

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION AGENDA
June 24, 2013
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Executive Session - Personnel matters
- V. Motion to Approve Minutes of Regular Meeting on May 22, 2013
- VI. Financial Report

A. Approve Financial Report for May 2013

B. Approve Investments for May 2013

<u>Investments as of 5/31/13</u>	\$ 5,238,232.44
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 175.83

C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Fleming Road UCC	\$300.00	007 9074	Emil C. Werner Scholarship
Joan Berry	50.00	018 9031	EPE Principal Fund
Fleming Road UCC	1,000.00	018 9031	EPE Principal Fund
EP Fraternal Order of Eagles	106.00	018 9031	EPE Principal Fund
Titan Fan Club	187.97	018 9031	EPE Principal Fund
Christine & Kyle Barlow	128.00	200 9241	Class of 2013
Titan Fan Club	553.33	200 9241	Class of 2013
Titan Fan Club	350.00	200 9241	Class of 2013
John & Tricia Hackney	300.00	300 9301	Athletics
Titan Fan Club	31.98	300 9301	Athletics

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

CincySmiles Foundation	\$6,000.00
Ruth Mitchell	4,500.00

E. Transfer of Funds

It is recommended that approval be given to transfer funds from the General Fund to the following fund:

<u>From</u>	<u>To</u>		
001 0000	002	Bond Retirement	\$169,944.00
001 0000	003	Permanent Improvement	150,000.00

001 0000	300 9301	Athletics	9,000.00
001 0000	300 9302	Music	2,500.00

F. Adopt Temporary Appropriations for 2013-2014 School Year

WHEREAS, it is desired to postpone the passage of the Annual Appropriations Resolution until an Amended Official Certificate of Estimated Resources for the year beginning July 1, 2013 is received from the County Budget Commission, and to pass a temporary resolution for meeting the ordinary expenses of this school district until the effective date of the Annual Appropriations Resolution, and

WHEREAS, Section 58.705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be passed to meet ordinary expenses until not later than October 1 of the current fiscal year;

THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District of Hamilton County that to provide for the current expenses and other expenditures of said Board for the period July 1, 2013 until the effective date of the Annual Appropriations Resolution for the fiscal year ending June 30, 2014 the following sums be, and the same are, hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said periods as follows, vis

		Temporary Appropriations
001	General Fund	\$ 11,614,975
002	Bond Retirement Fund	1,300,000
003	Permanent Improvement	350,000
006	Food Service	500,000
007	Special Trust Fund	88,000
008	Endowment Fund	10,000
009	Uniform Support	10,000
018	Public School Support	87,000
019	Other Grants	324,000
200	Student Activity	55,000
300	Athletics	60,000
400	State-supported Funds	1,500,000
500	Federally-supported Funds	1,250,000

BE IT RESOLVED, that this Board of Education, as authorized by Section 3313.18 and 3313.20 of the Ohio Revised Code, hereby dispenses with the adoption during the 2013-2014 fiscal year of resolutions:

- a. Authorizing the purchase of property, exempt real estate;
- b. Authorizing payment of debts or claims, the salaries of superintendent, teachers, and other employees;
- c. Approving warrants for the payment of any claim for school funds;
- d. Approving attendance of the treasurer, superintendent, or designees at professional meetings.

G. Adopt Revised Permanent Appropriation Resolution for 2012-2013

The Superintendent and Treasurer are requesting authorization for the Treasurer to modify the Appropriations to meet obligations of the district for the 2013 fiscal year. The Treasurer will stay within the funds available as certified by the Budget Commission of Hamilton County, or as amended and approved on or before June 30, 2013, by the Budget Commission. Furthermore, the Treasurer will submit the final revised Appropriation document at the regular Board meeting of July 2013 for the Board's review and adoption as the final regular business item for the 2013 fiscal year.

H. Adopt Resolution Requesting Advances on August Real Estate and October Personal Property Tax Collections

I. Authorize Treasurer to Make Advances from General Fund to Other Funds as Needed to Clear Deficit Balances

J. Amended Official Certificate of Estimated Resources (Attachment #1)

K. Amended Appropriations Resolution (Attachment #2)

L. Buildings & Contents and Vehicle Insurance Policy

It is recommended that the comprehensive insurance policy with Trident/Argonaut Insurance Company, effective July 1, 2013 through June 30, 2014, be approved as presented. This policy provides coverage for the district's buildings, contents, and vehicles.

VII. Old Business

A. Standards-Based Teacher Evaluation Policy

B. Athletic Handbook Policy

VIII. New Business

A. Personnel

1. Resignations

It is recommended that the following resignations be approved as presented in attachments #3 and #4:

- a. Gerard Myers, effective July 31, 2013
- b. Ross Shaw, effective August 31, 2013

2. Employment

a. Employment of Certified Teacher

It is recommended that Daniel Osborne be employed as a certified teacher for the 2013-2014 school year, Master's Degree, Step 1.

b. Increase in Contracted Time for Elizabeth Walton

It is recommended that Elizabeth Walton be employed as a full-time certified teacher, rather than 5/7 day, effective August 21, 2013.

c. Employment of Bus Driver

It is recommended that John Estep be employed as a bus driver, Step 1, 6 hours per day, 5 days per week, effective August 22, 2013 through June 6, 2014.

d. Employment of Certified Substitutes for the 2013-2014 School Year

It is recommended that the following be employed as certified substitutes on an "as needed" basis for the 2013-2014 school year:

Joyce Cargile	Wanda Plummer
Joseph Gettinger	Felicia Stalder

e. Employment of Classified Substitutes for the 2013-2014 School Year

It is recommended that the following be employed as classified substitutes on an "as needed" basis for the 2013-2014 school year:

