

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
March 25, 2013
AGENDA
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Executive Session - Personnel matters/administrative contracts
- V. Motion to Approve Minutes of Regular Meeting on February 25, 2013
- VI. Financial Report

A. Approve Financial Report for February 2013

B. Approve Investments for February 2013

| | | |
|----------------------------------|----|--------------|
| <u>Investments as of 2/28/13</u> | \$ | 5,026,402.86 |
| <u>Investments Redeemed</u> | \$ | - |
| <u>Investments Purchased</u> | \$ | - |
| <u>Interest Income</u> | \$ | 216.41 |

C. Accept the Following Donations

| <u>Source</u> | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u> |
|---------------------------|---------------|-------------|----------------------|
| Fraternal Order of Eagles | 106.50 | 018 9031 | EPE Principal's Fund |
| Immanuel UCC | 860.89 | 007 1890 | Education Foundation |
| Gerry Myers | 400.00 | 200 9001 | AP Government |
| Mary Kay Powell | 680.00 | 200 9001 | AP Government |

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

| | |
|--|-------------|
| Sharon Cooley | \$ 5,625.00 |
| Hamilton County Educational Service Center | 45,134.28 |
| Hamilton County Educational Service Center | 77,152.01 |
| Ohio School Boards Association | 5,023.00 |
| Process Construction | 3,222.35 |
| School Insurance Consultants | 3,500.00 |
| Works International, Inc. | 3,442.00 |

E. Adopt Amended Appropriation Resolution for 2012-2013

It is recommended that the Amended Appropriation Resolution for 2012-2013 be approved as presented in attachment #1.

VII. Old Business
Student Code of Conduct

VIII. New Business

A. Personnel

1. Retirement

It is recommended that Susan Cranley's letter of retirement be approved as presented in attachment #2.

2. Resignation

It is recommended that Michelle Ludy's letter of resignation be approved as presented in attachment #3 effective at the end of the 2012-2013 school year.

3. Employment

a. Home Instruction Tutor

It is recommended that Sheena Niehaus be employed to provide home instruction to a special needs student, up to five hours per week, effective immediately through the remainder of the 2012-2013 school year.

b. Employment of Tutor

It is recommended that Samantha Wallace be employed as a tutor at Elmwood Place Elementary for the 2012-2013 school year, effective February 25, 2013.

c. Resolution and Supplemental Contracts for 2012-2013

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position has accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education has applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

| <u>Name</u> | <u>Position</u> | <u>Step</u> |
|-----------------|-----------------------------------|-------------|
| Adam Hackney | Jr. High Boys & Girls Track | 3 |
| Jennifer Spears | Jr. High Boys & Girls Asst. Track | 1 |

4. Administrative Contracts

Bruce T. Helwagen
David L. Query

B. Revision of By-Laws of the Educational Hall of Fame Distinguished Service Award

It is recommended that the By-Laws of the Education Hall of Fame Distinguished Service Award be approved as presented in attachment #4.

C. Approval of Courses List for Grades 9-12

It is recommended that the courses list for grades 9-12 be approved as presented.

D. Miscellaneous - Liaison Reports

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Tricia Hackney
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

E. Adjournment

Board Meeting Dates

| | |
|-----------|------------------------|
| April 22 | September 23 |
| May 20 | October 28 |
| June 24 | November 25 |
| July 22 | December 16, 5:30 p.m. |
| August 26 | |

*All meetings begin at 6:30 p.m. except as noted above.