

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS  
BOARD OF EDUCATION**

**August 25, 2014**

**AGENDA**

**6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Presentation: Ms. Karen Clemons, Elementary Asst. Principal
- V. Executive Session - Personnel matters
- VI. Motion to Approve Minutes of Regular Meeting on July 22, 2014 and Minutes of Special Meeting on August 12, 2014
- VII. Financial Report
  - A. Approve Financial Report for July 2014
  - B. Approve Investments for July 2014

<u>Investments as of 7/31/14</u>	\$5,838,808.17
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 102.84

- C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
EP Fraternal Order of Eagles	\$ 171.00	018 9031	EPE Principal Fund
Titan Fan Club	4,229.00	300 9301	Athletics

- D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Center for Collaborative Solutions	\$3,655.98
Cincy Smiles	6,000.00
Duke Energy	18,816.61
Ennis, Roberts & Fischer	3,348.04
Fifth Third	3,271.90
McCowan Governmental	27,865.00
Ruth Mitchell	5,212.50
Northwest Evaluation Association	3,386.25
Otis Elevator	4,854.04
Sherry Peters	3,450.00
St. Rita School for the Deaf	25,750.00
Thyssenkrupp Elevator	8,812.26
Valley Janitor Supply Company	6,340.89

VIII. Old Business

None

IX. New Business

A. Personnel

1. Employment

a. Certified Teachers

It is recommended that the following be employed as certified teachers for the 2014-2015 school year:

1. Denise A. Dean-Evans, Masters Degree, Step 1
2. Nicolas K. Thompson, Masters Degree, Step 3
3. Timothy Keeton, Masters Degree, Step 1
4. Harry J. Steinkamp III, Masters Degree, Step 1

b. Paraprofessionals

It is recommended that the following be employed as paraprofessionals for the 2014-2015 school year:

1. Jessica Holtzclaw
2. Chelsie Martin
3. Jennifer Newman
4. Rodrick Pierce

c. Tutors

It is recommended that the following be employed as tutors for the 2014-2015 school year:

Elmwood Place Elementary

Mary Beth Simmons - Title 1 Tutor

Andrea Warren - Tutor

Gail Davis - Tutor

Emily Baker - Tutor

St. Bernard

Terry Brinkman- Title 1 Tutor

Samantha Wallace - Tutor

Brenda Frey - Tutor

Erin Moore - Tutor

d. Classified Substitute

It is recommended that Jennifer Johnson be employed as a classified substitute for the 2014-2015 school year on an as needed basis.

e. Employment of Supplemental Contracts

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2014-2015 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Allison Berry	Var. & Res. Basketball Cheerleading	5
Kelly Wiedmeyer	Varsity Swimming	1
Leslie Pembaur	8 <sup>th</sup> Grade Girls Basketball	5
Mike Osborne	7 <sup>th</sup> Grade Girls Basketball	1
Brian Wellbrock	Freshman Boys Basketball	5
Todd Kalsey	Yearbook	1

f. Resolution and Supplemental Athletic Contracts for 2014-2015

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Alyssa Crosby	Junior High Football Cheerleading	3
Alyssa Crosby	Asst. Var. & Res. Basketball Cheerleading	3
Marc Combs	Reserve Girls Basketball	5
Nick Hendricks	Reserve Boys Basketball	3
Fred Guth	8 <sup>th</sup> Grade Boys Basketball	5

g. Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

It is recommended that the administrative staff be authorized to employ students who are enrolled in the school district's Developmentally Handicapped classes. They are to be employed on an "if and when needed" basis for the 2014-2015 school year. Rate of pay will be \$2.50 per hour.

