

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON AUGUST 27, 2012**

The St. Bernard-Elmwood Place Board of Education met in regular session on Monday, August 27, 2012, at 6:30 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Steven Rutemueller and opened with the Pledge to the Flag.

**Introduction of New Board Member**

President Rutemueller introduced and welcomed Dr. Jason McMullan to the Board of Education. Dr. McMullan was appointed to fill the vacancy created by Gabe Sanders.

**Roll Call**

Present: Steven Rutemueller, Tricia Hackney, Dr. Jason McMullan, Linda Radtke, and Deborah Steidel

Also present: Dr. Mimi Webb, Mike Mays, and Bruce Helwagen

Visitors (who signed in): Becky Balzer, Amy Fleak, Sydney Fleak, Gabby Fleak, and Deborah Minges

**Public Participation**

None

**Introduction of New High School Administrators**

Mr. Rutemueller introduced Mrs. Alison Gates, the new high school principal, and Mr. Gerry Myers, the new high school assistant principal.

**Presentation: Early Literacy Program**

Mrs. Deborah Minges gave a presentation on the Early Literacy Program.

**12-92 Executive Session**

Mrs. Hackney made a motion, seconded by Mrs. Steidel, to enter into Executive Session at 6:54 p.m. to discuss personnel matters. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

Regular session reconvened at 8:37 p.m. with all members present.

**12-93 Approve Minutes of Regular Meeting on July 30, 2012**

Mrs. Radtke made a motion, seconded by Mrs. Steidel, to approve the minutes of the Regular Meeting on June 18, 2012 and Special Meeting on July 30, 2012. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-94 Financial Reports

Mrs. Radtke made a motion, seconded by Mrs. Steidel, to approve the following:

Financial Report for July 2012

<u>Investments</u>	\$ 4,736,379.18
<u>Investments Redeemed</u>	\$ -0-
<u>Investments Purchased</u>	\$ -0-
<u>Interest Income</u>	\$ 236.75

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
EP Fraternal Order of Eagles	\$228.00	018	EPE Principal Fund

Invoices with Then and Now Certificates in Excess of \$3,000

Esber Cash Register	\$5,374.71
Fifth Third Bank	3,450.88
Ruth Mitchell	3,900.00
Jennifer Moormeier	3,800.00
Scarlet & Gray	8,994.39
St. Rita School for the Deaf	15,500.00
Thyssenkrupp Elevator	8,286.39
TriMark SS Kemp	5,858.41

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-95 Resignations

Mrs. Hackney made a motion, seconded by Mrs. Steidel, to approve the following resignations:

- a. Thomas Hansen, Teacher, effective August 16, 2012
- b. Holly McNutt, School Nurse, effective August 9, 2012
- c. Timothy Bollmer, Varsity Girls Volleyball Coach, effective August 3, 2012
- d. Fred Guth, 8<sup>th</sup> Grade Girls Volleyball Coach, pending employment as Varsity Girls Volleyball Coach
- e. Karen Guth, 7<sup>th</sup> Grade Girls Volleyball Coach, pending employment as Reserve Girls Volleyball Coach

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-96 Employment

Mrs. Steidel made a motion, seconded by Mr. Rutemueller, to approve the following:

Certified Teachers for the 2012-2013 School Year

1. Miranda V. Lewis, Elementary, Bachelors Degree, Step 3, fulltime
2. Jessie C. Sherman, Secondary Math, Bachelors Degree, Step 1, full-time
3. Elizabeth Walton, Secondary Math, Masters Degree, Step 4, 5/7 day, 5 days per week

Paraprofessionals

1. Natasha Byrd, Step 2, 7 hours per day, 5 days per week
2. Joetta Hatton, Step 9, 7 hours per day, 4 days per week
3. Brittany Coy, Step 3, 7 hours per day, 5 days per week
4. Jennifer Newman, Step 2, 7 hours per day, 5 days per week
5. Jessica Morgan, Step 3, 7 hours per day, 5 days per week

Certified Substitutes for the 2012-2013 School Year

Christina Garrigan  
Lindsay Skalski  
Ryan Troescher  
Samantha Gregory Wallace

Classified Substitutes for the 2012-2013 School Year

Jim Begley  
Janet Siegel-Ghesquiere  
Jennifer Jones  
Sue Middendorf  
Alice Rhodus

Tutors for the 2012-2013 School Year

Karen Cooman, Title I Reading/Language Arts tutor  
Catherine Parts, Title I Reading/Language Arts tutor  
Maureen Lintz, St. Bernard Elementary tutor  
Terry Brinkman, St. Bernard Elementary tutor  
Matthew Mulcahey, Elmwood Place Elementary tutor  
Kevin Hoover, Elmwood Place Elementary tutor

English as a Second Language Tutor for the 2012-2013 School Year

Denise Dean-Evans, 10 hours per week

Resolution and Supplemental Contracts for 2012-2013

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Fred Guth	Varsity Girls Volleyball	5
Karen Guth	Reserve Girls Volleyball	5
Jennifer Johnson	8 <sup>th</sup> Grade Girls Volleyball	1

Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

Authorize employment of students who are enrolled in the school district's Developmentally Handicapped classes. They are to be employed on an "if and when needed" basis for the 2012-2013 school year. Rate of pay will be \$2.50 per hour.

