

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
August 22, 2011
AGENDA
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Presentation – Mr. Dave Query and Mrs. Susie Steiner, R.E.A.D.S. Program
- IV. Public Participation
- V. Executive Session
Personnel matters
- VI. Motion to Approve Minutes of Regular Meeting on July 25, 2011
- VII. Financial Report

A. Approve Financial Report for July 2011

B. Approve Investments for July 2011

<u>Investments as of 7/31/11</u>	\$ 4,235,836.67
<u>Investments Redeemed</u>	\$ -0-
<u>Investments Purchased</u>	\$ -0-
<u>Interest Income</u>	\$ 210.26

C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Elmwood Fraternal Order of Eagles	\$348.00	018 9031	EPE Principal Fund
Elmwood Veterans of Foreign Wars	500.00	018 9031	EPE Principal Fund

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Duke Energy	\$12,144.56
Energy USA	3,879.02
GUA, Inc.	21,982.00
Otis Elevator	4,429.99
TKE Corp.	7,854.39

E. Transfer of Funds

It is recommended that approval be given to transfer funds from the General Fund to the following fund:

<u>From</u>	<u>To</u>		
001 0000	300 9301	All Sports	\$ 9,000.00
001 0000	300 9302	Music Department	\$ 2,500.00

VIII. Old Business

IX. New Business

A. Personnel

1. Employment

a. Certified Teachers

It is recommended that the following be employed as certified teachers for the 2011-2012 school year:

1. Teri Adams, Bachelors Degree, Step 2, full-time
2. Tom Hansen, Masters Degree, Step 1, 5/7 day, 5 days per week
3. Lindsay Skalski, Masters Degree, Step 1, 2 days per week

b. Employment of Speech Pathologist

It is recommended that Kara Berling be employed as a Speech Pathologist, for the 2011-2012 school year only, Masters, Step 1, of the teacher's salary schedule.

c. Paraprofessionals

It is recommended that the following be employed as Paraprofessionals for the 2011-2012 school year:

1. Natasha Byrd, Step 1, 7 hours per day, 5 days per week
2. Joetta Hatton, Step 8, 7 hours per day, 4 days per week
3. Jennifer Spears, Step 3, 7 hours per day, 4 days per week
4. Brittany Coy, Step 2, 7 hours per day, 5 days per week
5. Jennifer Newman, Step 1, 7 hours per day, 5 days per week
6. Sarah Prather, Step 1, 7 hours per day, 5 days per week
7. Jessica Morgan, Step 2, 7 hours per day, 5 days per week

d. Employment of Supplemental Contracts

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the persons listed below under the designated supplemental contracts, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contracts listed below, effective at the close of the 2011-2012 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the persons listed, along with the contracts of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Christina Kowalski	Choral Elementary	5
Michelle Schneider	Choral High School	1

e. Resolution and Supplemental Contracts for 2011-2012

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Tristan Cook	Reserve/Varsity Girls Soccer Asst.	1
Michael Lathan	Junior High Asst. Football	1
Karen Guth	7 th Grade Volleyball Coach	5

f. Certified Substitutes

It is recommended that the following be employed as certified substitutes for the 2011-2012 school year.

Samantha Gregory
 Alverna Jenkins
 Jennifer Prather
 Katherine Ragar-Peluso

g. Classified Substitutes

It is recommended that the following be employed as classified substitutes for the 2011-2012 school year:

Joetta Hatton
 Kathy Whitt

h. Increase in Food Service Employee Hours

It is recommended that Brenda Brown's hours as food service employee be increased from 3.25 hours per day to 3.75 hours daily, beginning with the 2011-2012 school year.

i. Early Literacy Program/Preschool and Kindergarten Teachers

1. Carolyn Maschmeyer, B, Step 3, 2 days per week, 7¾ hours per day
2. Deborah Minges, B, Step 3, 2 days per week, 7¾ hours per day

j. Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

It is recommended that the administrative staff be authorized to employ students who are enrolled in the school district's Developmentally Handicapped classes. They are to be employed on an "if and when needed" basis for the 2011-2012 school year. Rate of pay will be \$2.50 per hour.

k. Auxiliary Personnel for St. Clement School

It is recommended that the following be employed to service St. Clement School and be paid with Auxiliary Funds:

