

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
September 23, 2013
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Presentation of Educational Hall of Fame Inductees
- V. Motion to Approve Minutes of Regular Meeting on August 26, 2013
- VI. Financial Report
 - A. Approve Financial Report for August 2013
 - B. Approve Investments for August 2013

<u>Investments as of 8/31/13</u>	\$ 5,359,727.34
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 113.49
 - C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Elmwood Fraternal Order of Eagles	\$228.50	018 9031	EPE Principal Fund
Neediest Kids of All	600.00	019 9831	EPE NKOA
 - D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Butler Tech	\$ 3,250.00
CDW Government, Inc.	3,931.97
Center for Collaborative Solutions	10,000.00
Hamilton County Educational Service Center	33,033.95
Ruth Mitchell	4,500.00
SERS	23,999.12
SimplexGrinnell	9,341.95
Staples Advantage	3,149.83
 - E. Appropriation Resolution for 2013-2014 (Attachment #1)
 - F. Official Certificate of Estimated Resources (Attachment #2)
- VII. Old Business

VIII. New Business

A. Personnel

1. Approval of Job Descriptions

It is recommended that the Junior High Swimming Coach and High School Varsity Swimming Coach job descriptions be approved as presented in attachment #3.

2. Employment

It is recommended that the following be employed as listed:

a. Certified Teacher

Susan Cranley, Bachelor's Degree, Step 1, effective September 3, 2013 through June 6, 2014, 60 contracted days

b. Paraprofessional

Jessica Holtzclaw, Step 1, 5 days per week, 7 hours per day, effective September 25, 2013

Rodrick Pierce, Step 6, 5 days per week, 7 hours per day, effective September 16, 2013

c. Tutors

Emily Baker – Elmwood Place Elementary
Rachel Heinzman – Elmwood Place Elementary
Andrea Warren – Elmwood Place Elementary
Terry Brinkman – St. Bernard Elementary
Erin Moore – St. Bernard Elementary
Samantha Wallace – St. Bernard Elementary

d. Home Instruction Tutor

John Wilson, home instruction tutor for two students, up to five hours per week for five weeks

e. Classified Substitutes for the 2013-2014 School Year

Tina Kovach
Sarah Prather
David Rapier

f. Employment of Supplemental Contracts

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2013-2014 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

1. Elementary Supplementals

<u>Name</u>	<u>Position</u>	<u>Step</u>
Sarah Girard	Mentor for Erin Bauer	1
Brenda Schildmeyer	Mentor for Christina Ellis	5
Brenda Schildmeyer*	Mentor for Lindsay Skalski	5
Karen Develen*	Mentor for Lindsay Skalski	5
Brenda Schildmeyer	Mentor for Miranda Lewis	5
Vivian Wright	Mentor for Christina Garrigan	5

*Stipend to be divided equally due to Ms. Skalski serving both elementary buildings

2. Secondary Supplementals

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kara Ann Marcello	Varsity Swimming Coach	1
Clare Frentsos	Mentor for Jill Baker	1
Megan McGarey	Mentor for Kara Ann Marcello	5
Kris Niehaus	Mentor for Jessie Sherman	1
Michael Osborne	Mentor for Daniel Osborne	1
Leslie Pembaur	Mentor for Molly Thieman	5
Michael Radtke	Mentor for Kelly Freudenberg	1
Danielle Volk	Mentor for Tara Bridge	1

g. Increase in Contracted Days

It is recommended that Leah Pham's contracted days be increased to 120 days, effective with the 2013-2014 school year.

h. Special Education Coordinator

It is recommended that Carter Cordes be employed as a Special Education Coordinator, beginning September 16, 2013 to July 31, 2014, \$54,000 per year for 120 full work days, no vacation, no sick leave, and no personal days.

3. Approval of Request for Family Medical Leave

It is recommended that Jennifer Newman's request for Family Medical Leave be approved, effective October 3, 2013 through October 25, 2013.

4. Change in Salary Status

It is recommended that the following teachers' salaries be revised to reflect additional credit hours and/or an upgraded degree:

<u>Name</u>	<u>From</u>	<u>To</u>
Andrew Critzer	M	M+15
Melissa Giese	B+15	M
Maggie Goller	B	B+15
Lindsey Louis	B+15	M
James Macke	B+30	M
Michelle Miller	B+15	B+30
Michael Osborne	B+30	M
Michelle Sickles	M	M+15

B. St. Bernard-Elmwood Place Education Association Contract Amendment

It is recommended that the St. Bernard-Elmwood Place Education Association Contract Amendment to include a Junior High Swim Coach and a High School Swim Coach be approved as presented in attachment #4.

C. Approval of Policy on Restraint and Seclusion

It is recommended that the Restraint and Seclusion Policy be approved as presented in attachment #5.

D. Miscellaneous - Liaison Reports

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Tricia Hackney
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President's Report – Linda Radtke
- h. Superintendent's Report - Dr. Mimi Webb
- i. Treasurer's Report - Michael Mays

E. Adjournment

Board Meeting Dates

October 28 November 25 December 16, 5:30 p.m.

*All meetings begin at 6:30 p.m. except as noted above.