Jenna Stidham	Alice Rhodus
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f. Employment of Supplemental Contracts

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2013-2014 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

1. Athletics

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kristopher Niehaus	Athletic Director	5
Bradley Webb	Athletic Coordinator/Jr. High	5
Michael Radtke	Varsity Boys Basketball	5
Steve Coffman	Varsity Girls Basketball	5

Sarah Crank	Var. & Res. Girls Basketball	5
	Cheerleading Advisor	
Sarah Crank	Var. & Res. Girls Football	5
	Cheerleading Advisor	
Michael Radtke	Varsity Boys & Girls Cross Country	5
James Macke	Varsity Football	5
Tricia Wietmarschen	8 th Grade Girls Volleyball	2
Joseph Gettinger	Varsity Girls Soccer	3

2. **High School**

Michael Radtke	12 th Grade Class Advisor	5
Lindsey Louis	11 th Grade Class Advisor	4
Melissa Giese	11 th Grade Class Advisor	5
Gayle Pope	10 th Grade Class Advisor	5
Leslie Pembaur	9 th Grade Class Advisor	5
Judy Witt	Foreign Language Club	5
Melissa Giese	Local Professional Development Com. NA	
Leslie Pembaur	Local Professional Development Com. NA	
Andrew Critzer	Steel Drum Band	5
Andrew Critzer	Instrumental H.S.	5
Steve Frisby	High School/Senior Honor Society	5
Teri Goettelman	7 th & 8 th Grade/Junior Honor Society	2
Christine Reichardt	Student Council – HS	5
Kelly Freudenberg	Yearbook Advisor	1

Extended Service Days

Jennifer Daly	Counselor	18 days
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3. **Elementary**

Becky Balzer	Local Professional Development Com. NA	
Wendra Tuell	Local Professional Development Com. NA	
Brenda Schildmeyer	Resident Educator Specialist	5
Christina Kowalski	Choral Elementary	5
Michael Meyer	Student Council – SBE	5
Jeanne LeBlond	Student Council – EPE (1/2)	5
Sheena Niehaus	Student Council – EPE (1/2)	1

g. **Resolution and Supplemental Athletic Contracts for 2013-2014**

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by

advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kevin Gilligan	Reserve Boys Basketball	3
Nick Hendricks	Freshman Boys Basketball	2
Fred Guth	8 th Grade Boys Basketball	5
Robert Wesley	7 th Grade Boys Basketball	5
Marc Combs	Reserve Girls Basketball	5
Jennifer Johnson	8 th Grade Girls Basketball	5
Brandon Jake Johnson	7 th Grade Girls Basketball	3
Alyssa Crosby	Var. & Res. Girls Asst. Basketball	2
Allison Berry	Cheerleading Advisor Jr. High Girls Basketball	4
Allison Berry	Cheerleading Advisor Jr. High Girls Football	4
Adam Hackney	Cheerleading Advisor Jr. High Boys & Girls Cross Country	1
Christopher Scowden	Varsity Assistant Football	5
Kevin Gilligan	Res. & Varsity Girls Asst. Soccer	2
Fred Guth	Varsity Girls Volleyball	5
Karen Guth	Reserve Girls Volleyball	5

- B. Student Fees
It is recommended that student fees be approved at the fee of \$20 for Grades K-12 for the 2013-2014 school year.
- C. Ohio School Boards Association Capital Conference
Appoint an official delegate and one member as an alternate to the Ohio School Boards Association annual meeting.
- D. Winton Transportation Systems Contract
It is recommended that the contract with Winton Transportation Systems, doing business as Universal Transportation Systems, be approved for transportation of handicapped students during the 2013-2014 school year.
- E. Student Transportation
It is recommended that transportation be declared impractical for the following students attending private, parochial, or vocational schools and that their parents be reimbursed the amount of \$240.66 per child (not to exceed \$813.79) for transporting these students during the 2012-2013 school year. This rate has been approved by the State of Ohio, and the district will be reimbursed.

<u>Parent</u>	<u>Number of Students</u>	<u>School</u>
Mark Auer	3	St. Vincent Ferrer
Laura Brenner	4	St. Vivian
Melodie Coshnitzke	1	Horizon Science Academy
James Gault	1	Summit Country Day
John Garner	2	Cardinal Pacelli
Melanie Hausfeld	2	Purcell Marion
Sallie Kerrigan	1	Purcell Marion
William Kreyenhagen	1	Summit Country Day
Cathy Lawhorn	1	Moeller High School
Cathy Lawhorn	1	McAuley High School
Steve Moeller	1	McAuley High School
Susan Mormile	1	McAuley High School
Laura Mosley	1	McAuley High School
Mary Clare Peck	3	St. Gertrude
Stephanie Ramsey	1	Annunciation
Kim Rebholz	1	Summit Academy
Pamela Owens	1	St. Xavier
Pamela Owens	1	Bethany
Heather Sanders	3	Cincinnati Hills Christian Academy
Karen Schulte	2	McAuley High School
Christine Steele	2	Nativity
Christine Steele	1	Purcell Marion
William Ungruhe	1	Nativity
Jaqueline Weber	1	St. Vivian
Jaqueline Weber	1	Moeller High School
Angela West	1	St. Gabriel

F. Miscellaneous - Liaison Reports

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Tricia Hackney
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

G. Adjournment

Board Meeting Dates

July 22

August 26

September 23

October 28

November 25

December 16, 5:30 p.m.

*All meetings begin at 6:30 p.m. except as noted above.