

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON MARCH 25, 2013**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, March 25, 2013, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Tricia Hackney, Dr. Jason McMullan, Steven Rutemueller, and Deborah Steidel

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors (who signed in): Nancy Anderson, Gina Helphinstine, Jody Martin, Ginger Phillips, Christina Reichardt, James Roper, Kim Siegel, and William Siegel

Public Participation

None

13-29 Executive Session

Dr. McMullan made a motion, seconded by Mrs. Hackney, to enter into Executive Session at 6:31 p.m. for an appeal to an expulsion.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Regular session reconvened at 9:42 p.m. with all members present.

13-30 Motion to Modify Student Expulsion

Dr. McMullan made a motion, seconded by Mrs. Hackney, to modify a student expulsion based upon findings during Executive Session. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-31 Executive Session

Mrs. Hackney made a motion, seconded by Mrs. Radtke, to enter into Executive Session at 9:46 p.m. to discuss personnel matters and administrative contracts.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Regular session reconvened at 10:22 p.m. with all members present.

13-32 Approve Minutes of Regular Meeting on February 25, 2013

Mrs. Steidel made a motion, seconded by Mrs. Hackney, to approve the minutes of the Regular Meeting held on February 25, 2013.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-33 Financial Reports

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following:

Financial Report for February 2013

Investments for February 2013

<u>Investments as of 2/28/13</u>	\$ 5,026,402.86
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 216.41

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Fraternal Order of Eagles	106.50	018 9031	EPE Principal’s Fund
Immanuel UCC	860.89	007 1890	Education Foundation
Gerry Myers	400.00	200 9001	AP Government
Mary Kay Powell	680.00	200 9001	AP Government

Invoices with Then and Now Certificates in Excess of \$3,000

Sharon Cooley	\$ 5,625.00
Hamilton County Educational Service Center	45,134.28
Hamilton County Educational Service Center	77,152.01
Ohio School Boards Association	5,023.00
Process Construction	3,222.35
School Insurance Consultants	3,500.00
Works International, Inc.	3,442.00

Amended Appropriation Resolution for 2012-2013

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-34 OLD BUSINESS – Student Code of Conduct Tabled

Dr. McMullan made a motion, seconded by Mrs. Hackney, to table the Student Code of Conduct. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-35 Retirement

Mrs. Hackney made a motion, seconded by Mrs. Steidel, to approve Susan Cranley's retirement, effective June 30, 2013. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-36 Resignations

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following resignations:

- A. Michelle Ludy, effective June 30, 2013
- B. David Query, resignation as Elementary Principal, effective July 31, 2013, pending employment as Assistant High School Principal, effective August 1, 2013
- C. Gerard Myers, resignation as Assistant High School Principal, effective July 31, 2013, pending employment as Assistant Elementary Principal, effective August 1, 2013

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-37 Employment

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the following:

Home Instruction Tutor

Sheena Niehaus, home instruction tutor to a special needs student, up to five hours per week, effective immediately through the remainder of the 2012-2013 school year

Tutor

Samantha Wallace, tutor at Elmwood Place Elementary for the 2012-2013 school year, effective February 25, 2013

Resolution & Supplemental Contracts

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Adam Hackney	Jr. High Boys & Girls Track	3
Jennifer Spears	Jr. High Boys & Girls Asst. Track	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel
Abstain – Mrs. Hackney

13-38 Assistant Elementary Principal Job Description and Salary Schedule

Mrs. Steidel made a motion, seconded by Mrs. Hackney, to approve the Assistant Elementary Principal job description and salary schedule as presented. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-39 Administrative Contracts

Mr. Rutemueller made a motion, seconded by Mrs. Hackney, to approve the following administrative contracts:

- A. Bruce Helwagen, Director of Technology/Business Affairs, August 1, 2013 through July 31, 2015, Step 10
- B. David Query, Assistant High School Principal, August 1, 2013 through July 31, 2014, Step 10.5
- C. Gerard Meyers, Assistant Elementary Principal, August 1, 2013 through July 31, 2015, Step 3

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-40 Revision of By-Laws of the Educational Hall of Fame Distinguished Service Award

Mrs. Steidel made a motion, seconded by Dr. McMullan, to approve the revised By-Laws of the Educational Hall of Fame Distinguished Service Award. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-41 Approval of Courses List for Grades 9-12

Mrs. Hackney made a motion, seconded by Mrs. Steidel, to approve the courses list for Grades 9-12. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-42 Change Date of May 2013 Board of Education Meeting

Dr. McMullan made a motion, seconded by Mrs. Hackney, to change the date of the May 2013 Board of Education meeting from May 20 to May 22. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Miscellaneous

The following committee members gave reports:

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Tricia Hackney
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

13-43 Adjournment

Mrs. Hackney made a motion, seconded by Mrs. Steidel, to adjourn the meeting. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Meeting adjourned at 10:59 p.m.