valuation shall be levied outside of the ten-mill limitation for a period of twenty-three (23) years for maintenance of the classroom facilities to be financed with the proceeds of the Bonds, and the County Auditor has certified that the property tax revenue that will be produced by the stated millage of the Maintenance Tax, assuming the tax valuation of the School District remains constant throughout the life of the Maintenance Tax levy, is calculated to be \$49,634 per year; and

**WHEREAS**, the School District anticipates receiving the Ohio School Facilities Commission's "Determination of Conditional Approval" on July 14, 2016 and the Ohio School Facilities Commission's "Resolution of Conditional Approval" on July 25, 2016 in order to participate in the Ohio Classroom Facilities Assistance Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the St. Bernard-Elmwood Place City School District (hereinafter called the "Board of Education"), County of Hamilton, Ohio:

**SECTION 1.** That it is hereby determined to proceed with the issuance of the Bonds of this Board of Education to pay the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and the cost of other improvements to school facilities (known as locally funded initiatives), together with, as applicable, new construction, improvements, renovations, and other additions to school facilities, as well as equipment, furnishings, site improvements, and all necessary appurtenances therefor, including, without limitation, technology, safety and security improvements, capitalized interest, and a portion of the costs of a natatorium, and to levy an annual direct tax on all the taxable property in the School District outside of the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio for a period of thirty-seven (37) years and that the question of issuing the Bonds and of levying said direct tax shall be submitted to the electors of said School District at the election to be held on the 8<sup>th</sup> day of November, 2016.

**SECTION 2.** That it is hereby determined to proceed with a levy of taxes in addition to the annual levy of taxes required to repay debt service on the Bonds, at a rate of one-half (0.50) mill for each one dollar of valuation for a period of twenty-three (23) years, the proceeds of which Maintenance Tax shall be used to pay the cost of maintaining the classroom facilities financed with the proceeds of the Bonds, and that the question of issuing the Bonds of the

School District shall be combined in a single proposal with the question of levying the Maintenance Tax pursuant to Sections 3318.05 and 3318.056 of the Ohio Revised Code.

**SECTION 3.** That the substantially final form of the ballot upon which the question of issuing the Bonds and of levying a direct tax to support the payment of debt service on the Bonds, as well as the levying of the Maintenance Tax, shall be submitted to the electors of the School District as follows (subject to final review and approval by the applicable Board of Elections and the Ohio Secretary of State):

Proposed Bond Issue and Tax Levies  
Majority affirmative vote is  
Necessary for Passage

“Shall bonds be issued by the Board of Education of the St. Bernard-Elmwood Place City School District for the purpose of paying the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and the cost of other improvements to school facilities (known as locally funded initiatives), together with, as applicable, new construction, improvements, renovations, and other additions to school facilities, as well as equipment, furnishings, site improvements, and all necessary appurtenances therefor, including, without limitation, technology, safety and security improvements, capitalized interest, and a portion of the costs of a natatorium, in the principal amount of Eight Million Eight Hundred

Eighty Thousand Dollars (\$8,880,000), to be repaid annually over a maximum period of thirty-seven (37) years, and an annual levy of property taxes be made outside the “ten-mill” limitation, estimated by the county auditor to average over the repayment period of the bond issue four and forty-nine hundredths (4.49) mills for each one dollar (\$1.00) of tax valuation, which amounts to forty-four and nine tenths cents (\$0.449) for each one hundred dollars (\$100.00) of tax valuation, commencing in 2016, first due in calendar year 2017, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

and

Shall an additional levy of taxes be made for a period of 23 years, commencing in 2016, first due calendar year 2017, to benefit the St. Bernard-Elmwood Place City School District, the proceeds of which shall be used to pay the cost of maintaining classroom facilities included in the project at the rate of 0.5 mill for each one dollar of tax valuation?”

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\_\_\_\_ FOR THE BOND ISSUE and TAX LEVIES

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\_\_\_\_ AGAINST THE BOND ISSUE and TAX LEVIES

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**SECTION 4.** That the form of the ballot language identified above may be altered in order to comply with any requirements of the appropriate board of elections and/or the Secretary of State of Ohio.

**SECTION 5.** That the treasurer of this Board of Education be and is hereby directed to certify to the Board of Elections a true and correct copy of the resolution of this Board of Education determining the necessity of the Bonds and the direct tax to be levied to support the payment of debt service on the Bonds, as well as the levying of the Maintenance Tax at the aforesaid election and a true and correct copy of this resolution, together with the amount of the average tax levy, expressed in dollars and cents for each one hundred dollars (\$100.00) of valuation, as well as in mills for each one dollar (\$1.00) of valuation, estimated by the county auditor to be required to pay the debt charges on the Bonds, and the maximum number of years required to retire the Bonds, as well as the amount of revenue to be generated per year by the levying of the Maintenance Tax, and to notify said Board of Elections to cause notice of such election to be given as required by law.

