

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS  
BOARD OF EDUCATION  
November 28, 2011  
AGENDA  
6:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Executive Session  
Personnel matters
- IV. Public Participation
- V. Motion to Approve Minutes of Regular Meeting on October 24, 2011
- VI. Financial Report
  - A. Approve Financial Report for October 2011
  - B. Approve Investments for October 2011

<u>Investments as of 10/31/11</u>	\$4,359,725.02
<u>Investments Redeemed</u>	\$ -0-
<u>Investments Purchased</u>	\$ -0-
<u>Interest Income</u>	\$ 131.69
  - C. Accept the Following Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Joseph & Kathryn Schindler	1,000.00	007 9073	Student Aid
William & Judith Carroll	100.00	007 9092	Jerry Radtke Titan Scholarship
Robert & Elvira Disbennett	50.00	007 9092	Jerry Radtke Titan Scholarship
William & Nancy Koebel	25.00	007 9092	Jerry Radtke Titan Scholarship
Junior National Honor Society	150.00	200 9214	Senior National Honor Society
Class of 2012	500.00	200 9241	Class of 2013
Elmwood Place Fraternal Order	170.00	018 9031	EPE Principal's Fund
  - D. Approve Invoices with Then and Now Certificates in Excess of \$3,000

Century Resources	\$ 9,975.50
Interim Healthcare	3,600.00
SWON Libraries	3,263.00
- VII. Old Business
- VIII. New Business

A. Personnel

1. Approval of Job Descriptions

It is recommended that the following job descriptions be approved as presented in attachment #1:

- a. Freshman Girls Basketball Coach
- b. Freshman Boys Basketball Coach

2. Employment

a. Certified Substitutes

It is recommended that the following be employed as certified substitutes for the 2011-2012 school year:

Linda Crawford  
Laurie Wagner

b. Classified Substitute

It is recommended that the following be employed as a classified substitute for the 2011-2012 school year:

Brittany Dewey

c. Resolution and Supplemental Contracts for 2011-2012

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Kevin Gilligan	Freshman Boys Basketball	1
Brandon (Jake) Johnson	7 <sup>th</sup> Grade Girls Basketball	1

d. Home Instruction Tutor

It is recommended that Sarah Girard be employed to provide home instruction to a special needs student, up to five hours per week, effective November 29, 2011 through March 1, 2012.

3. Family Medical Leave Request

It is recommended that Megan McGarey's Family Medical Leave request be approved, effective March 20, 2012 through May 8, 2012.

B. Approval of Memorandum of Understanding between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education

It is recommended that the Memorandum of Understanding between the St. Bernard-Elmwood Place Education Association and the St. Bernard-Elmwood Place City School District Board of Education be approved as presented in attachment #2.

C. Facilities Usage Request

It is recommended that the following facilities usage request be approved as presented in attachment #3:

1. High School Cafeteria, Titan Soccer Team Put Luck Dinner, Tricia Hackney, November 15, 2011, 5:30 p.m. to 8:30 p.m.

D. Miscellaneous

Liaison Reports

1. Curriculum Council Representative – Deborah Steidel
2. Student Achievement Representative – Deborah Steidel
3. Education Hall of Fame Committee Representatives – Tricia Hackney and Gabe Sanders
4. Alumni Association Representative – Steven Rutemueller
5. Great Oaks Institute of Technology & Career Representative – Tricia Hackney
6. Legislative Liaison Representative – Linda Radtke
7. President's Report – Steven Rutemueller
8. Superintendent's Report - Dr. Mimi Webb
9. Treasurer's Report - Michael Mays

E. Adjournment

Next Board Meeting Date

December 19, 5:30 p.m.\*