

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON AUGUST 26, 2013**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, August 26, 2013, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Dr. Jason McMullan, Steven Rutemueller, and Deborah Steidel

Absent: Tricia Hackney

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors (who signed in): Michelle Bauer

Public Participation

None

Presentation Regarding Suicide Prevention

Michelle Bauer from the Talbert House gave a presentation on suicide prevention.

13-91 Execution Session

Mr. Rutemueller made a motion, seconded by Dr. McMullan, to enter into Executive Session at 8:20 p.m. to discuss personnel matters. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

Regular session reconvened at 9:12 p.m. with all members present except Mrs. Hackney.

13-92 Approve Minutes of Regular Meeting on July 22, 2013

Mr. Rutemueller made a motion, seconded by Mrs. Steidel, to approve the minutes of the Regular Meeting held on July 22, 2013, with changes as noted.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Rutemueller, and Mrs. Steidel

Abstain – Dr. McMullan

Absent – Mrs. Hackney

13-93 Financial Reports

Dr. McMullan made a motion, seconded by Mrs. Steidel, to approve the following:

Financial Report for July 2013

<u>Investments for July 2013</u>	
<u>Investments as of 7/31/13</u>	\$ 5,316,235.28
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 146.10

<u>Donation</u>			
<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
EP Fraternal Order of Eagles	106.00	018 9031	EPE Principal Fund

Invoices with Then and Now Certificates in Excess of \$3,000

Cincinnati Floor Company	\$3,000.00
Compass Energy Gas	5,697.19
Duke Energy	19,381.41
Governmental Underwriters	25,221.00
Mind Peace	3,000.00
Ruth Mitchell	3,450.00
Jennifer Moormeier	4,250.00
N. Carol Insurance	4,640.00
Otis Elevator	4,709.84
Siefert Sports	5,841.24
Silco Fire Protection	3,708.50
Thyssenkrupp Elevator	8,534.97
Valley Janitor Supply Company	3,125.34

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-94 Personnel

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following:

Resignations

Natasha Byrd, Paraprofessional, effective August 19, 2013
Linda Conway Hensley, Psychologist, effective at the end of the 2012-2013 school year
Kevin Gilligan, Reserve & Varsity Asst. Boys Soccer Coach, effective August 4, 2013

Employment

Certified Teacher

Jill Baker, Bachelor’s Degree, Step 1, for the for the 2013-2014 school year

Paraprofessionals

Jennifer Newman, Step 3, 5 days per week, 7 hours per day
Chelsie Martin, Step 2, 5 days per week, 7 hours per day

Title I Tutors

Karen Cooman, Elmwood Place Elem., 18 hours per week
Kathleen Haglage, Elmwood Place Elem., 18 hours per week
Deborah Minges, St. Bernard Elem., 18 hours per week
Lisa Lapp-Draginoff, St. Bernard Elem., 18 hours per week

English as a Second Language Tutor

Denise Dean-Evans, 10 hours per week

Classified Substitutes

Natasha Byrd
Kristal Frank
Stephanie Mink
Carolyn Spears

Supplemental Contract

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2013-2014 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Steve Ridley	Reserve & Varsity Asst. Boys Soccer	1

Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

Authorize the administrative staff to employ students who are enrolled in the school district’s Developmentally Handicapped classes on an “if and when needed” basis for the 2013-2014 school year. Rate of pay will be \$2.50 per hour.

