

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD
PLACE BOARD OF EDUCATION ON JANUARY 28, 2013**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, January 28, 2013, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Tricia Hackney, Dr. Jason McMullan, Steven Rutemueller, and Deborah Steidel

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors: Becky Balzer

Public Participation

Becky Balzer gave an update on Race to the Top.

13-13 Executive Session

Mrs. Hackney made a motion, seconded by Dr. McMullan, to enter into Executive Session at 6:39 p.m. to discuss personnel matters.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Regular session reconvened at 7:54 p.m. with all members present.

13-14 Financial Reports

Mrs. Steidel made a motion, seconded by Mrs. Hackney, to approve the following:

Financial Report for December 2012

Investments for December 2012

<u>Investments as of 12/31/12</u>	\$ 5,032,928.75
<u>Investments Redeemed</u>	\$ -
<u>Investments Purchased</u>	\$ -
<u>Interest Income</u>	\$ 277.42

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
St. Bernard Eagles	\$2,883.22	001 1890	General Fund
Lisa Vanderbilt	100.00	007 9076	Tina Siegel Scholarship

Invoices with Then and Now Certificates in Excess of \$3,000

Sharon Cooley	\$5,812.50
Ruth Mitchell	4,097.10
Jennifer Moormeier	4,175.00
Scientific Learning Corp.	10,015.20
The Children's Home	5,957.00

Amended Appropriation Resolution for 2012-2013

Amended Official Certificate of Estimated Resources

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-15 Resignation

Mrs. Steidel made a motion, seconded by Mrs. Hackney, to approve Catherine Parts', Title I Tutor, letter of resignation, effective January 18, 2013. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-16 Employment

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following:

Certified Substitute Teacher

Caren Mahoney, as-needed basis for the 2012-2013 school year.

Certified Teacher

Scott Bentley, certified teacher, Masters Degree, Step 1, 5/7 day, 5 days per week, effective January 22, 2013, for the remainder of the 2012-2013 school year only.

Paraprofessional

Jeff Peters, paraprofessional, Step 8, 7 hours per day, 5 days per week, effective January 18, 2013, for the remainder of the 2012-2013 school year only.

Resolution and Supplemental Contract for 2012-2013

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position has accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education has applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kyle Barlow	Varsity Boys & Girls Track Asst.	5

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-17 Family Medical Leave Request

Mrs. Hackney made a motion, seconded by Mrs. Steidel, to approve Robert Charlton’s request for Family Medical Leave, effective January 3, 2013, for up to 12 weeks. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-18 Increase in Substitute Bus Driver Hourly Rate of Pay

Mrs. Hackney made a motion, seconded by Mr. Rutemueller, to increase the substitute bus driver hourly rate of pay to \$13.60 per hour, effective January 29, 2013. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-19 Resolution to Continue Open Enrollment for the 2013-2014 School Year and Revision of Administrative Guidelines

Mrs. Steidel made a motion, seconded by Dr. McMullan, to continue Open Enrollment for the 2013-2014 school year and approve the revision of the Open Enrollment Administrative Guidelines as presented. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

13-20 Medication Administration

Dr. McMullan made a motion, seconded by Mrs. Steidel, to authorize the Supervisor of Nursing Services to train school employees to administer medication according to the Ohio Revised Code 3313.713. (The Board of Education shall not require an employee to administer medication to a student if the employee objects.) The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutemueller, and Mrs. Steidel

Miscellaneous

The following committee members gave reports:

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Tricia Hackney

- c. Education Hall of Fame Committee Representatives – Tricia Hackney and Dr. Jason McMullan
- d. Alumni Association Representative – Steven Rutenmueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutenmueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Linda Radtke
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

13-21 Adjournment

Mrs. Hackney made a motion, seconded by Dr. McMullan, to adjourn the meeting. The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mrs. Hackney, Dr. McMullan, Mr. Rutenmueller, and Mrs. Steidel

Meeting adjourned at 9:02 p.m.