

MINUTES OF THE REGULAR MEETING OF THE
ST. BERNARD-ELMWOOD PLACE BOARD OF EDUCATION ON MAY 23, 2016

The St. Bernard-Elmwood Place Board of Education met in regular session on May 23, 2016, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Tinette Underwood

Absent: Joe Wheeler

Also present: Dr. Mimi Webb, Superintendent, Emily Hauser, Treasurer,
Bruce Helwagen, Director of Technology/Business Affairs

Visitors (who signed in): Cathy Berter, Valanche Steinmetz, and Brad Ruwe

Public Participation

None

16-67 Approve Minutes of Regular Meeting on April 25, 2016

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve minutes of the Regular Meeting on April 25, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-68 Financial Report and Report of Treasurer

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

Financial Report for April 2016

Investments for April 2016

<u>Investments as of 4/30/16</u>	\$5,836,305.73
<u>Investment Interest</u>	1,622.40
<u>Bank Interest</u>	143.39

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Eric & Kelly Radtke	\$ 100.00	007 9092	Jerry Radtke Titan Scholarship
Michael Radtke	100.00	007 9092	Jerry Radtke Titan Scholarship
Titan Fan Club	1,000.00	200 9245	Class of 2017
Titan Fan Club	225.00	300 9302	Music

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order

Atlantic Foods	\$1,188.44
Wasserstrom Supply	47.93

Five Year Forecast and Granting Treasurer Permission to Amend Prior to Submission if New Information is Obtained

Transfer of Funds

<u>Amount</u>	<u>From</u>	<u>To</u>
\$103,000	001 General Fund	002 Bond Retirement

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-69 Resolution Authorizing The School District Board to Participate in the Ohio School Facilities Commission Classroom Facilities Assistance Program

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve the following resolution:

WHEREAS, the Ohio School Facilities Commission (“Commission”) has notified the School District to be approved to participate in the Classroom Facilities Assistance Program this year; and

WHEREAS, the School District hereby concurs with, and approves the use of, the findings outlined in the final “Facilities Assessment Report” dated *December 28, 2010* for the purpose of developing a master facilities plan. The School District and Commission understand that the use of the Facilities Assessment Report is for the purpose of developing an estimated project budget and scope and that the potential for the existence of undocumented conditions that could increase the final cost of the project does exist; and

WHEREAS, the School District Board hereby concurs with and approves the use of the Enrollment Projections dated *April 5, 2016*. The School District Board and the Commission acknowledge that actual enrollment status will be reviewed annually; and

WHEREAS, the School District acknowledges the Commission recommendation that the School District engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The School District has provided any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the School District’s facilities and the School District acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation; and

WHEREAS, the School District acknowledges that neither the School District nor the Commission have control over conditions which are hidden or otherwise unknown at the conclusion of the assessment report and master facilities plan; and

WHEREAS, the School District desires to proceed with the Scope of the Project and Master Facilities Plan as indicated below:

SCOPE OF THE PROJECT

Build one new PK thru 12 facility to house grades PK thru 12; allowance to abate and demolish Elmwood Place & St. Bernard elementary schools and St. Bernard-Elmwood Place Junior/Senior High School.

STATE SHARE:	\$27,062,550
LOCAL SHARE:	5,940,560
PROJECT BUDGET:	\$33,003,110

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the *St. Bernard-Elmwood Place City School District, Hamilton County, Ohio* that the conditional approval as granted by the Commission for the Classroom Facilities project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-70 Resolution Declaring Official Intent with Respect to Reimbursement of Temporary Advances Made for Capital Expenditures to be Made from Subsequent Borrowings

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resolution:

WHEREAS, Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”), issued pursuant to Section 150 of the Internal Revenue Code of 1986, as amended, (the “Code”) prescribes certain requirements by which proceeds of tax-exempt bonds, notes, certificates or other obligations included in the meaning of “bonds” under Section 150 of the Code (“Obligations”) used to reimburse advances made for Capital Expenditures (as hereinafter defined) paid before the issuance of such Obligations may be deemed “spent” for purposes of Sections 103 and 141 to 150 of the Code and therefore, not further subject to any other requirements or restrictions under those sections of the Code; and