1. Sandy Harris, Auxiliary Clerk, Step 18 of the Secretary Salary Schedule, 2.5 hours per day, 5 days per week, 12.5 hours per week, effective August 10, 2011 through June 15, 2012
2. Jennifer Dutschke, Title I Teacher, Bachelors Degree, Step 15, 3 hours per day, 5 days per week, and an additional ½ hour for IAT meetings on Thursdays for a total of 15.5 hours per week, effective August 15, 2011 through June 5, 2012
3. Carrie Riley, Remedial Math Teacher, Masters Degree, Step 7, 3 ½ hours per day, 5 days per week for a total of 17.5 hours per week, effective August 15, 2011 through June 5, 2012

l. Consultants

It is recommended that the following consultants be approved for the 2011-2012 school year, to be paid with federal funds for the Ohio Improvement Process:

Sharon Cooley
Michelle Walker Glenn
Cheryl McDonough
Ruth Mitchell
Jennifer Moormeier
Mary Seibert

B. Resolution for St. Bernard-Elmwood Place City Schools Contingency Plan - Calamity Days

It is recommend that the following Resolution for the St. Bernard-Elmwood Place City School District's Contingency Plan for Calamity Days be approved:

WHEREAS the 2011-2012 regular district school calendar fulfills the minimum 182-day requirement for total days of instruction; and

WHEREAS in addition to the regular school calendar, a district must designate at least three contingency days to be utilized in the case where the number of calamity days exceeds the statutorily allowed amount of five days; and

WHEREAS this resolution provides a plan for making up at least three school days (RC Section 3313.482); and

WHEREAS this resolution shall not conflict with any collective bargaining agreements that are in effect in the district (RC Section 3313.482 (A));

THEREFORE BE IT RESOLVED that the designated five contingency days to be utilized, should the number of calamity days for the 2011-2012 school year exceed five days shall be June 8, 11, 12, 13, and 14, 2012.

C. Approve Resolution on Reimbursement of Parents for Transporting Nonpublic School Pupils

WHEREAS, resident students in grades kindergarten through twelve are eligible for transportation pursuant to Section 3327.01 of the Ohio Revised Code and 3301-83-01 (F) (8):

WHEREAS, only resident students residing more than 1.4 miles from their school of attendance are eligible for transportation;

THEREFORE, BE IT RESOLVED that after examination of existing school bus routes, time schedules, student residence location, and available school conveyances, it is hereby declared that additional requirements for transportation by school conveyance levied by this amendment are impractical, and in lieu of providing such service, the St. Bernard-Elmwood Place Board of Education hereby agrees to pay parents or guardian of said pupils in lieu of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year, and;

BE IT FURTHER RESOLVED that the Board of Education shall grant payments in lieu of transportation when a contract between the Board of Education and the parent to provide transportation is issued; and payment shall be made after the parent has submitted a “Certification of Transportation;” and that such payment shall not exceed the level of reimbursement by the State Board of Education, Pursuant to Section 3327.01 Ohio Revised Code and 3301.81-01 (F) (8), and;

BE IT FURTHER RESOLVED that this Resolution shall be applicable to the 2011-2012 school year only.

D. Approval of Bus Schedules

It is recommended that the bus schedules for the 2011-2012 school year be approved as presented in attachment #1.

E. Bus Lease Agreement

It is recommended that a bus lease agreement among Roger Bacon High School, St. Clement Elementary, and St. Bernard-Elmwood Place Schools be approved for the 2011-2012 school year, as presented in attachment #2.

F. Facilities Usage Requests

It is recommended that the following facilities usage requests be approved as presented in attachment #3:

1. High School Cafeteria, St. Bernard-Elmwood Place Football Team Parents, Melissa Meirose, Fundraiser Dinner, Friday, August 26, 2011, 4:00 to 9:00 p.m.
2. High School Cafeteria, St. Bernard-Elmwood Place Music Association, Tricia Hackney, Fundraiser Sale-Vendors/Crafts, November 5, 2011, 4:00 to 11 p.m.

G. Miscellaneous

Liaison Reports

1. Curriculum Council Representative – Deborah Steidel
2. Student Achievement Representative – Deborah Steidel
3. Education Hall of Fame Committee Representatives – Tricia Hackney and Gabe Sanders
4. Alumni Association Representative – Steven Rutemueller
5. Great Oaks Institute of Technology & Career Representative – Tricia Hackney
6. Legislative Liaison Representative – Linda Radtke

7. President's Report – Steven Rutenmueller
8. Superintendent's Report - Dr. Mimi Webb
9. Treasurer's Report - Michael Mays

H. Adjournment

Board Meeting Dates

September 26	November 28
October 24	December 19, 5:30 p.m.*

*All meetings begin at 6:30 p.m. except as noted above.