Auxiliary Personnel for St. Clement School (to be paid with Auxiliary Funds)

1. Sandy Harris, Auxiliary Clerk, Step 19 of the Secretary Salary Schedule, 2.5 hours per day, 5 days per week, 12.5 hours per week, effective August 21, 2012 through June 7, 2013 for a total of 183 days
2. Jennifer Dutschke, Title I Reading Teacher, Bachelors Degree, Step 16, 3 hours per day, 5 days per week, and an additional half an hour for IAT meetings on Tuesdays for a total of 15.5 hours per week, effective August 21, 2012 through May 31, 2013
3. Carrie Riley, Remedial Math Teacher, Masters Degree, Step 8, 3.5 hours per day, 5 days per week for a total of 17.5 hours per week, effective August 21, 2012 through May 31, 2013

Supplemental Contract

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2012-2013 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Tricia Wietmarschen	7 <sup>th</sup> Grade Volleyball Coach	1

Contract Jennifer Moormeier

Contract Jennifer Moormeier to assist administrators with the evaluations and implementation of Senate Bill 316 during the 2012-2013 school year for both principal and teacher evaluations. This will be funded through grant dollars.

Authorize the Retitling of Brian Conner's Position as Director of Elementary Education for the 2012-2013 and 2013-2014 School Years and Approval of Duties

Authorize the retitling of Brian Conner's position as the Director of Elementary Education for both elementary buildings for the 2012-2013 and 2013-2014 school years at no additional salary for those years and approval of duties.

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-97 Resolution to Request Body Mass Index Screening Waiver Program

Mrs. Hackney made a motion, seconded by Mrs. Linda, to approve the resolution to request Body Mass Index Screening Program Waiver.

The motion passed by the following roll call vote:

Yes - Mr. Rutemueller, Mrs. Hackney, Mrs. Radtke, and Mrs. Steidel

No – Dr. McMullan

Abstain - None

12-98 Resolution for St. Bernard-Elmwood Place City Schools Contingency Plan – Calamity Days

Mrs. Radtke made a motion, seconded by Mrs. Hackney, to approve the following resolution:

WHEREAS the 2012-2013 regular district school calendar fulfills the minimum 182-day requirement for total days of instruction; and

WHEREAS in addition to the regular school calendar, a district must designate at least three contingency days to be utilized in the case where the number of calamity days exceeds the statutorily allowed amount of five days; and

WHEREAS this resolution provides a plan for making up at least five school days (RC Section 3313.482); and

WHEREAS this resolution shall not conflict with any collective bargaining agreements that are in effect in the district (RC Section 3313.482 (A));

THEREFORE BE IT RESOLVED that the designated five contingency days to be utilized, should the number of calamity days for the 2012-2013 school year exceed five days shall be June 7, 10, 11, 12, and 13, 2013.

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-99 Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

Mrs. Radtke made a motion, seconded by Mrs. Steidel, to approve the following resolution:

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8):

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a "Certification of Transportation;" and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2012-2013 school year only.

The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-100 Bus Schedules

Mrs. Radtke made a motion, seconded by Mrs. Steidel, to approve the recommended bus schedules for the 2012-2013 school year as presented. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

12-101 Bus Lease Agreement

Mrs. Hackney made a motion, seconded by Mrs. Radtke, to approve a bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools for the 2012-2013 school year as presented. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

### Miscellaneous

The following committee members gave reports unless noted:

- a. Curriculum Council Representative – Deborah Steidel – No report
- b. Student Achievement Representative – Deborah Steidel
- c. Education Hall of Fame Committee Representatives – Tricia Hackney – No report
- d. Alumni Association Representative – Steven Rutemueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutemueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Steven Rutemueller
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report – Mike Mays

### 12-102 Approval of 2012-2013 Student Handbooks

Mrs. Hackney made a motion, seconded by Mrs. Radtke, to approve the 2012-2013 student handbooks with no changes, except for the dates. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

### 12-103 Approval of Junior High Swim Team

Mr. Rutemueller made a motion, seconded by Mrs. Hackney, to approve a junior high swim team a pilot program sanctioned under OHSAA for the current junior high in the salary range of the current junior high coaches for a one-year commitment. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

### 12-104 Resolution to Extend Superintendent and Treasurer Contracts

Mrs. Steidel made a motion, seconded by Mrs. Radtke, to extend for two years (2015-2016 and 2016-2017) the contracts of the Superintendent and the Treasurer with no base increase over the duration of the contact. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

No – Mrs. Hackney

### 12-105 Adjournment

Mrs. Radtke made a motion, seconded by Mrs. Hackney, to adjourn the meeting. The motion passed by the following roll call vote:

Yes – Mr. Rutemueller, Mrs. Hackney, Dr. McMullan, Mrs. Radtke, and Mrs. Steidel

Meeting adjourned at 9:56 p.m.