

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
July 25, 2011
AGENDA
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Executive Session
Personnel matters
- V. Motion to Approve Minutes of Regular Meeting on June 27, 2011

VI. Financial Report

A. Approve Financial Report for June 2011

B. Approve Investments for June 2011

<u>Investments as of 6/30/11</u>	\$ 4,191,400.71
<u>Investments Redeemed</u>	\$ -0-
<u>Investments Purchased</u>	\$ -0-
<u>Interest Income</u>	\$ 228.34

C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Lawrence & Nancy Hug	\$ 100.00	007 9073	Student Aid Fund
Elmwood Place Eagles	99.00	018 9031	EPE Principal Fund
Fleming Road UCC Brotherhood	1,000.00	018 9031	EPE Principal Fund
Christine & Kyle Barlow	192.00	200 9239	Class of 2011
St. Bernard Alumni	350.00	200 9239	Class of 2011

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Hamilton County Developmental Disabilities Services	\$166,206.27
Fifth Third Bank	4,452.44
Ruth Mitchell	4,650.00

VII. Old Business

VIII. New Business

A. Personnel

1. Approval of Job Descriptions

It is recommended that the following job descriptions be approved as presented in attachment #1:

- a. Varsity Assistant Football Coach #12.111
- b. Junior High Head Football Coach #12.112
- c. Junior High Football Assistant Coach #12.113
- d. Special Education Coordinator #12.114

2. Resignation

It is recommended that Melissa Heitzman's letter of resignation be approved effective at the end of the 2010-2011 school year, as presented in attachment #2.

3. Employment

a. Revision to Contract

It is recommended that Christina Kowalski's contract as a certified teacher be revised to reflect 2 days per week, rather than 5 days per week, per her request, for the 2011-2012 school year.

b. Certified Teachers

It is recommended that the following certified teachers be employed for the 2011-2012 school year:

- 1. James R. Macke, Bachelors +30, Step 1
- 2. Michelle Snyder, Bachelors, Step 3

c. Employment of Supplemental Contract

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2011-2012 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
James Macke	Varsity Asst. Football Coach	4

d. Resolution and Supplemental Contracts for 2011-2012

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education have applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Fred Guth	8 th Grade Girls Volleyball Coach	5
Mike Swafford	Var./Res. Soccer Boys Asst. Coach	3
Martin Brunke	Varsity Asst. Football Coach	1
Katie Westerfield	Reserve Girls Volleyball	1
Lexie Kremer	Var./Res. Asst. Basketball Cheerleading	1
Mike Milesky	Junior High Football Head Coach	1

e. Summer Intervention

It is recommended that the following be employed to provide summer intervention:

<u>Name</u>	<u>Step</u>	<u>Building</u>	<u>Daily Hours</u>	<u>Total Days</u>
Michelle Kasselmann	5	SBE	2.5	12
Brad Webb	3	EPE	2.5	12

B. Revision of Policy

It is recommended that the Food Service Management/Free and Reduced-price Food Services be approved as presented in attachment #3.

C. Miscellaneous
Liaison Reports

1. Curriculum Council Representative – Deborah Steidel
2. Student Achievement Representative – Deborah Steidel
3. Education Hall of Fame Committee Representatives – Tricia Hackney and Gabe Sanders
4. Alumni Association Representative – Steven Rutemueller
5. Great Oaks Institute of Technology & Career Representative – Tricia Hackney
6. Legislative Liaison Representative – Linda Radtke
7. President’s Report – Steven Rutemueller
8. Superintendent’s Report - Dr. Mimi Webb
9. Treasurer’s Report - Michael Mays

D. Adjournment

Board Meeting Dates

August 22	November 28
September 26	December 19, 5:30 p.m.*
October 24	

*All meetings begin at 6:30 p.m. except as noted above.