

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON FEBRUARY 25, 2013**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, February 25, 2013, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

**Roll Call**

Present: Linda Radtke, Tricia Hackney, Dr. Jason McMullan, Steven Rutemueller, and Deborah Steidel

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors: Gina Helphinstine, Ginger Phillips, Kim Siegel, and William Siegel

**Presentation**

Mrs. Alison Gates, High School Principal, gave a discipline report for grades 7-12. The number of students enrolled this school year increased by 50. Referrals to date this year are 1,069; referrals last year at this time were 976. High school referrals were mainly for tardies, and middle school referrals were for discipline.

**Public Participation**

The following community members addressed the Board:

Gina Helphinstine – 320 Jefferson Avenue, St. Bernard, OH 45217

Ginger Phillips – 312 Jefferson Avenue, St. Bernard, OH 45217

William & Kim Siegel – 221 W. Ross Avenue, St. Bernard, OH 45217

**13-22 Executive Session**

Mrs. Hackney made a motion, seconded by Mr. Rutemueller, to enter into Executive Session at 7:25 p.m. to discuss personnel matters.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Regular session reconvened at 8:06 p.m. with all members present.

**13-23 Approve Minutes of Regular Meeting on January 28, 2013**

Mrs. Steidel made a motion, seconded by Mrs. Hackney, to approve the minutes of the Regular Meeting held on January 28, 2013.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-24 Financial Reports

Mrs. Steidel made a motion, seconded by Mrs. Hackney, to approve the following:

Financial Report for January 2013

Investments for January 2013

|                                  |                 |
|----------------------------------|-----------------|
| <u>Investments as of 1/31/13</u> | \$ 5,071,077.88 |
| <u>Investments Redeemed</u>      | \$ -            |
| <u>Investments Purchased</u>     | \$ -            |
| <u>Interest Income</u>           | \$ 213.11       |

Donations

| <u>Source</u>             | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u>   |
|---------------------------|---------------|-------------|----------------------|
| Joan Berry                | \$ 50.00      | 018 9031    | EPE Principal's Fund |
| Fraternal Order of Eagles | 43.50         | 018 9031    | EPE Principal's Fund |
| Neediest Kids of All      | 300.00        | 019 9831    | EPE NKOA             |
| Titan Boosters            | ,561.84       | 300 9301    | Athletics            |

Invoices with Then and Now Certificates in Excess of \$3,000

|  |             |
|--|-------------|
| Buckeye Bleacher Repair, Inc.              | \$ 3,200.00 |
| Bureau of Workers Compensation             | 40,216.01   |
| Butler Tech                                | 8,645.00    |
| Clark, Schaefer, Hackett & Co.             | 14,880.00   |
| Hamilton County Educational Service Center | 10,411.55   |

Amended Appropriation Resolution for 2012-2013

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

OLD BUSINESS

A revised Code of Conduct is in the drafting process and will be available for the 2013-2014 school year.

13-25 Personnel

Mrs. Hackney made a motion, seconded by Dr. McMullan, to approve the following:

Retirements

Mary Fischer, cook, effective at the end of the 2012-2013 school year

Joe Olding, teacher, effective May 31, 2013

Patricia Woodrum, paraprofessional, effective at the end of the 2012-2013 school year

Employment

Certified Substitute Teacher

John Distler, for the remainder of the 2012-2013 school year

Classified Substitute

Tina McGarvey, for the remainder of the 2012-2013 school year

Paraprofessional

Chelsie Martin, paraprofessional, Step 1, 7 hours per day, 5 days per week, effective February 4, 2013, for the remainder of the 2012-2013 school year only

Home Instruction Tutor

Nancy Franz, home instruction tutor to a special needs student, up to five hours per week, effective immediately through April 2013

Title I Reading/Language Arts Tutor

Kathleen Haglage, Title I Reading/Language Arts tutor at Elmwood Place Elementary for the 2012-2013 school year at the approved rate of pay

Tutor

Rachel Heinzman, tutor at Elmwood Place Elementary for the 2012-2013 school year at the approved rate of pay

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-26 Revision to Step for Paraprofessional

Mrs. Hackney made a motion, seconded by Dr. McMullan, to place Jeff Peters, paraprofessional on Step 7, rather than Step 8 as approved at the January 28, 2013 Board meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-27 2013-2014 School Calendar

Mr. Rutemueller made a motion, seconded by Dr. McMullan, to approve the 2013-2014 School Calendar as presented.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Miscellaneous

The following committee members gave reports:

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Tricia Hackney
- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan

- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

13-28 Adjournment

Mrs. Hackney made a motion, seconded by Mr. Rutemueller, to adjourn the meeting. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Meeting adjourned at 8:51 p.m.