

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON APRIL 28, 2014**

The St. Bernard-Elmwood Place Board of Education met in regular session on April 28, 2014, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Micki Spears, Deborah Steidel, and Joe Wheeler

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors (who signed in): None

Public Participation

No one present

14-36 Executive Session

Dr. McMullan made a motion, seconded by Mrs. Spears, to enter into Executive Session at 6:32 p.m. to discuss personnel matters. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

Regular session reconvened at 7:05 p.m. with all members present.

14-37 Approve Minutes of Regular Meeting on March 24, 2014

Mr. Wheeler made a motion, seconded by Mrs. Steidel, to approve the minutes of the Regular Meeting on March 24, 2014.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-38 Financial Reports

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Financial Report for March 2014

Investments for March 2014

<u>Investments as of 3/31/14</u>	\$ 5,661,891.46
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 78.92

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Immanuel United Church of Christ	\$813.39	007 1890	Education Foundation
Elmwood Fraternal Order of Eagles	32.50	018 9031	EPE Principal's Fund

Invoices with Then and Now Certificates in Excess of \$3,000

Center for Collaborative Solutions	4,033.97
Center for Collaborative Solutions	6,854.55
Center for Collaborative Solutions	6,597.80
Sharon Cooley	3,225.00
Fifth Third Bank	3,331.86
Forward Edge	26,485.28
Hamilton County Educational Service Center	118,429.93
MAX Teaching	6,921.04
Jennifer Moormeier	3,475.00
School Insurance Consultants	3,500.00
The Children's Home of Cincinnati	8,004.00

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-39 Resolution Accepting Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor

Mr. Wheeler made a motion, seconded by Micki Spears, to approve the Resolution Accepting Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-40 Resignations

Mrs. Steidel made a motion, seconded by Mrs. Spears, to approve the following resignations as presented:

- a. Melissa Giese, effective at the end of the 2013-2014 school year
- b. Elizabeth Walton, effective at the end of the 2013-2014 school year
- c. Jennifer Daly, effective at the end of the 2013-2014 school year
- d. Tara Hasselbeck, effective at the end of the 2013-2014 school year

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-41 Retirement

Mr. Wheeler made a motion, seconded by Mrs. Spears, to approve Susie Steiner's letter of retirement, effective June 6, 2014.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-42 Family Medical Leave Request

Mr. Wheeler made a motion, seconded by Dr. McMullan, to approve Tara Bridge's request for Family Medical Leave from March 10, 2014 through May 30, 2014 as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-43 Employment of Classified Substitutes

Mrs. Steidel made a motion, seconded by Mr. Wheeler, to approve the following classified substitutes for the remainder of the 2013-2014 school year:

Cody Holtzclaw  
Samantha Mills  
Matthew Spears

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-44 Re-Employment of Supervisor of Maintenance/Custodians

Mrs. Spears made a motion, seconded by Dr. McMullan, to re-employ Paul Finkes, as Supervisor of Maintenance/Custodians, effective July 1, 2014 to June 30, 2015, 4 days per week, 8 hours per day, at the approved rate.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-45 Re-Employment of Supervisor of Nursing Services

Mrs. Spears made a motion, seconded by Mrs. Steidel, to re-employ Amy Hollman as Supervisor of Nursing Services, 5 hours per day, 5 days per week, Step 3 of the approved salary schedule, effective August 19, 2014 to May 29, 2015.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-46 Employment of Certified Staff

Mrs. Spears made a motion, seconded by Dr. McMullan, to approve the following:

Two-Year Contracts (2014-2015 and 2015-2016)

Kara Berling	Teri Goettelman
Christina Ellis	James Macke
Kathryn Flynn	Michelle Miller

One-Year Contract (2014-2015)

Jill Baker	Daniel Osborne
Erin Bauer	Jessie Sherman
Tara Bridges	Michelle Sickles
Christina Garrigan	Lindsay Skalski
Miranda Lewis	Molly Thiemann
Kara Ann Marcello	Alexa Thompson

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

14-47 Nonrenewals

Dr. McMullan made a motion, seconded by Mrs. Steidel, to nonrenew the following for the 2014-2015 school year and that a notice of nonrenewal be sent:

Certified Employees

Susan Cranley (Media Specialist – one year assignment only)  
Jennifer Dutschke (Teacher, St. Clement School, Auxiliary Funds)  
Carrie Riley (Teacher, St. Clement School, Auxiliary Funds)

Classified Employees

Sandy Harris (Auxiliary Clerk, St. Clement School)  
Laura Diebel (Paraprofessional)  
Jessica Holtzclaw (Paraprofessional)  
Chelsea Martin (Paraprofessional)  
Jennifer Newman (Paraprofessional)  
Rodrik Pierce (Paraprofessional)  
David Rapier (Paraprofessional)

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

#### 14-48 Approval of Curriculum Instructional Specialist Job Description

Mr. Wheeler made a motion, seconded by Mrs. Spears, to approve the Curriculum Instructional Specialist job description as presented. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mrs. Spears, Mrs. Steidel, and Mr. Wheeler

#### Miscellaneous

The following committee members gave reports:

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Micki Spears
- c. Education Hall of Fame Committee Representatives – Dr. Jason McMullan and Micki Spears
- d. Alumni Association Representative – Micki Spears
- e. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
- f. Legislative Liaison Representative – Deborah Steidel
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

#### 14-49 Adjournment

Mr. Wheeler made a motion, seconded by Mrs. Spears, to adjourn the meeting. The motion passed by the following roll call vote:

Meeting adjourned at 7:49 p.m.