

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
April 28, 2014
AGENDA
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Executive Session - Personnel matters
- V. Motion to Approve Minutes of Regular Meeting on March 24, 2014
- VI. Financial Report

- A. Approve Financial Report for March 2014
- B. Approve Investments for March 2014

| | |
|----------------------------------|----------------|
| <u>Investments as of 3/24/14</u> | \$5,661,891.46 |
| <u>Investments Redeemed</u> | \$ - |
| <u>Investments Purchased</u> | \$ - |
| <u>Interest Income</u> | \$ 78.91 |

- C. Accept the Following Donations

| <u>Source</u> | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u> |
|---|---------------|-------------|----------------------|
| Immanuel United Church of Christ | \$ 813.39 | 007 1890 | Education Foundation |
| Elmwood Place Fraternal Order of Eagles | 32.50 | 018 9031 | EPE Principal's Fund |

- D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

| | |
|--|------------|
| Center for Collaborative Solutions | 4,033.97 |
| Center for Collaborative Solutions | 6,854.55 |
| Center for Collaborative Solutions | 6,597.80 |
| Sharon Cooley | 3,225.00 |
| Fifth Third Bank | 3,331.86 |
| Forward Edge | 26,485.28 |
| Hamilton County Educational Service Center | 118,429.93 |
| MAX Teaching | 6,921.04 |
| Jennifer Moormeier | 3,475.00 |
| School Insurance Consultants | 3,500.00 |
| The Children's Home of Cincinnati | 8,004.00 |

E. Resolution Accepting Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor

It is recommended that the Resolution Accepting Amounts and Rates as Determined by the Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor be approved as presented in attachment #1.

VII. Old Business
None

VIII. New Business

A. Personnel

1. Resignation

It is recommended that the following resignations be accepted as presented (attachment #2a, 2b, 2c, and 2d):

- a. Melissa Giese, Certified Teacher, effective at the end of the 2013-2014 school year
- b. Elizabeth Walton, effective at the end of the 2013-2014 school year
- c. Jennifer Daly, effective at the end of the 2013-2014 school year
- d. Tara Hasselbeck, effective at the end of the 2013-2014 school year

2. Retirement

It is recommended that Susie Steiner's letter of retirement, effective June 6, 2014, be approved as presented (attachment #3).

3. Family Medical Leave Request

It is recommended that Tara Bridge's request for Family Medical Leave from March 10, 2014 through May 30, 2014 be approved as presented.

4. Employment of Classified Substitutes

It is recommended that the following be employed as classified substitutes for the remainder of the 2013-2014 school year:

Cody Holtzclaw
Samantha Mills
Matthew Spears

5. Re-Employment of Supervisor of Maintenance/Custodians
It is recommended that Paul Finkes, be re-employed as Supervisor of Maintenance/Custodians, effective July 1, 2014 to June 30, 2015, 4 days per week, 8 hours per day, at the approved rate.

6. Re-Employment of Supervisor of Nursing Services
It is recommended that Amy Hollman be re-employed as Supervisor of Nursing Services, 5 hours per day, 5 days per week, Step 3 of the approved salary schedule, effective August 19, 2014 to May 29, 2015.

7. Employment of Certified Staff
It is recommended that the following be approved:

Two-Year Contracts (2014-2015 and 2015-2016)

| | |
|-----------------|-----------------|
| Kara Berling | Teri Goettelman |
| Christina Ellis | James Macke |
| Kathryn Flynn | Michelle Miller |

One-Year Contract (2014-2015)

| | |
|--------------------|------------------|
| Jill Baker | Daniel Osborne |
| Erin Bauer | Jessie Sherman |
| Tara Bridges | Michelle Sickles |
| Christina Garrigan | Lindsay Skalski |
| Miranda Lewis | Molly Thiemann |
| Kara Ann Marcello | Alexa Thompson |

8. Nonrenewals
It is recommended that the following not be re-employed for the 2014-2015 school year and that a notice of nonrenewal be sent:

Certified Employees

Susan Cranley (Media Specialist – one year assignment only)
Jennifer Dutschke (Teacher, St. Clement School, Auxiliary Funds)
Carrie Riley (Teacher, St. Clement School, Auxiliary Funds)

Classified Employees

Sandy Harris (Auxiliary Clerk, St. Clement School)
Laura Diebel (Paraprofessional)
Jessica Holtzclaw (Paraprofessional)
Chelsea Martin (Paraprofessional)
Jennifer Newman (Paraprofessional)
Rodrik Pierce (Paraprofessional)
David Rapier (Paraprofessional)

- B. Approval of Curriculum Instructional Specialist Job Description
It is recommended that the Curriculum Instructional Specialist Job Description be approved as presented in attachment #4.

- C. Miscellaneous - Liaison Reports
 - a. Curriculum Council Representative – Deborah Steidel
 - b. Student Achievement Representative – Micki Spears
 - c. Education Hall of Fame Committee Representatives – Dr. Jason McMullan and Micki Spears
 - d. Alumni Association Representative – Micki Spears
 - e. Great Oaks Institute of Technology & Career Representative – Joe Wheeler
 - f. Legislative Liaison Representative – Deborah Steidel
 - g. President’s Report – Linda Radtke
 - h. Superintendent’s Report - Dr. Mimi Webb
 - i. Treasurer’s Report - Michael Mays

- D. Adjournment

Board Meeting Dates

| | |
|-----------|--------------------------|
| May 19 | September 22 |
| June 23 | October 27 |
| July 28 | November 24 |
| August 25 | December 15, 5:30 p.m. * |

*All meetings begin at 6:30 p.m. except as noted above.