Auxiliary Personnel for St. Clement School (paid with Auxiliary Funds)

Sandy Harris, Auxiliary Clerk, Step 20 of the Secretary Salary Schedule, 2.5 hours per day, 5 days per week, 12.5 hours per week, effective August 20, 2013 through June 6, 2014, 183 days

Jennifer Dutschke, Title I Teacher, Bachelors Degree, Step 17, 3 hours per day, 5 days per week, and an additional ½ hour for IAT meetings on Thursdays for a total of 15.5 hours per week, effective August 20, 2013 through June 4, 2014, 178 days

Carrie Riley, Remedial Math Teacher, Masters Degree, Step 9, 3 ½ hours per day, 5 days per week for a total of 17.5 hours per week, effective August 20, 2013 through June 4, 2014, 178 days

Consultant

Employ William Bell as a consultant to perform psychological services for the 2013-2014 school year. Rate of pay will be \$50 per hour for one day per week. Any additional days will be determined by workload at the high school involving state-mandated re-evaluations for students with disabilities.

Resolution and Supplemental Athletic Contracts for 2013-2014

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Katie Anderson	Res. & Var. Girls Asst. Soccer (1/2)	1
Layla Helton	Res. & Var. Girls Asst. Soccer (1/2)	1
Robert Meirose	Junior High Asst. Football	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-95 Resolution for St. Bernard-Elmwood Place City Schools Contingency Plan - Calamity Days

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the following resolution:

WHEREAS the 2013-2014 regular district school calendar fulfills the minimum 182-day requirement for total days of instruction; and

WHEREAS in addition to the regular school calendar, a district must designate at least three contingency days to be utilized in the case where the number of calamity days exceeds the statutorily allowed amount of five days; and

WHEREAS this resolution provides a plan for making up at least three school days (RC Section 3313.482); and

WHEREAS this resolution shall not conflict with any collective bargaining agreements that are in effect in the district (RC Section 3313.482 (A));

THEREFORE BE IT RESOLVED that the designated five contingency days to be utilized, should the number of calamity days for the 2013-2014 school year exceed five days shall be June 6, 9, 10, 11, and 12, 2014.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-96 Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

Dr. McMullan made a motion, seconded by Mrs. Steidel, to approve the following resolution:

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8):

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a “Certification of Transportation;” and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2013-2014 school year only.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-97 Bus Schedules

Mr. Rutemueller made a motion, seconded by Mrs. Steidel, to approve the bus schedules for the 2013-2014 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-98 Bus Lease Agreement

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools for the 2013-14 school year as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-99 St. Bernard-Elmwood Place Education Association Contract

Dr. McMullan made motion, seconded by Mrs. Steidel, to approve the St. Bernard-Elmwood Place Education Association contract.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-100 Ohio Association of Public School Employees Contract

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the Ohio Association of Public School Employees Contract to reflect the following:

- 1% Increase 2013-2014, with respective step increments
- 1% Increase 2014-2015, with respective step increments
- Add Steps 23 & 28 at 20 cents higher than hourly wage rate of Step 20 and Step 25 respectively after applying 1% increase in the 2013-2014 School Year

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-101 Exempt Salary Schedules

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following for Exempt Salary Schedules:

- 1% Increase 2013-2014, with respective step increments
- 1% Increase 2014-2015, with respective step increments

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Absent – Mrs. Hackney

13-102 Administrative Salary Schedules

Dr. McMullan made a motion, seconded by Mrs. Steidel, to approve the following for Administrative Salary Schedules:

- 1% Increase 2013-2014, with respective step increments
- 1% Increase 2014-2015, with respective step increments

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

13-103 Compensation of Coaches for Mandated Coaching Courses

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve compensating coaches for coaching classes taken as mandated by the Ohio High School Athletic Association, the Ohio Department of Education, and State Legislature, up to a maximum of \$100 per coach.

The motion passed by the following roll call vote:

Yes – Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Abstain – Mrs. Radtke

Absent – Mrs. Hackney

Miscellaneous

The following committee members gave reports:

- a. Curriculum Council Representative – Deborah Steidel - None
- b. Student Achievement Representative – Tricia Hackney - None
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutemueller - None
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller - None
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

13-104 Adjournment

Mr. Rutemueller made a motion, seconded by Mrs. Steidel, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Absent – Mrs. Hackney

Meeting adjourned at 9:27 p.m.