**SECTION 6.** That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

The motion passed by the following roll call vote:  
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-92 Approval of Participation in the Following State and Federal Grants

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve participation in the following State and Federal Grants:

|  |          |
|--|----------|
| Title I FY17                           | 572-9017 |
| Title II-A FY17                        | 590-9017 |
| Early Childhood Education              | 439-9017 |
| High Schools That Work                 | 461-9017 |
| IDEA-B FY17                            | 516-9117 |
| Early Childhood Special Education FY17 | 587-9017 |

The motion passed by the following roll call vote:  
Yes –Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler  
Abstain – Mrs. Radtke

16-93 Resignations

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following resignations:

- a. Todd Kalsey, Varsity Boys Assistant Basketball Coach
- b. Brian Wellbrock, Freshman Boys Basketball Coach
- c. Evie Kontopos, Intervention Specialist, effective at end of the 2015-2016 school year

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-94 Employment

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve employment of the following:

Certified Teachers

Danielle Moore, full-time secondary teacher for the 2016-2017 school year, Masters Degree, Step 1, 185 days

Adam Raby, full-time certified staff for the 2016-2017 school year, Bachelor’s +15, Step 6, 185 days

Paraprofessionals

Andrea Draeger, Step 1, 7 hours per day, 159 days

Jennifer Johnson, Step 2, 7 hours per day, 194 days

Resolution and Supplemental Athletic Contract for 2016-2017

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position has accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individual with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

| <u>Name</u>    | <u>Position</u>               | <u>Step</u> |
|----------------|-------------------------------|-------------|
| Nick Hendricks | Varsity Boys Asst. Basketball | 4           |

Tutor

Carol Ritchie, Tutor for Gifted Students, for the 2016-2017 school year



Special Education Coordinator

Carter Cordes, Special Education Coordinator, August 1, 2016 through July 31, 2017, \$54,000, 120 days

Classified Substitutes for the 2016-2017 School Year

Carl Anderson

Joan Spears

Matthew Spears

Employment of Supplemental Athletic Contract – 2016-2017

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2016-2017 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

| <u>Name</u> | <u>Position</u>   | <u>Step</u> |
|-------------|-------------------|-------------|
| Adam Raby   | Athletic Director | 2           |

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-95 Student Fees

Mrs. Underwood made a motion, seconded by Mr. Wheeler, to table student fees to the July 25th, 2016 meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-96 Ohio School Boards Association Capital Conference

Mrs. Radtke made a motion, seconded by Mrs. Spears, to appoint Linda Radtke as the official delegate to attend the Ohio School Boards Association Capital Conference and Joe Wheeler as the alternate.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-97 Serving Identified Gifted Students in Grades 3-12

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve the continuum of services as defined by Ohio Department of Education policy serving identified gifted students in grades 3-12.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-98 Memorandum of Understanding Between the St. Bernard-Elmwood Place City School District Board of Education and the Ohio Association of Public School Employees Local #622

Mrs. Spears made a motion, seconded by Mr. Wheeler, to approve the Memorandum of Understanding between the St. Bernard-Elmwood Place City School District Board of Education and the Ohio Association of Public School Employees Local #622.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-99 Student Transportation

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

It is recommended that transportation be declared impractical for the following students attending private, parochial, or vocational schools and that their parents be reimbursed the amount of \$250.00 per child for transporting these students during the 2015-2016 school year. This rate has been approved by the State of Ohio, and the district will be reimbursed.

| <u>Parent</u>     | <u>Number of Students</u> | <u>School</u>             |
|-------------------|---------------------------|---------------------------|
| Mark Auer         | 3                         | St. Vincent Ferrer        |
| Laura Boyle       | 2                         | The New School Montessori |
| Laura Brenner     | 3                         | St. Vivian                |
| Kim Derrenkamp    | 1                         | Linden Grove School       |
| Shannon Feldman   | 1                         | Cardinal Pacelli          |
| Shannon Feldman   | 1                         | St. Ursula Academy        |
| Catherine Geiser  | 3                         | St. Gertrude              |
| Tricia Hackney    | 2                         | The Calvary Academy       |
| Gina Helphinstine | 1                         | Elder High School         |
| Bryant Kleinfeldt | 2                         | Nativity                  |
| Bryant Kleinfeldt | 1                         | St. Rita's                |
| Cathy Lawhorn     | 1                         | McAuley High School       |
| Susan Mormile     | 1                         | McAuley High School       |
| Mary Clare Peck   | 5                         | St. Gertrude              |
| Renee Powell      | 3                         | CSR Academy               |
| Karen Schulte     | 1                         | McAuley High School       |
| Geneva Springs    | 2                         | Summit Academy            |
| Christine Steele  | 1                         | Nativity                  |
| Jaqueline Weber   | 1                         | St. Ignatius              |
| Angela West       | 1                         | St. Gabriel               |

|                     |   |                     |
|---------------------|---|---------------------|
| Rebecca Whaley      | 1 | Diamond Oaks        |
| Rebecca Whaley      | 1 | The Calvary Academy |
| Begashaw Woldtensay | 1 | DePaul Cristo Rey   |

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

No – Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler (no report)
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears
3. Education Hall of Fame Committee Liaisons – Micki Spears & Tinette Underwood
4. Business Liaison – Tinette Underwood (no activity)
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler (no report)
5. Legislative Liaison – Dr. Jason McMullan
6. President’s Report – Linda Radtke (no report)
7. Superintendent’s Report - Dr. Mimi Webb

16-100 Adjournment

Mrs. Spears made a motion, seconded by Mr. Wheeler, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Meeting adjourned at 6:50 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer Date

\_\_\_\_\_  
Board President Date