

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON SEPTEMBER 22, 2014**

The St. Bernard-Elmwood Place Board of Education met in regular session on September 22, 2014, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Deborah Steidel, and Joe Wheeler

Absent: Mrs. Micki Spears

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors (who signed in): None

Public Participation - No one present

Presentation - Postponed to October 20, 2014 Board meeting

14-120 Executive Session

Dr. McMullan made a motion, seconded by Mrs. Steidel, to enter Executive Session at 6:31 p.m. to discuss personnel and student issues. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

Regular session reconvened at 7:01 p.m. with all members present except Mrs. Spears.

14-121 Approve Minutes of Regular Meeting on August 25, 2014 Meeting

Mrs. Steidel made a motion, seconded by Mr. Wheeler, to approve the minutes of the Regular Meeting on August 25, 2014, with revision as noted. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Steidel, and Mr. Wheeler

Abstain – Dr. McMullan

Absent – Mrs. Spears

14-122 Financial Reports for August 2014

Dr. McMullan made a motion, seconded by Mrs. Steidel, to approve the following:

Investments for August 2014

<u>Investments as of 8/31/14</u>	\$ 5,858,614.05
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 1,861.62

Invoices with Then and Now Certificates in Excess of \$3,000

Fifth Third Bank	\$3,830.15
N. Carol Insurance	4,882.00

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

14-123 Resolution Authorizing the School District Board to Apply for an Active Planning Process with the Ohio School Facilities Commission Classroom Facilities Assistance Program

Dr. McMullan made a motion, seconded by Mrs. Wheeler, to approve the following resolution:

WHEREAS, the Ohio School Facilities Commission has notified the St. Bernard-Elmwood Place School District of their status on Priority List and offered the district an opportunity to enter into an active planning process to prepare for a possible conditional approval in 2014 to participate in the Classroom Facilities Assistance Program; and

WHEREAS, the district must respond by applying within 45 days of the current quarterly planning cycle outreach notice; districts which apply by the date given will be prioritized ahead of those districts that did not apply; and

WHEREAS, the School District Board will provide any necessary information to prepare or update the Enrollment Projections; and

WHEREAS, the district acknowledges the Commission recommendation that the district engage a design and construction professional to assist in the review of the information presented in the Facilities Assessment Report. The district will provide any information available to aid in the identification of any areas of concern for conditions, which cannot be readily observed by standard assessment procedures throughout the districts facilities, and the district acknowledges that the scope of services provided by the professional authoring the Facilities Assessment Report does not include invasive facilities and grounds investigation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place School District, Hamilton County, Ohio that the district wishes to enter into an active planning process to prepare for a possible conditional approval in 2014 to participate in the Classroom Facilities Assistance Program.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

14-124 Retirements

Dr. McMullan made a motion, seconded by Mrs. Steidel, to table action on the retirements of Kim Adleta and Carol Umberg. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

14-125 Employment of Supplemental Non-Athletic Contracts

Mrs. Steidel made a motion, seconded by Mr. Wheeler, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2014-2015 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kelly Wiedmeyer	11 th Grade Class Advisor	1
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental High School	5
Amanda Freeman	Choral High School	1
Amanda Freeman	Drama High School	1
Christina Kowalski	Choral Elementary	5
Becky Balzer	Local Prof. Development Com.	N/A
Teri Goettelman	Local Prof. Development Com.	N/A
Leslie Pembaur	Local Prof. Development Com.	N/A
Wendra Tuell	Local Prof. Development Com.	N/A
Leslie Pembaur	Resident Educator Mentor (2)	5
Clare Frentsos	Resident Educator Mentor	2
Megan McGarey	Resident Educator Mentor	5
Michael Osborne	Resident Educator Mentor	2
Teri Goettelman	Resident Educator Mentor	1
Michael Radtke	Resident Educator Mentor	2
Danielle Volk	Resident Educator Mentor	2
Kris Niehaus	Resident Educator Mentor	2
Sarah Girard	Resident Educator Mentor	2

The motion passed by the following roll call vote:

Yes – Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Abstain – Mrs. Radtke

Absent – Mrs. Spears

14-126 Employment of Supplemental Non-Athletic Contracts

Mr. Wheeler made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2014-2015 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brenda Schildmeyer	Resident Educator Specialist	5
Brenda Schildmeyer	Resident Educator Mentor (2)	5