WHEREAS, such Reimbursement Regulations require that an Issuer (as hereinafter defined) make a Declaration of Official Intent (as hereinafter defined) to reimburse any Capital Expenditure paid prior to the issuance of the Obligations intended to fund such Capital Expenditure and require that such Declaration of Official Intent be made no later than sixty days after payment of the Capital Expenditure and further require that any Reimbursement Allocation (as hereinafter defined) of the proceeds of such Obligations to reimburse such Capital Expenditures occur no later than eighteen months after the later of the date the Capital Expenditure was paid or the date the property acquired with the Capital Expenditure was placed in service, except that any such Reimbursement Allocation must be made no later than three years after such Capital Expenditure was paid; and

WHEREAS, the Board of Education of the *St. Bernard-Elmwood Place City School District* (the “Issuer”) wishes to ensure compliance with the Reimbursement Regulations;

NOW, THEREFORE, be it resolved by the Issuer that:

SECTION 1. Definitions. The following definitions apply to the terms used herein:

“Allocation” means written evidence that proceeds of Obligations issued subsequent to the payment of a Capital Expenditure are to reimburse the Issuer for such payments. “To allocate” means to make such an allocation.

“Capital Expenditure” means any expense for an item that is properly depreciable or amortizable or is otherwise treated as a capital expenditure for purposes of the Code, as well as any costs of issuing Reimbursement Bonds.

“Declaration of Official Intent” means a written declaration that the Issuer intends to fund Capital Expenditures with an issue of Reimbursement Bonds and reasonably expects to be reimbursed from the proceeds of such an issue.

“Issuer” means the Board of Education of the St. Bernard-Elmwood Place City School District, as either a governmental unit that is reasonably expected to issue Obligations, or any governmental entity or 501(c)(3) organization that is reasonably expected to borrow funds from the actual issuer of the Obligations.

“Reimbursement” means the restoration to the Issuer of money temporarily advanced from other funds, including moneys borrowed from other sources, of the Issuer to pay for Capital Expenditures before the issuance of Obligations intended to fund such Capital Expenditures. “To reimburse” means to make such a restoration.

“Reimbursement Bonds” means Obligations that are issued to reimburse the Issuer for Capital Expenditures, and for certain other expenses permitted by the Reimbursement Regulations, previously paid by or for the Issuer.

“Reimbursement Regulations” means Treasury Regulation § 1.150-2 and any amendments thereto or superseding regulations, whether in proposed, temporary or final form, as applicable, prescribing conditions under which the proceeds of Obligations may be allocated to reimburse the Issuer for Capital Expenditures and certain other expenses paid prior to the issuance of the Obligations such that the proceeds of such Obligations will be treated as “spent” for purposes of Sections 103 and 141 to 150 of the Code.

SECTION 2. Declaration of Official Intent.

(a) The Issuer declares that it reasonably expects that the Capital Expenditures described in Section (b), which were paid no earlier than sixty days prior to the date hereof, or which will be paid prior to the issuance of any Obligations intended to fund such Capital Expenditures, will be reimbursed with the proceeds of Obligations, representing a borrowing by the Issuer in the maximum principal amount, for such Reimbursements, of \$8,910,000; and

(b) The Capital Expenditures to be reimbursed are to be used for: new construction, improvements, renovations, and other additions to school facilities, as well as equipment, furnishings, site improvements, and all necessary appurtenances therefor, and capitalized interest (if any), all within the jurisdiction of the Issuer in accordance with the school facilities plan of the Issuer.

SECTION 3. Reasonable Expectations. The Issuer does not expect any other funds (including the money advanced to make the Capital Expenditures that are to be reimbursed), to be reserved, allocated on a long-term basis, or otherwise set aside by the Issuer or any other entity, with respect to the Capital Expenditures for the purposes described in Section 2(b).