h. Auxiliary Personnel for St. Clement School

It is recommended that the following be employed to service St. Clement School and be paid with Title I and Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 21 of the Secretary Salary Schedule, 2.5 hours per day, 5 days per week, 12.5 hours per week, effective August 20, 2014 through June 6, 2015, 183 days
2. Jennifer Dutschke, Title I Teacher, Bachelors Degree, Step 18, 3 hours per day, 5 days per week, and an additional ½ hour for IAT meetings on Thursdays for a total of 15.5 hours per week, effective August 20, 2014 through June 4, 2015, 178 days (40% of full salary)
3. Carrie Riley, Remedial Math Teacher, Masters Degree, Step 10, 3 ½ hours per day, 5 days per week for a total of 17.5 hours per week, effective August 20, 2014 through June 4, 2015, 178 days (50% of full salary)

i. Auxiliary Personnel for Roger Bacon High School

It is recommended that the following be employed to service Roger Bacon High School and be paid with Auxiliary Funds:

1. Susan J. Ariss, Secretary, Step 5 of the Secretary Salary Schedule, 5 days per week, 8 hours per day, effective 8/19/14 through 6/30/15, 222 days
2. Michelle A. Peters, Secretary, Step 1 of the Secretary Salary Schedule, 5 days per week, 8 hours per day, effective 8/19/14 through 6/30/15, 196 days

2. Approval of Varsity Boys' Assistant Basketball Coach and Varsity Girls' Assistant Basketball Coach Job Descriptions

It is recommended that the following job descriptions be approved as presented in attachment #1:

- a. Varsity Boys' Assistant Basketball Coach, 12.15.1
- b. Varsity Girls' Assistant Basketball Coach, 12.19.2

3. Memorandum of Understanding between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place Board of Education

It is recommended that the Memorandum of Understanding between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place Board of Education be approved as presented in attachment #2.

B. Memorandum of Understanding between the St. Bernard-Elmwood Place City School District and the Hamilton County Educational Service Center for Early Learning Programs for the Implementation of Head Start

It is recommended that the Memorandum of Understanding between the St. Bernard-Elmwood Place City School District and the Hamilton County Educational Service Center for Early Learning Programs for the Implementation of Head Start in the district be approved as presented in attachment #3.

C. Approval of OTES/OPES Framework Policy Updates

It is recommended that the Board of Education approve the OTES/OPES Framework Policy Updates as presented in attachment #4.

D. Approve Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8):

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a "Certification of Transportation;" and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2014-2015 school year only.

- E. Approval of Bus Schedules  
It is recommended that the bus schedules for the 2014-2015 school year be approved as presented in attachment #5.
- F. Bus Lease Agreement  
It is recommended that the bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools be approved for the 2014-2015 school year as presented in attachment #6.
- G. Miscellaneous - Liaison Reports
- a. Curriculum Representative – Deborah Steidel
  - b. Student Achievement Representative – Micki Spears
  - c. Education Hall of Fame Representatives – Dr. Jason McMullan and Micki Spears
  - d. Alumni Association Representative – Micki Spears
  - e. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
  - f. Legislative Liaison Representative – Deborah Steidel
  - g. President’s Report – Linda Radtke
  - h. Superintendent’s Report - Dr. Mimi Webb
  - i. Treasurer’s Report - Michael Mays
- H. Adjournment

Board Meeting Dates

September 22	November 24
October 27	December 15, 5:30 p.m. *

\*All meetings begin at 6:30 p.m. except as noted above.

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS BOARD OF EDUCATION**

**August 25, 2014**

**ADDENDUM TO AGENDA**

**6:30 p.m.**

**ADDITION TO AGENDA:**

IX. New Business

A. Personnel

1. Employment

ii. Auxiliary Personnel for Roger Bacon High School

It is recommended that the following be employed to service Roger Bacon High School and be paid with Auxiliary Funds:

2. Susan J. Ariss, Secretary, Step 5 of the Secretary Salary Schedule, 5 days per week, 8 hours per day, effective 8/19/14 through 6/30/15, 222 days

2. Michelle A. Peters, Secretary, Step 1 of the Secretary Salary Schedule, 5 days per week, 8 hours per day, effective 8/19/14 through 6/30/15, 196 days