

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON FEBRUARY 22, 2016**

The St. Bernard-Elmwood Place Board of Education met in regular session on February 22, 2016, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Joe Wheeler

Absent: Tinette Underwood (Note: Arrived during Executive Session)

Also present: Dr. Mimi Webb, Superintendent

Emily Hauser, Treasurer

Bruce Helwagen, Director of Technology/Business Affairs

Visitors (who signed in): None

Public Participation

None

16-23 Executive Session

Mrs. Spears made a motion, seconded by Mr. Wheeler, to enter into Executive Session at 5:46 p.m. to discuss personnel items.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mr. Wheeler

Absent - Mrs. Underwood

Regular session reconvened at 6:27 p.m. with all members present.

16-24 Approve Minutes of Regular Meeting on January 25, 2016

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve minutes of the Regular Meeting on January 25, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-25 Financial Report and Report of Treasurer

Dr. McMullan made a motion, seconded by Mrs. Spears, to approve the following:

Financial Report for January 2016

Investments for January 2016

Investments as of 1/31/16 \$5,331,527.25

Investment Interest 1,401.37

Bank Interest 85.28

Establish New Account Number 007-9075 The Harold & June Barge Annual Scholarship Fund

Donations

| <u>Source</u> | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u> |
|-----------------|---------------|-------------|---------------------------------|
| Tricia Hoog | \$ 5.00 | 200 9204 | Black History Committee |
| Lisa Vanderbilt | 100.00 | 007 9076 | Tina Siegel Scholarship |
| Don Barge | 1,000.00 | 007 9075 | Harold & June Barge Scholarship |

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order

| | |
|--|------------|
| Fifth Third Bank | \$2,500.78 |
| Funke Fired Arts | 200.00 |
| Emily Hauser | 460.05 |
| Heinemann | 2,464.61 |
| Klinge Lock & Safe, LLC | 28.70 |
| Logan County Juvenile Detention Center | 21.25 |
| National Business Supply Inc. | 129.00 |
| Nick Schmidt | 62.00 |
| Steven Sena | 37.00 |
| Universal Transportation | 4,225.00 |

Comprehensive Insurance Policy with Trident/Argonaut Insurance Company

Approval of comprehensive insurance policy with Trident/Argonaut Insurance Company, effective July 1, 2016 through June 30, 2018, be at a rate reduction of 5% for the 2016-2017 policy term and an additional rate reduction of 3% for the 2017-2018 policy term. This policy provides coverage for the district's building, contents and vehicles.

Ohio School Boards Association Policies Contract

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-26 Retirement

Mrs. Spears made a motion, seconded by Mrs, Underwood, to Kaye Durham's letter of retirement as a paraprofessional, effective June 2, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-27 Resignation

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve Amy Hollmann's letter of resignation as supervisor of nursing services, effective February 29, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-28 Supplemental Athletic Contract – 2015-2016

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2015-2016 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

| <u>Name</u> | <u>Position</u> | <u>Step</u> |
|------------------|-------------------------------|-------------|
| Nicolas Thompson | Var. Boys & Girls Asst. Track | 2 |

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-29 Resolution and Supplemental Athletic Contracts for 2015-2016

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

| <u>Name</u> | <u>Position</u> | <u>Step</u> |
|---------------|----------------------------------|-------------|
| Amy Burkhardt | Res. & Var. Asst. Girls Softball | 1 |
| Richard Bush | Junior High Boys & Girls Track | 1 |

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-30 Tutor

Mrs. Spears made a motion, seconded by Dr. McMullan, to employ Jeanette George be as a tutor at St. Bernard Elementary on an as-needed basis for the 2015-2016 school year, maximum of 25 hours per week, effective February 23, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-31 Translator

Mrs. Underwood made a motion, seconded by Mrs. Spears, to employ Nicole Wall as a translator on an as-needed basis for the 2015-2016 school year at the current negotiated rate, effective February 18, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-32 Request for Leave of Absence Without Pay

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve Shelly Rack's request for Leave of Absence without pay, effective February 2, 2016 for a period of up to one year but not to exceed two years.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-33 Scarlet and Gray Cleaning Service Contract for 2016-2017, 2017-2018, and 2018-2019

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the Scarlet and Gray Cleaning Service Contract for 2016-2017, 2017-2018, and 2018-2019 as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears – no report
3. Education Hall of Fame Committee Liaisons – Micki Spears & Tinette Underwood – no report
4. Business Liaison – Tinette Underwood – no report
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
5. Legislative Liaison – Dr. Jason McMullan
6. President's Report – Linda Radtke
7. Superintendent's Report - Dr. Mimi Webb

16-34 Motion to Schedule a Special Board Meeting

Mrs. Spears made a motion, seconded by Mrs. Underwood, to schedule a special board meeting on February 29, 2016, at 5:45 p.m., to discuss facilities.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent – Mr. Wheeler (Note: Left the meeting early)

16-35 Adjournment

Mrs. Spears made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent - Mr. Wheeler

Meeting adjourned at 8:05 p.m.

Minutes approved by the Board of Education: _____

Treasurer Date

Board President Date