

MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD PLACE
BOARD OF EDUCATION ON MARCH 22, 2016

The St. Bernard-Elmwood Place Board of Education met in regular session on March 22, 2016, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Tinette Underwood
Absent: Joe Wheeler

Also present: Dr. Mimi Webb, Superintendent
Emily Hauser, Treasurer
Bruce Helwagen, Director of Technology/Business Affairs

Visitors (who signed in): Brad Ruwe and John Rademacher

Public Participation

None

16-40 Approve Minutes of Regular Meeting on February 22, 2016 and Special Meetings on February 29, 2016 and March 17, 2016

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve minutes of the Regular Meeting on February 22, 2016 and Special Meetings on February 29, 2016 and March 17, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

16-41 Financial Report and Report of Treasurer

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

Financial Report for February 2016

Investments for February 2016

<u>Investments as of 2/29/16</u>	\$5,333,007.47
<u>Investment Interest</u>	1,480.22
<u>Bank Interest</u>	72.75

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
St. Bernard Eagles	\$1,599.11	001 1820	General Fund
Titan Fan Club	300.00	018 9031	EPE Principal's Fund
Neediest Kids of All	100.00	019 9811	High School NKOA
Tricia Hackney	227.06	200 9001	AP Government DC Trip
Titan Fan Club	900.00	200 9001	AP Government DC Trip
Barb Blair	20.00	200 9204	Black History Committee
Leslie Koehl	5.00	200 9204	Black History Committee
Renee Taylor	5.00	200 9204	Black History Committee

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order

Capital Varsity	\$3,682.21
James Cox	65.00
Fred Guth	45.00
Emily Hauser – Petty Cashier	290.79
Koch's Sporting Goods	879.84
Brandi Miller	295.11
Team Sports, Inc.	110.00
Transfer Station Sportswear	3,623.00

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

16-42 Approval of Resolution Designating William Blair & Company, LLC as Bond Underwriter for St. Bernard-Elmwood Place City School District

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

**RESOLUTION DESIGNATING WILLIAM BLAIR & COMPANY, LLC AS
BOND UNDERWRITER FOR ST. BERNARD - ELMWOOD PLACE CITY
SCHOOL DISTRICT**

WHEREAS, the Board of Education of the St. Bernard - Elmwood Place City School District, of Hamilton County, Ohio, will submit to the electors of the St. Bernard - Elmwood Place City School District the question of issuing bonds (the "Bond Issue") for the purpose of providing certain capital improvements for the school district, which Bond Issue shall be submitted to the electors of the school district at the election to be held on November 8, 2016 (and/or at a subsequent election); and

WHEREAS, in order to develop a plan of finance, as well as to market, price, and sell the Bond Issue, it is necessary to select a bond underwriter;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education (the "Board of Education") of the St. Bernard - Elmwood Place City School District (the "School District"), of the County of Hamilton, Ohio:

SECTION 1. That in order to develop a plan of finance for the Bond Issue, this Board of Education hereby declares it necessary to designate a bond underwriter for the School District, and hereby designates William Blair & Company, LLC, Cincinnati, Ohio (the "Underwriter") to serve in such capacity.

SECTION 2. That the Underwriter shall provide underwriting services to the Board of Education with respect to the plan of finance, the marketing and sale of bonds, notes, and/or certificate sales, the need from time to time for ratings, bond insurance, or other credit enhancement on the School District's bonds, notes, and/or certificates, and shall prepare such reports and attend such meetings as requested by the Board of Education. The Underwriter shall make itself available as requested by the Board of Education. The Underwriter shall serve as underwriter of the School District's bonds, notes, and/or certificates upon such terms as the Board of Education and the Underwriter shall agree. The Treasurer of the School District and/or the President of the Board of Education, in combination with one another or individually, are each hereby authorized to enter into an underwriting agreement with the Underwriter in order to secure its services as the Underwriter of the Bond Issue, provided that the signature of only one such individual will be required in order to effectuate an underwriting agreement with the Underwriter.

