

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
August 27, 2012
AGENDA
6:30 p.m.**

- I. Call to Order
- II. Introduction of New Board Member
- III. Roll Call
- IV. Public Participation
- V. Introduction of New High School Administrators
- VI. Presentation-Early Literacy Program: Deborah Minges and Carolyn Maschmeyer
- VII. Executive Session
Personnel matters
- VIII. Motion to Approve Minutes of Regular Meeting on July 30, 2012
- IX. Financial Report
 - A. Approve Financial Report for July 2012
 - B. Approve Investments for July 2012

<u>Investments as of 7/31/12</u>	\$4,736,379.18
<u>Investments Redeemed</u>	\$ -0-
<u>Investments Purchased</u>	\$ -0-
<u>Interest Income</u>	\$ 236.75
 - C. Accept the Following Donation

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
EP Fraternal Order of Eagles	\$228.00	018	EPE Principal Fund
 - D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Esber Cash Register	\$5,374.71
Fifth Third Bank	3,450.88
Ruth Mitchell	3,900.00
Jennifer Moormeier	3,800.00
Scarlet & Gray	8,994.39
St. Rita School for the Deaf	15,500.00
Thyssenkrupp Elevator	8,286.39
TriMark SS Kemp	5,858.41
- X. Old Business

XI. New Business

A. Personnel

1. Resignations

It is recommended that the following letters of resignation be approved as presented in attachment #1:

- a. Thomas Hansen, Teacher, effective August 16, 2012
- b. Holly McNutt, School Nurse, effective August 9, 2012
- c. Timothy Bollmer, Varsity Girls Volleyball Coach, effective August 3, 2012
- d. Freth Guth, 8th Grade Girls Volleyball Coach, pending employment as Varsity Girls Volleyball Coach
- e. Karen Guth, 7th Grade Girls Volleyball Coach, pending employment as Reserve Girls Volleyball Coach

2. Employment

a. Employment of Certified Teachers for the 2012-2013 School Year

It is recommended that the following be employed as certified teachers for the 2012-2013 school year:

- 1. Miranda V. Lewis, Elementary, Bachelors Degree, Step 3, full-time
- 2. Jessie C. Sherman, Secondary Math, Bachelors Degree, Step 1, full-time
- 3. Elizabeth Walton, Secondary Math, Masters Degree, Step 4, 5/7 day, 5 days per week

b. Paraprofessionals

It is recommended that the following be employed as Paraprofessionals for the 2012-2013 school year:

- 1. Natasha Byrd, Step 2, 7 hours per day, 5 days per week
- 2. Joetta Hatton, Step 9, 7 hours per day, 4 days per week
- 3. Brittany Coy, Step 3, 7 hours per day, 5 days per week
- 4. Jennifer Newman, Step 2, 7 hours per day, 5 days per week
- 5. Jessica Morgan, Step 3, 7 hours per day, 5 days per week

c. Employment of Certified Substitutes for the 2012-2013 School Year

It is recommended that the following be employed as certified substitutes on an “as needed” basis for the 2012-2013 school year:

Christina Garrigan
Lindsay Skalski
Ryan Troescher
Samantha Gregory Wallace

- d. Employment of Classified Substitutes for the 2012-2013 School Year
It is recommended that the following be employed as classified substitutes on an “as needed” basis for the 2012-2013 school year:

Jim Begley
Janet Siegel-Ghesquiere
Jennifer Jones
Sue Middendorf
Alice Rhodus

- e. Employment of Tutors
It is recommended that the following be employed as tutors for the 2012-2013 school year at the approved rate of pay:

Karen Cooman, Title I Reading/Language Arts tutor
Catherine Parts, Title I Reading/Language Arts tutor
Maureen Lintz, St. Bernard Elementary tutor
Terry Brinkman, St. Bernard Elementary tutor
Matthew Mulcahey, Elmwood Place Elementary tutor
Kevin Hoover, Elmwood Place Elementary tutor

- f. English as a Second Language Tutor
It is recommended that Denise Dean-Evans be employed as an English as a Second Language Tutor for the 2012-2013 school year, 10 hours per week.

- g. Resolution and Supplemental Contracts for 2012-2013
WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the positions; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Fred Guth	Varsity Girls Volleyball	5

Karen Guth	Reserve Girls Volleyball	5
Jennifer Johnson	8 th Grade Girls Volleyball	1

h. Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

It is recommended that the administrative staff be authorized to employ students who are enrolled in the school district's Developmentally Handicapped classes. They are to be employed on an "if and when needed" basis for the 2012-2013 school year. Rate of pay will be \$2.50 per hour.

i. Auxiliary Personnel for St. Clement School

It is recommended that the following be employed to service St. Clement School and be paid with Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 19 of the Secretary Salary Schedule, 2.5 hours per day, 5 days per week, 12.5 hours per week, effective August 21, 2012 through June 7, 2013 for a total of 183 days
2. Jennifer Dutschke, Title I Reading Teacher, Bachelors Degree, Step 16, 3 hours per day, 5 days per week, and an additional ½ hour for IAT meetings on Tuesdays for a total of 15.5 hours per week, effective August 21, 2012 through May 31, 2013
3. Carrie Riley, Remedial Math Teacher, Masters Degree, Step 78 3 ½ hours per day, 5 days per week for a total of 17.5 hours per week, effective August 21, 2012 through May 31, 2013

B. Resolution to Request Body Mass Index Screening Program Waiver

It is recommended that the resolution to request Body Mass Index Screening Program Waiver be approved as presented in attachment #2.

C. Resolution for St. Bernard-Elmwood Place City Schools Contingency Plan - Calamity Days

It is recommend that the following Resolution for the St. Bernard-Elmwood Place City School District's Contingency Plan for Calamity Days be approved:

WHEREAS the 2012-2013 regular district school calendar fulfills the minimum 182-day requirement for total days of instruction; and

WHEREAS in addition to the regular school calendar, a district must designate at least three contingency days to be utilized in the case where the number of calamity days exceeds the statutorily allowed amount of five days; and

WHEREAS this resolution provides a plan for making up at least three school days (RC Section 3313.482); and

WHEREAS this resolution shall not conflict with any collective bargaining agreements that are in effect in the district (RC Section 3313.482 (A));

THEREFORE BE IT RESOLVED that the designated five contingency days to be utilized, should the number of calamity days for the 2012-2013 school year exceed five days shall be June 7, 10, 11, 12, and 13, 2013.

D. Approve Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8):

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a "Certification of Transportation;" and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2012-2013 school year only.

E. Approval of Bus Schedules

It is recommended that the bus schedules for the 2012-2013 school year be approved as presented in attachment #3.

F. Bus Lease Agreement

It is recommended that a bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools be approved for the 2012-2013 school year as presented in attachment #4.

G. Miscellaneous

Liaison Reports

- a. Curriculum Council Representative – Deborah Steidel
- b. Student Achievement Representative – Deborah Steidel
- c. Education Hall of Fame Committee Representatives – Tricia Hackney
- d. Alumni Association Representative – Steven Rutenmueller
- e. Great Oaks Institute of Technology & Career Representative – Steven Rutenmueller
- f. Legislative Liaison Representative – Linda Radtke
- g. President’s Report – Steven Rutenmueller
- h. Superintendent’s Report - Dr. Mimi Webb
- i. Treasurer’s Report - Michael Mays

H. Adjournment

Board Meeting Dates

September 24

November 26

October 22

December 17, 5:30 p.m.

*All meetings begin at 6:30 p.m. except as noted above.