SECTION 4. Open Meeting. It is found and determined that all formal actions of this Board of Education of the Issuer concerning and relating to the adoption of this resolution were adopted in an open meeting of the Issuer; and that all deliberations of the Issuer and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-71 Resolution Requesting Fiscal Officer to Certify Maximum Maturity of Bonds

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following resolution:

WHEREAS, this board of education contemplates the issuance of bonds in an approximate principal sum of \$8,910,000, of which a portion shall be issued for the purpose of paying the local share of school construction under the State of Ohio Classroom Facilities Assistance Program by means of a locally donated contribution and a portion of which shall be issued for the purpose of additional improvements, known as locally funded initiatives, which are not part of the State of Ohio Classroom Facilities Assistance Program by means of a locally donated contribution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of St. Bernard-Elmwood Place City School District (hereinafter called the “Board of Education”), County of Hamilton, Ohio;

SECTION 1. That the treasurer of this Board of Education, as fiscal officer thereof, is hereby requested to certify to this Board of Education the estimated life of the improvements, assets and/or property to be made and/or acquired with the proceeds of the sale of the bonds referred to in the preamble hereof and the maximum maturity of such bonds as provided in Section 133.20 of the Ohio Revised Code.

SECTION 2. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-72 Employment of Secondary Music Teacher

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the employment of Regina Jasinowski as a secondary music teacher for the 2016-2017 school year, B+15, Step 6, 4 days per week, Tuesday-Friday.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-73 Employment of Certified Staff

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following employment contracts:

Continuing Contract

Michelle Miller

Two-Year Contracts (2016-2017 and 2017-2018)

Kara Berling (4 days per week; Monday to Thursday)

Christina Ellis

Teri Goettelman

Molly Klaine

Daniel Osborne

Michelle Sickles

Lindsay Smith (4 days per week; Tuesday to Friday)

Erin Sprague

One-Year Contract (2016-2017)

Joseph Amick

Jessica Brandon (3 days per week; Tues.,Wed., Thurs.)

Wade Brown

Denise Dean-Evans

Todd Kalsey

Evie Kontopos

Sarah Kroeger

Brandi Miller

Emily Ricciardi

Keri Russell

Laura Russell (4 days per week; Tuesday to Friday)

Jessica Schuler

Regina Spitzmiller

Harry Steinkamp

Nicolas Thompson

Nicole Wall

Brian Wellbrock

Kelly Wiedmeyer

Nicholas Wilson

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-74 Employment of Supplemental Athletic Contract – 2016-2017

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2016-2017 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Michael Radtke	Varsity Boys Basketball	5
Todd Kalsey	Varsity Boys Basketball Asst.	5
Brian Wellbrock	Freshman Boys Basketball	5
Leslie Koehl	8 th Grade Girls Basketball	5
Michael Osborne	7 th Grade Girls Basketball	3
Michael Radtke	Varsity Cross Country	5
Kelly Wiedmeyer	Varsity Swimming	3
Daniel Osborne	Varsity Football	5
Michael Radtke	12 th Grade Class Advisor	5
Lindsay Louis	11 th Grade Class Advisor	5
Kelly Wiedmeyer	11 th Grade Class Advisor	3
Leslie Koehl	9 th Grade Class Advisor	5
Nicole Wall	Drama	1
Nicole Wall	Foreign Language Club	2
Michael Osborne	National Senior Honor Society	2
Teri Goettelman	National Junior Honor Society	5
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental High School	5
Regina Jasinowski	Choral High School	1
Christina Kowalski	Music-Choral Elementary	5
Christina Hartlieb	HS Student Council	5
Becky Balzer	EPE Student Council	3
Keri Russell	SBE Student Council	2
Todd Kalsey	Yearbook	3
Kelly Wiedmeyer	HS Counselor Ext. Service	18 days
Michael Osborne	Jr. High Counselor Ext. Service	10 days
Becky Balzer	LPDC	N/A
Teri Goettelman	LPDC	N/A
Leslie Koehl	LPDC	N/A
Wendra Tuell	LPDC	N/A

The motion passed by the following roll call vote:

Yes – Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Abstain – Mrs. Radtke

Absent– Mr. Wheeler

16-75 Resolution and Supplemental Athletic Contract for 2016-2017

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Jimmy Cox	Varsity Girls Basketball	5
Marc Combs	Reserve Girls Basketball	5
Fred Guth	8 th Grade Boys Basketball	5
Fred Guth	Varsity Volleyball	5
Karen Guth	Reserve Volleyball	5
Jennifer Johnson	Varsity Girls Soccer	3
Olivia Spears	Varsity Football Cheerleading	3
Olivia Spears	Var. & Res. Basketball Cheerleading	3
Tabitha Combs	Var. & Res. Asst. Basketball Cheer.	2
Tabitha Combs	Junior High Football Cheerleading	2
Marc Combs	Varsity Boys Baseball	5
Andrew Combs	Res. & Var. Asst. Boys Baseball	2
Jennifer Spears	Athletic Coor./Junior High	3