SECTION 3. That it is found and determined that all formal actions of the Board of Education concerning and relating to the passage of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

16-43 Approval of Resolution Retaining Bond Attorneys Dinsmore & Shohl LLP
Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following:

RESOLUTION RETAINING BOND ATTORNEYS

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard - Elmwood Place City School District (hereinafter called the "Board of Education"), County of Hamilton, Ohio:

SECTION 1: That Peck, Shaffer & Williams, a Division of Dinsmore & Shohl LLP, Attorneys of Cincinnati, Ohio ("Bond Counsel"), be and are hereby retained to prepare the necessary proceedings for the Board of Education in connection with its proposed bond issue and/or tax levy. Bond Counsel will prepare all necessary proceedings for the issue to be qualified for the November 8, 2016 ballot (or any alternative election date selected by the Board of Education) and for the bonds (and notes in anticipation thereof, if any) to be sold thereafter. Bond Counsel charges shall be \$250, plus any out of pocket expenses, for the proceedings to place the issue on the ballot. Bond Counsel fees for issuance of notes and/or bonds will be negotiated, based upon the standard fee schedule of Bond Counsel, upon determination of the principal amount of such notes or bonds, and memorialized in an

Engagement Letter between the Board of Education and Bond Counsel, to be prepared by Bond Counsel.

SECTION 2: That this Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood
Absent – Mr. Wheeler

16-44 Approval of Resolution Providing Direction to the Ohio Facilities Construction Commission for the Acquisition and Construction of Capital Improvements for Inclusion in the School District’s Master Facilities Plan

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

RESOLUTION PROVIDING DIRECTION TO THE OHIO FACILITIES CONSTRUCTION COMMISSION FOR THE ACQUISITION AND CONSTRUCTION OF CAPITAL IMPROVEMENTS FOR INCLUSION IN THE SCHOOL DISTRICT’S MASTER FACILITIES PLAN

WHEREAS, this Board of Education (the “Board of Education”) of the St. Bernard-Elmwood Place City School District (the “School District”) is working with the Ohio Facilities Construction Commission (the “OFCC”) in developing a master facilities plan (the “Master Facilities Plan”) for the acquisition and construction of classroom and/or school facilities to be financed, in part, by the State of Ohio, and in part, by the School District;

WHEREAS, in order to better provide the OFCC with direction in formulating a Master Facilities Plan for the School District and estimating costs associated therewith, this Board of Education must provide the OFCC with direction with respect to the capital improvements that will be part of the Master Facilities Plan; and

WHEREAS, this Board of Education desires to provide the OFCC with direction in identifying the capital improvements to be included in the School District’s Master Facilities Plan.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District:

SECTION 1. That, in order to assist the OFCC in developing a Master Facilities Plan for the School District, this Board of Education hereby declares its intension to provide for new construction, improvements, renovations, and additions to classroom and/or school facilities, and providing equipment, furnishings, and site acquisition and improvements therefor in order to provide for new pre-k through 12 facilities for the School District.

SECTION 2. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

16-45 Executive Session

Mrs. Spears made a motion, seconded by Dr. McMullan, to enter into Executive Session at 6:39 p.m. to discuss personnel items.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Regular session reconvened at 7:19 p.m. with all members present except Mr. Wheeler.

16-45 Resignation

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve Tabitha Combs' letter of resignation as junior high, effective prior to the beginning of the 2015-2016 season.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

16-46 Supplemental Athletic Contract – 2015-2016

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2015-2016 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Erin Sprague	Var. Boys & Girls Track	4

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

16-47 Resolution and Supplemental Athletic Contracts for 2015-2016

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Tabitha Combs	Res. & Var. Asst. Cheerleading	1
Kelvin Ward	Jr. High Boys/Girls Asst. Track	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

16-48 Administrative Contract

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve renewal of Alison Gates’ contract as High School Principal, Step 10, effective August 1, 2016 through July 31, 2018.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler (absent)
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears – no report
3. Education Hall of Fame Committee Liaisons – Micki Spears & Tinette Underwood – no report
4. Business Liaison – Tinette Underwood
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler (absent)
5. Legislative Liaison – Dr. Jason McMullan
6. President’s Report – Linda Radtke
7. Superintendent’s Report - Dr. Mimi Webb

16-49 Adjournment

Mrs. Spears made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent - Mr. Wheeler

Meeting adjourned at 7:48 p.m.

Minutes approved by the Board of Education: _____

Treasurer

Date

Board President

Date