

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON SEPTEMBER 23, 2013**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, September 2013, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Steven Rutemueller, and Deborah Steidel

Absent: Tricia Hackney

Also present: Dr. Mimi Webb, Mike Mays, Bruce Helwagen, Brian Connors, and Karen Clemons

Visitors (who signed in): Brenda Lozier

Presentation

Mr. Connors gave an update on the elementary schools as requested by the Board of Education.

Public Participation

None

Presentation of Educational Hall of Fame Inductees

For their distinguished service to the district, Ms. Kathy Clements, Ms. Karen Kresser, and Mrs. Tamera Nuss were inducted into the Educational Hall of Fame. Congratulations to these individuals.

13-105 Approve Minutes of Regular Meeting on August 26, 2013

Dr. McMullan made a motion, seconded by Mrs. Steidel, to approve the minutes of the Regular Meeting held on August 26, 2013, with changes as noted. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-106 Financial Reports

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following:

Financial Report for August 2013

Investments for August 2013

<u>Investments as of 8/31/13</u>	\$ 5,359,727.34
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 113.49

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
EP Fraternal Order of Eagles	\$228.50	018 9031	EPE Principal Fund
Neediest Kids of All	600.00	019 9831	EPE NKOA

Invoices with Then and Now Certificates in Excess of \$3,000

Butler Tech	\$ 3,250.00
CDW Government, Inc.	3,931.97
Center for Collaborative Solutions	10,000.00
Hamilton County Educational Service Center	33,033.95
Ruth Mitchell	4,500.00
SERS	23,999.12
Simplex Grinnell	9,341.95
Staples Advantage	3,149.83

Appropriation Resolution for 2013-2014

Official Certificate of Estimated Resources

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-107 Job Descriptions

Dr. McMullan made a motion, seconded by Mrs. Steidel, to approve the Junior High Swimming Coach and High School Varsity Swimming Coach job descriptions as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-108 Employment

Mr. Rutemueller made a motion, seconded by Mrs. Steidel, to approve the following:

Certified Teacher

Susan Cranley, Bachelor's Degree, Step 1, effective September 3, 2013 through June 6, 2014, 60 contracted days

Paraprofessionals

Jessica Holtzclaw, Step 1, 5 days per week, 7 hours per day, effective September 25, 2013

Rodrick Pierce, Step 6, 5 days per week, 7 hours per day, effective September 16, 2013

Tutors

Emily Baker – Elmwood Place Elementary

Rachel Heinzman – Elmwood Place Elementary

Andrea Warren – Elmwood Place Elementary
Terry Brinkman – St. Bernard Elementary
Erin Moore – St. Bernard Elementary
Samantha Wallace – St. Bernard Elementary

Home Instruction Tutor

John Wilson, home instruction tutor for two students, up to five hours per week for five weeks

Classified Substitutes

Tina Kovach
Sarah Prather
David Rapier

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-109 Employment of Elementary Supplemental Contracts

Dr. McMullan made a motion, seconded by Mr. Rutemueller, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2013-2014 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Sarah Girard	Mentor for Erin Bauer	1
Brenda Schildmeyer	Mentor for Christina Ellis	5
Brenda Schildmeyer*	Mentor for Lindsay Skalski	5
Karen Develen*	Mentor for Lindsay Skalski	5
Brenda Schildmeyer	Mentor for Miranda Lewis	5
Vivian Wright	Mentor for Christina Garrigan	5

*Stipend to be divided equally due to Ms. Skalski serving both elementary buildings

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, and Mr. Rutemueller
Abstain – Mrs. Steidel
Absent – Mrs. Hackney

13-110 Employment of Secondary Supplemental Contracts

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2013-2014 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kara Ann Marcello	Varsity Swimming Coach	1
Clare Frentsos	Mentor for Jill Baker	1
Megan McGarey	Mentor for Kara Ann Marcello	5
Kris Niehaus	Mentor for Jessie Sherman	1
Michael Osborne	Mentor for Daniel Osborne	1
Leslie Pembaur	Mentor for Molly Thieman	5
Michael Radtke	Mentor for Kelly Freudenberg	1
Danielle Volk	Mentor for Tara Bridge	1

The motion passed by the following roll call vote:

Yes – Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Abstain – Mrs. Radtke

Absent – Mrs. Hackney

13-111 Increase in a Teacher’s Contracted Days and Re-Employment of the Special Education Coordinator

Mr. Rutemueller made a motion, seconded by Dr. McMullan, to approve the following:

- Increase Leah Pham’s teaching contract to 120 days, effective with the 2013-2014 school year
- Re-Employ Carter Cordes as a Special Education Coordinator, beginning September 16, 2013 to July 31, 2014, \$54,000 per year for 120 full workdays, no vacation, no sick leave, and no personal days

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-112 Family Medical Leave Request

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve Jennifer Newman’s request for Family Medical Leave be approved, effective October 3, 2013 through October 25, 2013. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-113 Changes in Salary Status

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve revising the following teachers’ salaries to reflect additional credit hours and/or an upgraded degree:

<u>Name</u>	<u>From</u>	<u>To</u>
Andrew Critzer	M	M+15
Melissa Giese	B+15	M
Maggie Goller	B	B+15
Lindsey Louis	B+15	M
James Macke	B+30	M
Michelle Miller	B+15	B+30
Michael Osborne	B+30	M
Michelle Sickles	M	M+15

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-114 St. Bernard-Elmwood Place Education Association Contract Amendment

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the St. Bernard-Elmwood Place Education Association Contract Amendment to include a Junior High Swim Coach and a High School Swim Coach as presented. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-115 Policy on Restraint and Seclusion

Mr. Rutemueller made a motion, seconded by Mrs. Steidel, to approve the Restraint and Seclusion Policy as presented. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

Miscellaneous

The following committee members gave reports:

- a. Curriculum Council Representative – Deborah Steidel - None
- b. Student Achievement Representative – Tricia Hackney - None
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutemueller

- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller - None
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

13-116 Motion to Change October 2013 Board Meeting Date

Mr. Rutemueller made a motion, seconded by Mrs. Steidel, to change the October 28, 2013 Board Meeting date to October 23, 2013.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-117 Adjournment

Dr. McMullan made a motion, seconded by Mrs. Steidel, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

Meeting adjourned at 7:49 p.m.