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mrs. Underwood

Abstain – Mrs. Spears

Absent– Mr. Wheeler

16-76 Employment of Secondary Summer School Teacher

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the employment of John Wilson to provide secondary summer school intervention, June 6, 2016 to July 1, 2016, 6 hours per day, 20 days, Step 5.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-77 Employment of Home Instruction Tutor

Mrs. Spears made a motion, seconded by Mrs. Underwood, to employ Brandi Miller as a home instruction tutor for special needs students for the remainder of the 2015-2016 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-78 Employment of Office Manager/Executive Secretary

Mrs. Spears made a motion, seconded by Mrs. Underwood, to employ Donna Barnett as Office Manager/Executive Secretary, effective July 1, 2016 to June 30, 2017, 5 days per week, 8 hours per day, at the approved rate according to salary schedule.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-79 Approval of Senate Bill 210 Nutrition Compliance Report

Dr. McMullan made a motion, seconded by Mrs. Underwood, to approve the following Senate Bill 210 Nutrition Compliance Report – May 2016, St. Bernard-Elmwood Place City Schools Board of Education Policy – EF:

As mandated by SB 210, beginning July 2011 all schools must meet certain nutrition standards on all “a la carte” foods sold during the school day. This impacts the St. Bernard-Elmwood Place Child Nutrition Department as well as all vending and any school stores.

We are pleased to report that the St. Bernard-Elmwood Place Cafeteria has continued to meet these guidelines this school year. All of the “a la carte” snacks sold in the lunchrooms meet the Alliance for a Healthier Generation guidelines and per Board policy, all beverages meet SB 210 guidelines.

School principals are responsible for overseeing vending machines and school stores in their respective buildings. Our principals are pleased to report that their schools are also in compliance.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-80 Resolution Authorizing Membership in the Ohio High School Athletic Association

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following resolution:

By resolution, the Board of Education of the St. Bernard-Elmwood Place City School District authorizes membership in the Ohio High School Athletic Association for schools under its jurisdiction. Schools eligible for membership are those that include one or more grades at the 7-12 level. It is agreed that these schools will conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations, and Decisions of the Ohio High School Athletic Association. This resolution shall remain in effect for the school year 2016-2017.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-81 Approval of OAPSE Local #622 Grievance Settlement Agreement

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the OAPSE Local #622 Grievance Settlement Agreement pertaining to health insurance stipends as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

Building Project

Discussion was held regarding the building project.

16-82 Motion to Schedule Special Board of Education Meeting

Mrs. Spears made a motion, seconded by Mrs. Underwood, to hold a Special Board of Education Meeting on Monday, June 13, 2016, at 5:45 p.m., to discuss the building project and to hold an Executive Session to discuss personnel issues.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent– Mr. Wheeler

16-83 Executive Session

Dr. McMullan made a motion, seconded by Mrs. Spears, to enter into Executive Session at 7:09 p.m. to discuss personnel items.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Regular session reconvened at 7:23 p.m. with all members present except Mr. Wheeler.

16-84 Exempt Employees, Administrators, Superintendent, and Treasurer Contracts

Mrs. Spears made a motion, seconded by Dr. McMullan, to grant a 1% increase on base salary and a 1% bonus for the 2016-2017 contracted year for exempt employees, administrators, superintendent, and treasurer.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler (absent)
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears
3. Education Hall of Fame Committee Liaisons – Micki Spears & Tinette Underwood
4. Business Liaison – Tinette Underwood
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler (absent)
5. Legislative Liaison – Dr. Jason McMullan
6. President’s Report – Linda Radtke
7. Superintendent’s Report - Dr. Mimi Webb

16-85 Adjournment

Mrs. Spears made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Meeting adjourned at 7:25 p.m.

Minutes approved by the Board of Education: _____

Treasurer

Date

Board President

Date