

MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD PLACE
BOARD OF EDUCATION ON DECEMBER 13, 2016

The St. Bernard-Elmwood Place Board of Education met in regular session on December 13, 2016, at 6:00 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, and Tinette Underwood

Absent: Joe Wheeler

Also present: Dr. Mimi Webb, Superintendent, Emily Hauser, Treasurer,
Bruce Helwagen, Director of Technology/Business Affairs

Visitors (who signed in): Julie Bossert, Marc & Amy Fleak, Mindy Miller, John Rademacher,
and Susie Steiner

Public Participation

None

Presentation of Titan Salutes

The following received Titan Salutes from the Board of Education for their efforts to unite the communities of St. Bernard and Elmwood Place to build together: Amy Fleak, Mindy Miller, Susie Steiner, and Tinette Underwood.

16-170 Approve Minutes of Regular Meeting on November 21, 2016 and Minutes of Special Meeting on December 5, 2016

Mrs. Underwood made a motion, seconded by Dr. McMullan, to approve minutes of the Regular Meeting on November 21, 2016 and minutes of the Special Meeting on December 5, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Absent - Mr. Wheeler

16-171 Financial Report and Report of Treasurer

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for November 2016

Investments for November 2016

Investments

Star Ohio	\$7,354,923.49
Fifth Third Securities	500,000.00

Investment Interest

Star Ohio	4,076.57
Fifth Third Securities	191.10

Bank Interest

US Bank	92.77
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Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Neediest Kids of All	\$600.00	018 9811	NKOA-High School
Brandi Miller	50.00	200 9204	Black History Committee
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Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days Older than the Purchase Order as Presented

Apple, Inc.	\$5
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Public Records Training

Emily Hauser as Treasurer and as designee for all Board members as required by law

Ohio School Boards Association Membership

Continuation of Board membership in the Ohio School Boards Association, the Briefcase subscription, the School Management News subscription, and the Policy Service Update

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor as Presented

Permanent Appropriations and Amended Certificate as Presented

Establish New Account Numbers

- 002-9001 Bond Retirement
- 004-9001 Building - Locally Funded Initiative
- 004-9002 Building - Locally Funded Initiative Interest
- 010-9001 Classroom Facilities - State Share
- 010-9002 Classroom Facilities - Local Share
- 010-9003 Classroom Facilities - State Share Interest
- 010-9004 Classroom Facilities - Local Share Interest
- 034-0000 Classroom Maintenance

- Mr. Wheeler arrived

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-172 Set Time and Date for Budget Hearing and Organizational Meeting

Mr. Wheeler made a motion, seconded by Mrs. Spears, to set January 9, 2017 as the date for the Budget Hearing, 5:30 p.m., and Organizational Meeting, 5:45 p.m.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-173 Election of President Pro Tempore for the January 9, 2017 Budget Hearing and Organizational Meeting

Mrs. Spears made a motion, seconded by Mrs. Underwood, to elect Dr. Jason McMullan as President Pro Tempore for the January 9, 2017 Budget Hearing and Organizational Meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-174 Unpaid Leave of Absence

Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve Barbara Blair's request for an unpaid leave of absence as presented, effective November 29, 2016.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-175 Resignation

Mr. Wheeler made a motion, seconded by Dr. McMullan, to approve Jennifer Spears' resignation as a Paraprofessional, effective December 12, 2016, pending her employment as a School Secretary.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Underwood, and Mr. Wheeler

Abstain – Mrs. Spears

16-176 Employment of School Secretary

Mr. Wheeler made a motion, seconded by Mrs. Underwood, to employ Jennifer Spears as a School Secretary, effective December 13, 2016, Step 1, 219 contracted days per year, 8 hours per day.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Underwood, and Mr. Wheeler

Abstain – Mrs. Spears

16-177 Employment of Supplemental Contracts – 2016-2017

Mrs. Spears made a motion, seconded by Mr. Wheeler, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2016-2017 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Christina Fisk	Junior High Swimming	1
Sarah Kroeger	7 th Grade Girls Basketball	1

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-178 Building Project - Selection of Project Delivery Method
Mrs. Spears made a motion, seconded by Dr. McMullan, to select construction manager at risk as the delivery model for the building project.

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-179 Board of Education Building Project Liaison
Mr. Wheeler made a motion, seconded by Dr. McMullan, to to appoint Micki Spears and Tinette Underwood as co-liaisons of the bulding project.

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-180 Building Project Selection Committee
Mrs. Spears made a motion, seconded by Mrs. Underwood, to approve the following building project architect and construction manager at risk selection committee:

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| Paul Finkes | Sherry Peters (Karen Clemons as alternate) |
| Alison Gates (Scott Reisbord as alternate) | Micki Spears |
| Emily Hauser | Tinette Underwood |
| Bruce Helwagen | Mimi Webb |
| Mindy Miller | |

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-181 Building Project Appointed Signatories of the Selection Committee
Mrs. Underwood made a motion, seconded by Mrs. Spears, to appoint the Superintendent and Treasurer as signatories of the selection committee.

The motion passed by the following roll call vote:
Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-182 Appointment of Great Oaks Institute of Technology & Career Liaison

Mrs. Underwood made a motion, seconded by Mrs. Spears, to appoint Joe Wheeler as the Great Oaks Institute of Technology & Career Liaison for a three-year year term (2017, 2018, and 2019).

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, and Mrs. Underwood

Abstain – Mr. Wheeler

Miscellaneous

The following representatives gave reports:

1. Curriculum Council Representative – Joe Wheeler (no report)
2. Student Achievement Representative – Dr. Jason McMullan & Micki Spears (no report)
3. Business Liaison – Tinette Underwood (no report)
4. Great Oaks Institute of Technology & Career Representative – Joe Wheeler (no report)
5. Legislative Liaison – Dr. Jason McMullan (no report)
6. President’s Report – Linda Radtke
7. Superintendent’s Report - Dr. Mimi Webb

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

16-183 Executive Session

Dr. McMullan made a motion, seconded by Mrs. Spears, to enter into Executive Session at 7:14 p.m. to consider matters required to be kept confidential by federal law or regulations of state statutes.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Regular session reconvened at 7:28 p.m.

16-184 Adjournment

Mrs. Spears made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Underwood, and Mr. Wheeler

Meeting adjourned at 7:29 p.m.

Minutes approved by the Board of Education: _____

Treasurer

Date

Board President

Date