The motion passed by the following roll call vote:

- Yes – Mrs. Radtke, Dr. McMullan, and Mr. Wheeler
- Abstain – Mrs. Steidel
- Absent – Mrs. Spears

14-127 Employment of Supplemental Athletic Contract

Dr. McMullan made a motion, seconded by Mr. Wheeler, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2014-2015 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Todd Kalsey	Varsity Boys Assistant Basketball	5

The motion passed by the following roll call vote:

- Yes – Dr. McMullan, Mrs. Steidel, and Mr. Wheeler
- Abstain – Mrs. Radtke
- Absent – Mrs. Spears

14-128 Resolution and Supplemental Contract for 2014-2015

Mr. Wheeler made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
John Beckham	Res. & Var. Boys Asst. Soccer	1

Home Instruction Tutor

Employ John Wilson as home instruction tutor to a high school student up to five hours per week for the remainder of the first semester.

School Nursing Services

Employ Christy Mathis to provide school nursing services on an as-needed basis during the absence of the contracted supervisor of nursing services. Rate of pay is \$27 per hour, not to exceed 6 hours per day.

After-School Detentions/Homework Assistance Center on As-Needed Basis

Amanda Freeman – High School
Gayle Pope – High School
Alexa Thompson – High School

Increase in Days for School Psychologist

Increase Jessica Brandon, currently employed three days per week, to five days per week, as needed and assigned, during the absence of the full-time school psychologist, effective September 22, 2014 through October 31, 2014.

Tutor

Employ Rebecca Jaquillard as a tutor for the 2014-2015 school year.

Revision to Certified Teaching Contract

Revise Timothy Keeton's contract Board approved on August 25, 2014, from Step 1 to Step 3, Masters Degree.

Increase in Curriculum Instructional Specialist's Contracted Days

Increase Sherry Peters contract as Curriculum Instructional Specialist from 120 days to 145 days for the 2014-2015 school year, at per diem rate, with full benefits.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

14-129 Changes in Salary Status

Mrs. Steidel made a motion, seconded by Mr. Wheeler, to revise the following teachers' salaries to reflect additional credit hours and/or an upgraded degree:

<u>Name</u>	<u>From</u>	<u>To</u>
Christina Garrigan	B	B+15
Maggie Goller	B+15	M
Michelle Miller	B+30	M

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

14-130 Increase in Classified Substitute Rate of Pay

Dr. McMullan made a motion, seconded by Mrs. Steidel, to increase the following classified substitute positions hourly rate of pay, effective September 15, 2014:

Cafeteria	\$ 8.50
Custodian	10.00
Maintenance	10.25
Paraprofessional	8.75
Secretary	9.75

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler

Absent – Mrs. Spears

14-131 Adoption of Revised Policy Manual of the St. Bernard-Elmwood Place City School District

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the following:

WHEREAS, the Board of Education of St. Bernard-Elmwood Place City School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations; and

WHEREAS, the search, codification and manual preparation tasks have been completed; and

WHEREAS, the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, with revision to JHCD;

NOW, THEREFORE, BE IT RESOLVED, that the St. Bernard-Elmwood Place City School District Board of Education accept and adopt the manual prepared as the Policy Manual of the St. Bernard-Elmwood Place City School District. As of this date, September 22, 2014, this manual contains all of the policies of the St. Bernard-Elmwood Place City School District with the understanding that all of the policies and regulations contained therein are subject to continuing review and revision by the Board. All policies in effect prior to this date are hereby rescinded or superseded.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler
Absent – Mrs. Spears

Miscellaneous

The following representatives gave reports:

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Micki Spears
- c. Education Hall of Fame Representatives – Dr. Jason McMullan and Micki Spears
- d. Alumni Association Representative – Micki Spears
- e. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
- f. Legislative Liaison Representative – Deborah Steidel
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

14-132 Adjournment

Mrs. Steidel made a motion, seconded by Mr. Wheeler, to adjourn the meeting. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Steidel, and Mr. Wheeler
Absent – Mrs. Spears

Meeting adjourned at 8:20 p.m.